



# **Warrumbungle Shire Council**

## **Operational Plan and Delivery Program**

**2018/19 –2021/22**



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## Part 1: Introduction

### 1.1. A Profile of Warrumbungle Shire

<b>Population:</b>	9,384 (2016 Census)
<b>Area:</b>	12,380 square kilometres
<b>Towns:</b>	Baradine, Binnaway, Coolah, Coonabarabran, Dunedoo, Mendooran
<b>Villages:</b>	Bugaldie, Kenebri, Merrygoen, Neilrex, Leadville, Cobbora, Uarbry, Ulamambri
<b>State Seat:</b>	Barwon
<b>Federal Seat:</b>	Parkes

The Warrumbungle Shire is strategically positioned on the Newell Highway mid-way between Brisbane and Melbourne. A number of highways and main roads traverse the shire providing links with surrounding regional centres.

The landscape ranges from extensive plains to undulating hills, from the high basaltic plateau of the Coolah Tops in the East to the rugged mountainous peaks of extinct volcanoes in the Warrumbungle National Park, West of Coonabarabran.

The geography, flora and fauna of the Shire is where East meets West. The mountainous terrain of the Great Divide and Coolah Tops National Park gives way to rolling hills then the inland plains. The flora and fauna of the wide open plains mix with coastal animal and vegetation progressively across the Shire. A striking example of this is on the Eastern boundary of the shire we have the large grey kangaroo and on the Western boundary of the shire the large red kangaroo. The Shire is also a meeting place for the nations of our traditional owners and custodians of the land. The Northern part of the shire is home to the Gamilaraay people while the Southern part of the shire is home to the Wiradjuri people. Also the nations of the Weilwan and Kawambarai (Werriri) come into the Shire on the Western border. Their history, traditions and culture are being recognised as an important part of the Shire's history.

The stunning night skies, formed by a combination of low pollution, very low humidity and limited cloud cover have drawn astronomers and researchers to Coonabarabran in their search for what lies beyond the confines of the visual night sky.

Siding Spring Observatory, located 25kms from Coonabarabran is the site of a number of internationally owned and operated optical telescopes where major research has recorded amazing truths of the universe, supporting Coonabarabran's claim to the name "Astronomy Capital of Australia".

The towns and villages of the Shire comprise Coonabarabran, Baradine, Binnaway, Coolah, Dunedoo and Mendooran with all providing wonderful opportunities to experience real country Australian lifestyles.

Each of the communities has their own special claim to fame. Bush Poetry Festivals, rivalry over ownership of the name The Black Stump, a Steamrail Village, The Oldest town on the Castlereagh, The Gateway to the mighty Pilliga or the Astronomy Capital of Australia – each of our villages reflects the personalities of its residents and their lifestyles.

The Shire was traditionally built on agricultural pursuits with the early establishment of wool growing and beef cattle production followed by cereal cropping, prime lamb production and today a burgeoning vine growing and horticultural industry.

The communities enjoy the services of quality schools and health services. The Shire boasts a broad range of cultural, sporting and recreational activities.

Retailing in each centre provides services to those communities and the provincial centres of Tamworth and Dubbo, located within two (2) hours of the centre of the Shire complements local level services.

## 1.2. Council's Vision, Mission and Values

### Vision – Excellence in Local Government

#### Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

#### Values

##### Honesty

Frank and open discussion, taking responsibility for our actions

##### Integrity

Behaving in accordance with our values

##### Fairness

Consideration of the facts and a commitment to two way communication

##### Compassion

Working for the benefit and care of our community and the natural environment

##### Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

##### Transparency

Open and honest interactions with each other and our community

##### Passion

Achievement of activities with energy, enthusiasm and pride

##### Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

##### Opportunity

To be an enviable workplace creating pathways for staff development

## 1.3. Council's Guiding Principles

Section 8 of the Local Government Act 1993 contains a set of guiding principles. These principles include:

### **8A Guiding principles for councils**

- (1) Exercise of functions generally
- (2) Decision-making
- (3) Community participation

### **8B Principles of sound financial management**

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable.
- (b) Councils should invest in responsible and sustainable infrastructure.
- (c) Councils should have effective financial and asset management.
- (d) Councils should have regard to achieving intergenerational equity.

### **8C Integrated planning and reporting principles that apply to councils**

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils. Councils should:

- (a) identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) identify strategic goals to meet those needs and aspirations.
- (c) develop activities, and prioritise actions, to work towards the strategic goals.
- (d) ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) regularly review and evaluate progress towards achieving strategic goals.
- (f) maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) collaborate with others to maximise achievement of strategic goals.
- (h) manage risks to the local community or area or to the council effectively and proactively.
- (i) make appropriate evidence-based adaptations to meet changing needs and circumstances.

## 1.4. What is an Operational Plan and Delivery Program?

In the 2011/12 financial year, Council was for the first time required to operate under the Office of Local Governments (OLG) new reporting framework for NSW local government known as the Integrated Planning and Reporting Framework. This new reporting framework replaced the former Management Plan and Social Plan with an integrated framework that includes a Community Strategic Plan, a Delivery Program, an Operational Plan and a Resourcing Strategy

The Integrated Planning and Reporting Framework recognises that communities do not exist in isolation, and neither should Council's individual plans. The framework encourages councils to draw their various plans together, to understand how they interact and to get the maximum leverage from their efforts by planning holistically for the future.

The Integrated Planning and Reporting Framework also opens the way for councils and their communities to have important discussions about funding priorities, service levels and preserving local identity and to plan in partnership for a more sustainable future.

Two (2) key documents in the Integrated Planning and Reporting Framework are the Operational Plan and Delivery Program. An explanation of what a Delivery Program and Operational Plan aim to achieve is provided in the following section.

### Delivery Program

The Delivery Program is the document where the community's strategic goals are systematically translated into actions. The Delivery Program details the principal activities to be undertaken by the Council to implement the strategies established by the Community Strategic Plan within the resources available under the Resourcing Strategy.

The Delivery Program is a statement of commitment to the community from each newly elected council. In preparing the Delivery Program, Council is accounting for its stewardship of the community's long-term goals, outlining what it intends to do towards achieving these goals during its term of office and what its priorities will be. It is designed as the single point of reference for all principal activities undertaken by Council during its term of office and details all projects and deliverables to be achieved over the following four (4) years. The Delivery Program also provides detailed service levels that Council is to meet in this four (4) year time frame.

### Operational Plan

Supporting the Delivery Program is an annual Operational Plan which details projects and deliverables to be undertaken in the following year to achieve the commitments made in the Delivery Program. The Operational Plan is in effect Council's budget for the following year. The Operational Plan includes Council's Statement of Fees and Charges for the financial year.

## Part 2: Council's Operational Plan & Delivery Program

### 2.1. 2018/19 Budget and Delivery Program Highlights

#### Introduction

Council's Long Term Financial Plan, the 2012/13 TCorp Financial Sustainability of the New South Wales Local Government Sector and Fit for the Future Report have identified many financial challenges faced by Warrumbungle Shire Council and other similar sized rural Councils. The TCorp Report which is an independent review of Council's finances, deemed Council's financial sustainability rating to be "weak" and outlook to be "negative". It is clear from these documents, one (1) developed internally by Council staff, and the other two (2) by an external agency that Council faces many challenges ahead.

Although Council has continued to make considerable progress in addressing its long term financial position, the fact remains that there are external influences outside Council's control that impact on Council's financial position. These include:

- The fact that Warrumbungle Shire Council is a sparsely populated rural local government area (LGA) with a large transport infrastructure network and no corresponding economies of scale.
- An ageing but stable population.
- Cost shifting by other levels of government.
- Difficulties recruiting and retaining staff in a competitive market.
- Revenue constraints such as rate pegging.
- Council's reliance on grant funding.
- Possible extension to freezing of Federal Assistance Grants (FAGS) by the Commonwealth.

It is under these constraints and considerations that the 2018/19 Operational Plan and 2018/19 – 2021/22 Delivery Programs have both been prepared.



## Operational Plan and Delivery Program Highlights

Features of Council's Operational Plan and Delivery Program include:

- An unrestricted cash budget deficit of \$597,3k in the 2018/19 financial year.
- A combined unrestricted cash deficit of \$7.2m over the four years of the Delivery Program, with Council's cash at bank decreasing by \$246k over the four (4) years.
- An accrual surplus of \$3.1m in 2018/19 due to the receipt of \$1.2m Roads to Recovery grant monies delayed from 2017/18, expected increases in Rates & Annual Charges and User Charges & Fees.
- An ambitious capital program over the four years of \$46.79m.

Despite the continuing challenges that Council faces, Council's four (4) year Delivery Program seeks to achieve the following:

- Continued progress on Sewage Treatment Plant upgrades in Coonabarabran, Dunedoo and Coolah (\$3.7m).
- Resealing of approximately 106 km of sealed roads (\$1.3m).
- Re-sheeting of approximately 205 km of unsealed roads (\$5.8m).
- Completion of approximately 47.8km of Reseals, pavement re-construction, pavement widening, shoulder widening and Rest Area construction at a cost of \$6.5m on Regional Roads.
- Completion of approximately 16.9km of pavement re-construction at a cost of \$1.9m on local roads.
- Sewer Mains relining worth \$578k.
- Construction and rehabilitation of Water Reservoirs and Treatment Plants (\$785k).
- Operating Plant replacement of \$7.3m.
- Refurbishment of Mendooran Hall, Coonabarabran Sport and Recreation Centre and Binnaway Halls (\$555k).
- Construction and rehabilitation of footpaths within towns across the Shire (\$470k).
- Rehabilitation of existing kerb and guttering within towns across the Shire (\$289k).
- Construction and rehabilitation of flood and drainage assets at a cost of \$538k.
- Renewals and improvements to local ovals, parks and swimming pools (\$1.9m).

The capital deliverables above are in addition to Council's normal operations which include:

- Transport services including the management, and maintenance of over 2,600km of roads, 128 bridges and bridge sized culverts, an extensive network of culverts and other drainage assets, kerbs and gutters, footpaths, and quarries.
- Aged care, child care and youth development services, including Warrumbungle Community Care, Yuluwirri Kids, Castlereagh Family Day Care and Connect Five supported play groups.
- The management, and maintenance of a range of buildings and structures from town halls, playgrounds, community facilities, and meeting rooms, to aerodromes all of which provide valuable services to the community.
- General rehabilitation of town streets including improving street lights, replacing bins, gardens construction of cycleways and planting of trees.
- Promotion of economic development and tourism within the Shire.
- Provision of water, sewerage and waste services to the residents of the Shire.
- Town planning, regulatory services, town beautification and environmental management.
- Emergency services.
- Library services.
- Road safety programs.
- Management of Public Cemeteries.
- Provision of ovals, and other sport and recreation facilities including pools and parks.
- Health, environmental and emergency bush fire services.

## 2.2 Income Statement

	2018/19	2019/20	2020/21	2021/22
	\$'000	\$'000	\$'000	\$'000
<b>Income from Continuing Operations</b>				
Rates & Annual Charges	12,778	13,456	13,813	14,179
User Charges and Fees	8,401	8,843	9,073	9,310
Interest & Investment Revenue	460	478	493	511
Other Revenues	1,097	1,125	1,153	1,182
Grants & Contributions (Operational)	17,871	16,123	16,540	17,020
Grants & Contributions (Capital)	3,849	1,795	1,867	1,330
Gains / (Losses) from Disposal of Assets	240	241	241	242
Net Share in JVs	-	-	-	-
<b>Total Income From Continuing Operations</b>	<b>44,696</b>	<b>42,061</b>	<b>43,180</b>	<b>43,774</b>
<b>Expenses from Continuing Operations</b>				
Employee Benefits & On-Costs	15,664	16,573	17,032	17,504
Borrowing Costs	236	195	150	103
Materials & Contracts	5,949	6,074	6,275	6,474
Depreciation & Impairment	11,688	11,864	12,042	12,222
Other Expenses	8,049	8,347	8,502	8,714
Net Share of Interest in Joint Ventures	-	-	-	-
Net Losses from Disposal of Assets	-	-	-	-
<b>Total Expenditure From Continuing Operations</b>	<b>41,586</b>	<b>43,053</b>	<b>44,001</b>	<b>45,017</b>
<b>Net Operating Result for the Year</b>	<b>3,110</b>	<b>(992)</b>	<b>(821)</b>	<b>(1,243)</b>
<b>Net Operating Result before Capital Grant &amp; Contributions</b>	<b>(739)</b>	<b>(2,787)</b>	<b>(2,688)</b>	<b>(2,573)</b>
<b>Cash Result Calculation</b>				
<b>Net Operating Result for the Year</b>	<b>3,110</b>	<b>(992)</b>	<b>(821)</b>	<b>(1,243)</b>
<b>Add back Non Cash:</b>				
Depreciation & Impairment	11,688	11,864	12,042	12,222
WDV of assets disposed (non cash)	600	600	600	600
<b>Less (Balance sheet Cash)</b>				
Capital Expenditure	(15,257)	(10,732)	(10,856)	(9,949)
Loan Movements	(867)	(908)	(953)	(999)
<b>Cash Result – Surplus / (Deficit)</b>	<b>(726)</b>	<b>(168)</b>	<b>12</b>	<b>631</b>

## 2.3 2018/19 Operational Plan – Budget

Cost of Council Activities					Funding of Activities		
Description	Revenue	Recurrent Expenditure	Capital Expenditure	Net Cost to Council	Loan Payments	RA Movement	Surplus / (Deficit)
<b>General Revenue</b>							
Rates Revenue	7,878,099	-	-	7,878,099	-	-	7,878,099
Interest Revenue	330,947	-	-	330,947	-	-	330,947
General Grants	6,859,782	-	-	6,859,782	-	-	6,859,782
<b>Total</b>	<b>15,068,828</b>	<b>-</b>	<b>-</b>	<b>15,068,828</b>	<b>-</b>	<b>-</b>	<b>15,068,828</b>
<b>Executive</b>							
<b>General Manager</b>							
Management and Leadership	150,343	(871,693)	-	(721,350)	-	-	(721,350)
Governance	72,785	(402,741)	-	(329,956)	-	-	(329,956)
Cobbora Transition Fund	-	-	-	-	-	-	-
<b>Total</b>	<b>223,128</b>	<b>(1,274,434)</b>	<b>-</b>	<b>(1,051,306)</b>	<b>-</b>	<b>-</b>	<b>(1,051,306)</b>
<b>Technical Services</b>							
Technical Services Management	-	(228,713)	-	(228,713)	-	-	(228,713)
<b>Sub-Total</b>	<b>-</b>	<b>(228,713)</b>	<b>-</b>	<b>(228,713)</b>	<b>-</b>	<b>-</b>	<b>(228,713)</b>
<b>Design Services</b>							
Design Services Management	-	(103,337)	-	(103,337)	-	-	(103,337)
Emergency Services Management	-	(133,972)	-	(133,972)	-	-	(133,972)
Survey Investigation and Design	-	(202,691)	(70,000)	(272,691)	-	-	(272,691)
Asset Management	-	(76,030)	-	(76,030)	-	-	(76,030)
NSW Fire Brigade	-	(47,163)	-	(47,163)	-	-	(47,163)
Road Safety Officer	49,336	(107,806)	-	(58,470)	-	-	(58,470)
<b>Sub-Total</b>	<b>49,336</b>	<b>(670,999)</b>	<b>(70,000)</b>	<b>(691,663)</b>	<b>-</b>	<b>-</b>	<b>(691,663)</b>
<b>Road Operations</b>							
Road Operations Management	122,010	(354,617)	-	(232,607)	-	-	(232,607)
Regional Roads maintenance and repairs	3,257,700	(791,978)	(1,632,247)	833,475	(56,081)	777,394	-
Local Roads maintenance and repairs	2,926,422	(2,560,830)	(1,626,702)	(1,261,110)	(532,791)	-	(1,793,901)
Aerodromes	5,815	(154,627)	(21,000)	(169,812)	-	-	(169,812)
Village Streets	-	-	-	-	-	-	-
Road Maintenance Council Contract and Other Road Contracts	3,111,720	(2,992,038)	-	119,682	-	-	119,682
Reseals	-	-	(672,195)	(672,195)	-	-	(672,195)
Private Works	18,910	(15,758)	-	3,152	-	-	3,152
<b>Sub-Total</b>	<b>9,442,577</b>	<b>(6,869,848)</b>	<b>(3,952,144)</b>	<b>(1,379,415)</b>	<b>(588,872)</b>	<b>777,394</b>	<b>(2,745,681)</b>
<b>Fleet Services</b>							
Fleet Services Management	93,367	(338,280)	-	(244,913)	-	(244,913)	-

Cost of Council Activities					Funding of Activities		
Description	Revenue	Recurrent Expenditure	Capital Expenditure	Net Cost to Council	Loan Payments	RA Movement	Surplus / (Deficit)
Plant and Equipment	5,790,651	(2,422,396)	(2,080,000)	1,288,255	-	1,288,255	-
Depots	31,034	(144,790)	-	(113,756)	-	(113,756)	-
Workshops	-	(48,071)	-	(48,071)	-	(48,071)	-
<b>Sub-Total</b>	<b>5,915,052</b>	<b>(2,953,537)</b>	<b>(2,080,000)</b>	<b>881,515</b>	<b>-</b>	<b>881,515</b>	<b>-</b>
<b>Urban Services</b>							
Urban Services Management	15,211	(225,313)	-	(210,102)	-	-	(210,102)
Horticulture	-	(465,139)	(58,000)	(523,139)	-	-	(523,139)
Street Cleaning	-	(264,701)	-	(264,701)	-	-	(264,701)
Public Amenities	-	(286,971)	-	(286,971)	-	-	(286,971)
Ovals	337,908	(309,513)	(850,000)	(821,605)	-	-	(821,605)
Town Streets	-	(608,643)	(651,000)	(1,259,643)	-	-	(1,259,643)
Public Swimming Pools	129,227	(638,655)	(50,000)	(559,428)	-	-	(559,428)
<b>Sub-Total</b>	<b>482,346</b>	<b>(2,798,935)</b>	<b>(1,609,000)</b>	<b>(3,925,589)</b>	<b>-</b>	<b>-</b>	<b>(3,925,589)</b>
<b>Total</b>	<b>15,889,311</b>	<b>(13,522,032)</b>	<b>(7,711,144)</b>	<b>(5,343,865)</b>	<b>(588,872)</b>	<b>1,658,909</b>	<b>(7,591,646)</b>
<b>Development Services</b>							
<b>Development Services Management</b>							
Development Services Management	15,759	(377,178)	-	(361,419)	-	-	(361,419)
Building Control	59,342	(138,750)	-	(79,408)	-	-	(79,408)
Environmental Health Services	15,375	(100,267)	-	(84,892)	-	-	(84,892)
Town Planning	134,550	(192,139)	(50,000)	(107,589)	-	-	(107,589)
<b>Sub-Total</b>	<b>225,026</b>	<b>(808,334)</b>	<b>(50,000)</b>	<b>(633,308)</b>	<b>-</b>	<b>-</b>	<b>(633,308)</b>
<b>Regulatory Services</b>							
Compliance Services	47,010	(265,450)	-	(218,440)	-	-	(218,440)
Noxious Weeds	-	(102,305)	-	(102,305)	-	-	(102,305)
<b>Sub-Total</b>	<b>47,010</b>	<b>(367,755)</b>	<b>-</b>	<b>(320,745)</b>	<b>-</b>	<b>-</b>	<b>(320,745)</b>
<b>Property and Risk</b>							
Property and Risk	929,378	(1,527,935)	(50,000)	(648,557)	(313,879)	-	(962,436)
Cemetery Services	93,321	(181,171)	(35,000)	(122,850)	-	-	(122,850)
Medical Facilities	80,013	(60,070)	-	19,943	-	-	19,943
Public Halls	155,551	(221,039)	(585,370)	(650,858)	-	-	(650,858)
<b>Sub-Total</b>	<b>1,258,263</b>	<b>(1,990,215)</b>	<b>(670,370)</b>	<b>(1,402,322)</b>	<b>(313,879)</b>	<b>-</b>	<b>(1,716,201)</b>
<b>Development And Tourism</b>							
Tourism and Development Services	54,180	(445,374)	(10,000)	(401,194)	-	-	(401,194)
Tourism and Economic Promotion	-	(93,468)	-	(93,468)	-	-	(93,468)
<b>Sub-Total</b>	<b>54,180</b>	<b>(538,842)</b>	<b>(10,000)</b>	<b>(494,662)</b>	<b>-</b>	<b>-</b>	<b>(494,662)</b>
<b>Total</b>	<b>1,584,479</b>	<b>(3,705,146)</b>	<b>(730,370)</b>	<b>(2,851,037)</b>	<b>(313,879)</b>	<b>-</b>	<b>(3,164,916)</b>

Cost of Council Activities					Funding of Activities		
Description	Revenue	Recurrent Expenditure	Capital Expenditure	Net Cost to Council	Loan Payments	RA Movement	Surplus / (Deficit)
<b>Corporate and Community Services</b>							
<b>Corporate Services</b>							
Corporate Services Management	45,961	(226,620)	-	(180,659)	-	-	(180,659)
Administration Services	487,884	(1,058,815)	-	(570,931)	-	-	(570,931)
Finance	1,040,616	(1,615,920)	-	(575,304)	-	-	(575,304)
Human Resources Management	157,510	(409,402)	-	(251,892)	-	-	(251,892)
Payroll Services	-	13,971	-	13,971	-	-	13,971
WH&S and Risk Management	108,215	(191,483)	-	(83,268)	-	-	(83,268)
Learning and Development Services	78,786	(360,555)	-	(281,769)	-	-	(281,769)
Communications and Information Technology	782,327	(939,760)	(450,000)	(607,433)	-	-	(607,433)
Supply Services	-	(342,571)	-	(342,571)	-	-	(342,571)
<b>Sub-Total</b>	<b>2,701,299</b>	<b>(5,131,155)</b>	<b>(450,000)</b>	<b>(2,879,856)</b>	<b>-</b>	<b>-</b>	<b>(2,879,856)</b>
<b>Corporate and Community Services – Other</b>							
Bushfire and Emergency Services	5,341,831	(3,636,728)	(1,931,034)	(225,931)	-	-	(225,931)
<b>Sub-Total</b>	<b>5,341,831</b>	<b>(3,636,728)</b>	<b>(1,931,034)</b>	<b>(225,931)</b>	<b>-</b>	<b>-</b>	<b>(225,931)</b>
<b>Children's and Community Services</b>							
Children's and Community Services Management	1,051	(155,265)	-	(154,214)	-	-	(154,214)
Connect Five Children's Services	211,372	(190,163)	(16,125)	5,084	-	5,084	-
Castlereagh Family Day Care	423,067	(348,329)	(11,288)	63,450	-	63,450	-
Youth and Community Development	108,598	(199,867)	-	(91,269)	-	(41,269)	(50,000)
Coonabarabran After School and Vacation Care	55,684	(66,217)	-	(10,533)	-	(10,533)	-
Libraries	75,484	(594,447)	-	(518,963)	-	-	(518,963)
Community Development	-	(150,000)	-	(150,000)	-	-	(150,000)
Community Transport	283,796	(310,255)	(50,000)	(76,459)	-	(76,459)	-
Multiservice Outlet	673,399	(725,249)	(22,000)	(73,850)	-	(73,850)	-
Yuluwirri Kids	1,498,616	(1,268,482)	-	230,134	-	230,134	-
<b>Sub-Total</b>	<b>3,331,067</b>	<b>(4,008,274)</b>	<b>(99,413)</b>	<b>(776,620)</b>	<b>-</b>	<b>96,557</b>	<b>(873,177)</b>
<b>Total</b>	<b>11,374,197</b>	<b>(12,776,157)</b>	<b>(2,480,447)</b>	<b>(3,882,407)</b>	<b>-</b>	<b>96,557</b>	<b>(3,978,964)</b>
<b>Total – General Fund</b>	<b>44,139,943</b>	<b>(31,277,769)</b>	<b>(10,921,961)</b>	<b>1,940,213</b>	<b>(902,751)</b>	<b>1,755,466</b>	<b>(718,004)</b>
Warrumbungle Water	3,486,333	(2,435,077)	(1,841,283)	(790,027)	(82,324)	(872,351)	-
Warrumbungle Sewer	2,652,292	(1,375,192)	(2,474,058)	(1,196,958)	161,317	(1,035,641)	-
Warrumbungle Waste	2,145,894	(2,102,309)	(20,000)	23,585	-	23,585	-
Warrumbungle Quarry	1,088,550	(973,433)	-	115,117	(43,486)	-	71,631

	Cost of Council Activities				Funding of Activities		
Description	Revenue	Recurrent Expenditure	Capital Expenditure	Net Cost to Council	Loan Payments	RA Movement	Surplus / (Deficit)
Warrumbungle Three Rivers Regional Retirement Community	-	(15,942)	-	(15,942)	-	-	(15,942)
<b>Total</b>	<b>53,513,012</b>	<b>(38,179,722)</b>	<b>(15,257,302)</b>	<b>75,988</b>	<b>(867,244)</b>	<b>(128,941)</b>	<b>(662,315)</b>
Fit for the Future Adjustments	-	65,000	-	65,000	-	-	65,000
<b>Total</b>	<b>53,513,012</b>	<b>(38,114,722)</b>	<b>(15,257,302)</b>	<b>140,988</b>	<b>(867,244)</b>	<b>(128,941)</b>	<b>(597,315)</b>

## 2.4 2018/19 – 2021/22 Delivery Program

	Revenue	Recurrent Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or (Payments)	Cash Result	Restricted Assets	Surplus / (Deficit)
<b>2018/19</b>								
General Revenue	15,068,828	-	-	15,068,828	-	15,068,828	-	<b>15,068,828</b>
Executive	223,128	(1,274,434)	-	(1,051,306)	-	(1,051,306)	-	<b>(1,051,306)</b>
Technical Services	15,889,311	(13,522,032)	(7,711,144)	(5,343,865)	(588,872)	(5,932,737)	1,658,909	<b>(7,591,646)</b>
Development Services	1,584,479	(3,705,146)	(730,370)	(2,851,037)	(313,879)	(3,164,916)	-	<b>(3,164,916)</b>
Corporate and Community Services	11,374,197	(12,776,157)	(2,480,447)	(3,882,407)	-	(3,882,407)	96,557	<b>(3,978,964)</b>
<b>Total General Fund</b>	<b>44,139,943</b>	<b>(31,277,769)</b>	<b>(10,921,961)</b>	<b>1,940,213</b>	<b>(902,751)</b>	<b>1,037,462</b>	<b>1,755,466</b>	<b>(718,004)</b>
Warrumbungle Water	3,486,333	(2,435,077)	(1,841,283)	(790,027)	(82,324)	(872,351)	(872,351)	-
Warrumbungle Sewer	2,652,292	(1,375,192)	(2,474,058)	(1,196,958)	161,317	(1,035,641)	(1,035,641)	-
Warrumbungle Waste	2,145,894	(2,102,309)	(20,000)	23,585	-	23,585	23,585	-
Warrumbungle Quarry	1,088,550	(973,433)	-	115,117	(43,486)	71,631	-	<b>71,631</b>
Warrumbungle TRRRC	-	(15,942)	-	(15,942)	-	(15,942)	-	<b>(15,942)</b>
<b>Total BAC Fund</b>	<b>9,373,069</b>	<b>(6,901,953)</b>	<b>(4,335,341)</b>	<b>(1,864,225)</b>	<b>35,507</b>	<b>(1,828,718)</b>	<b>(1,884,407)</b>	<b>55,689</b>
<b>FFF Adjustments</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>
<b>Total 2018/19</b>	<b>53,513,012</b>	<b>(38,114,722)</b>	<b>(15,257,302)</b>	<b>140,988</b>	<b>(867,244)</b>	<b>(726,256)</b>	<b>(128,941)</b>	<b>(597,315)</b>



	Revenue	Recurrent Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or (Payments)	Cash Result	Restricted Assets	Surplus / (Deficit)
<b>2019/20</b>								
General Revenue	15,531,284	-	-	15,531,284	-	15,531,284	-	<b>15,531,284</b>
Executive	228,707	(1,341,345)	-	(1,112,638)	-	(1,112,638)	-	<b>(1,112,638)</b>
Technical Services	13,466,249	(13,862,460)	(6,606,927)	(7,003,138)	(615,417)	(7,618,555)	1,765,576	<b>(9,384,131)</b>
Development Services	1,624,089	(3,850,759)	(710,000)	(2,936,670)	(332,122)	(3,268,792)	-	<b>(3,268,792)</b>
Corporate Services	10,308,684	(13,473,409)	(474,235)	(3,638,960)	-	(3,638,960)	59,215	<b>(3,698,175)</b>
<b>Total General Fund</b>	<b>41,159,013</b>	<b>(32,527,973)</b>	<b>(7,791,162)</b>	<b>839,878</b>	<b>(947,539)</b>	<b>(107,661)</b>	<b>1,824,791</b>	<b>(1,932,452)</b>
Warrumbungle Water	3,999,147	(2,493,285)	(1,397,541)	108,321	(86,423)	21,898	21,898	-
Warrumbungle Sewer	2,545,095	(1,411,334)	(1,523,416)	(389,655)	170,879	(218,776)	(218,776)	-
Warrumbungle Waste	2,199,783	(2,157,907)	(20,000)	21,876	-	21,876	21,876	-
Warrumbungle Quarry	1,105,514	(995,497)	-	110,017	(44,871)	65,146	-	<b>65,146</b>
Warrumbungle TRRRC	-	(16,341)	-	(16,341)	-	(16,341)	-	<b>(16,341)</b>
<b>Total BAC Fund</b>	<b>9,849,539</b>	<b>(7,074,364)</b>	<b>(2,940,957)</b>	<b>(165,782)</b>	<b>39,585</b>	<b>(126,197)</b>	<b>(175,002)</b>	<b>48,805</b>
<b>FFF Adjustments</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>
<b>Total 2019/20</b>	<b>51,008,552</b>	<b>(39,537,337)</b>	<b>(10,732,119)</b>	<b>739,096</b>	<b>(907,954)</b>	<b>(168,858)</b>	<b>1,649,789</b>	<b>(1,818,647)</b>

	Revenue	Recurrent Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or (Payments)	Cash Result	Restricted Assets	Surplus / (Deficit)
<b>2020/21</b>								
General Revenue	16,009,005	-	-	16,009,005	-	16,009,005	-	<b>16,009,005</b>
Executive	234,423	(1,375,448)	-	(1,141,025)	-	(1,141,025)	-	<b>(1,141,025)</b>
Technical Services	13,670,035	(14,188,058)	(6,876,280)	(7,394,303)	(644,599)	(8,038,902)	2,280,273	<b>(10,319,175)</b>
Development Services	1,664,694	(3,943,839)	(710,000)	(2,989,145)	(351,885)	(3,341,030)	-	<b>(3,341,030)</b>
Corporate Services	10,504,499	(13,755,169)	(443,165)	(3,693,835)	-	(3,693,835)	52,525	<b>(3,746,360)</b>
<b>Total General Fund</b>	<b>42,082,656</b>	<b>(33,262,514)</b>	<b>(8,029,445)</b>	<b>790,697</b>	<b>(996,484)</b>	<b>(205,787)</b>	<b>2,332,798</b>	<b>(2,538,585)</b>
Warrumbungle Water	4,141,960	(2,552,799)	(1,356,793)	232,368	(90,837)	141,531	141,531	-
Warrumbungle Sewer	2,667,207	(1,448,438)	(1,449,546)	(230,777)	181,007	(49,770)	(49,770)	-
Warrumbungle Waste	2,255,022	(2,214,977)	(20,000)	20,045	-	20,045	20,045	-
Warrumbungle Quarry	1,122,748	(1,018,051)	-	104,697	(46,459)	58,238	-	<b>58,238</b>
Warrumbungle TRRRC	-	(16,749)	-	(16,749)	-	(16,749)	-	<b>(16,749)</b>
<b>Total BAC Fund</b>	<b>10,186,937</b>	<b>(7,251,014)</b>	<b>(2,826,339)</b>	<b>109,584</b>	<b>43,711</b>	<b>153,295</b>	<b>111,806</b>	<b>41,489</b>
<b>FFF Adjustments</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>
<b>Total 2020/21</b>	<b>52,269,593</b>	<b>(40,448,528)</b>	<b>(10,855,784)</b>	<b>965,281</b>	<b>(952,773)</b>	<b>12,508</b>	<b>2,444,604</b>	<b>(2,432,096)</b>

	Revenue	Recurrent Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or (Payments)	Cash Result	Restricted Assets	Surplus / (Deficit)
<b>2021/22</b>								
General Revenue	16,502,515	-	-	16,502,515	-	16,502,515	-	<b>16,502,515</b>
Executive	240,284	(1,410,476)	-	(1,170,192)	-	(1,170,192)	-	<b>(1,170,192)</b>
Technical Services	13,876,411	(14,522,775)	(6,931,510)	(7,577,874)	(674,638)	(8,252,512)	2,178,254	<b>(10,430,766)</b>
Development Services	1,706,313	(4,039,601)	(785,000)	(3,118,288)	(372,743)	(3,491,031)	-	<b>(3,491,031)</b>
Corporate Services	10,763,663	(14,095,323)	(556,788)	(3,888,448)	-	(3,888,448)	15,944	<b>(3,904,392)</b>
<b>Total General Fund</b>	<b>43,089,186</b>	<b>(34,068,175)</b>	<b>(8,273,298)</b>	<b>747,713</b>	<b>(1,047,381)</b>	<b>(299,668)</b>	<b>2,194,198</b>	<b>(2,493,866)</b>
Warrumbungle Water	4,291,773	(2,613,792)	(1,299,964)	378,017	(95,442)	282,575	282,575	-
Warrumbungle Sewer	2,181,128	(1,486,514)	(356,208)	338,406	191,736	530,142	530,142	-
Warrumbungle Waste	2,311,649	(2,273,568)	(20,000)	18,081	-	18,081	18,081	-
Warrumbungle Quarry	1,140,256	(1,041,171)	-	99,085	(48,007)	51,078	-	<b>51,078</b>
Warrumbungle TRRRC	-	(17,168)	-	(17,168)	-	(17,168)	-	<b>(17,168)</b>
<b>Total BAC Fund</b>	<b>9,924,806</b>	<b>(7,432,213)</b>	<b>(1,676,172)</b>	<b>816,421</b>	<b>48,288</b>	<b>864,709</b>	<b>830,799</b>	<b>33,910</b>
<b>FFF Adjustments</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>65,000</b>
<b>Total 2021/22</b>	<b>53,013,992</b>	<b>(41,435,388)</b>	<b>(9,949,470)</b>	<b>1,629,134</b>	<b>(999,093)</b>	<b>630,041</b>	<b>3,024,997</b>	<b>(2,394,956)</b>

## 2.5 Revenue – Function View

	Income from Council Activities			
Description	2018/19	2019/20	2020/21	2021/22
<b>General Revenue</b>				
Rates Revenue	7,878,099	8,059,308	8,244,688	8,434,331
Interest Revenue	330,947	339,220	347,702	356,393
General Grants	6,859,782	7,132,756	7,416,615	7,711,791
<b>Total</b>	<b>15,068,828</b>	<b>15,531,284</b>	<b>16,009,005</b>	<b>16,502,515</b>
<b>Executive</b>				
<b>General Manager</b>				
Management and Leadership	150,343	154,102	157,954	161,903
Governance	72,785	74,605	76,469	78,381
Cobbora Transition Fund	-	-	-	-
<b>Total</b>	<b>223,128</b>	<b>228,707</b>	<b>234,423</b>	<b>240,284</b>
<b>Technical Services</b>				
Technical Services Management				
<b>Sub-Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Design Services</b>				
Design Services Management	-	-	-	-
Emergency Services Management	-	-	-	-
Survey Investigation and Design	-	-	-	-
Asset Management	-	-	-	-
NSW Fire Brigade	-	-	-	-
Road Safety Officer	49,336	50,569	51,834	53,129
<b>Sub-Total</b>	<b>49,336</b>	<b>50,569</b>	<b>51,834</b>	<b>53,129</b>
<b>Road Operations</b>				
Road Operations Management	122,010	124,953	127,967	131,055
Regional Roads maintenance and repairs	3,257,700	3,309,139	3,361,503	3,414,810
Local Roads maintenance and repairs	2,926,422	611,638	593,803	574,124
Aerodromes	5,815	5,960	6,109	6,262
Village Streets	-	-	-	-
Road Maintenance Council Contract and Other Road Contracts	3,111,720	3,189,513	3,269,251	3,350,982
Reseals	-	-	-	-
Private Works	18,910	19,383	19,867	20,364
<b>Sub-Total</b>	<b>9,442,577</b>	<b>7,260,586</b>	<b>7,378,500</b>	<b>7,497,597</b>

Description	Income from Council Activities			
	2018/19	2019/20	2020/21	2021/22
<b>Fleet Services</b>				
Fleet Services Management	93,367	95,701	98,094	100,546
Plant and Equipment	5,790,651	5,866,877	5,944,279	6,022,879
Depots	31,034	31,810	32,605	33,420
Workshops	-	-	-	-
<b>Sub-Total</b>	<b>5,915,052</b>	<b>5,994,388</b>	<b>6,074,978</b>	<b>6,156,845</b>
<b>Urban Services</b>				
Urban Services Management	15,211	15,591	15,981	16,380
Horticulture	-	-	-	-
Street Cleaning	-	-	-	-
Public Amenities	-	-	-	-
Ovals	337,908	12,657	12,973	13,297
Town Streets	-	-	-	-
Public Swimming Pools	129,227	132,458	135,769	139,163
<b>Sub-Total</b>	<b>482,346</b>	<b>160,706</b>	<b>164,723</b>	<b>168,840</b>
<b>Total</b>	<b>15,889,311</b>	<b>13,466,249</b>	<b>13,670,035</b>	<b>13,876,411</b>
<b>Development Services</b>				
<b>Development Services Management</b>				
Development Services Management	15,759	16,153	16,557	16,971
Building Control	59,342	60,826	62,346	63,905
Environmental Health Services	15,375	15,759	16,153	16,557
Town Planning	134,550	137,913	141,363	144,897
<b>Total</b>	<b>225,026</b>	<b>230,651</b>	<b>236,419</b>	<b>242,330</b>
<b>Regulatory Services</b>				
Compliance Services	47,010	48,185	49,390	50,624
Noxious Weeds	-	-	-	-
<b>Total Regulatory Services</b>	<b>47,010</b>	<b>48,185</b>	<b>49,390</b>	<b>50,624</b>
<b>Property and Risk</b>				
Property and Risk	929,378	952,612	976,428	1,000,839
Cemetery Services	93,321	95,654	98,045	100,497
Medical Facilities	80,013	82,013	84,064	86,165
Public Halls	155,551	159,440	163,426	167,512
<b>Sub-Total</b>	<b>1,258,263</b>	<b>1,289,719</b>	<b>1,321,963</b>	<b>1,355,013</b>

	Income from Council Activities			
Description	2018/19	2019/20	2020/21	2021/22
<b>Development And Tourism</b>				
Tourism and Development Services	54,180	55,534	56,922	58,346
Tourism and Economic Promotion	-	-	-	-
<b>Sub-Total</b>	<b>54,180</b>	<b>55,534</b>	<b>56,922</b>	<b>58,346</b>
<b>Total</b>	<b>1,584,479</b>	<b>1,624,089</b>	<b>1,664,694</b>	<b>1,706,313</b>
<b>Corporate and Community Services</b>				
<b>Corporate Services</b>				
Corporate Services Management	45,961	47,110	48,288	49,495
Administration Services	487,884	500,081	512,583	525,398
Finance	1,040,616	1,091,055	1,118,332	1,146,291
Human Resources Management	157,510	161,448	165,484	169,621
Payroll Services	-	-	-	-
WH&S and Risk Management	108,215	110,920	113,694	116,535
Learning and Development Services	78,786	80,755	82,775	84,844
Communications and Information Technology	782,327	763,260	774,706	794,074
Supply Services	-	-	-	-
<b>Sub-Total</b>	<b>2,701,299</b>	<b>2,754,629</b>	<b>2,815,862</b>	<b>2,886,258</b>
<b>Corporate and Community Services – Other</b>				
Bushfire And Emergency Services	5,341,831	4,142,892	4,195,414	4,300,111
<b>Sub-Total</b>	<b>5,341,831</b>	<b>4,142,892</b>	<b>4,195,414</b>	<b>4,300,111</b>
<b>Children's and Community Services</b>				
Children's and Community Services Management	1,051	1,077	1,104	1,132
Connect Five Children's Services	211,372	216,657	222,073	227,625
Castlereagh Family Day Care	423,067	430,964	439,018	447,233
Youth and Community Development	108,598	111,313	114,096	116,948
Coonabarabran After School and Vacation Care	55,684	57,076	58,503	59,966
Libraries	75,484	77,371	79,305	81,288
Community Development	-	-	-	-
Community Transport	283,796	290,391	297,150	304,080
Multiservice Outlet	673,399	690,234	707,490	725,177
Yuluwirri Kids	1,498,616	1,536,080	1,574,484	1,613,845
<b>Sub-Total</b>	<b>3,331,067</b>	<b>3,411,163</b>	<b>3,493,223</b>	<b>3,577,294</b>
<b>Total</b>	<b>11,374,197</b>	<b>10,308,684</b>	<b>10,504,499</b>	<b>10,763,663</b>
<b>Total</b>	<b>44,139,943</b>	<b>41,159,013</b>	<b>42,082,656</b>	<b>43,089,186</b>
Warrumbungle Water	3,486,333	3,999,147	4,141,960	4,291,773

Description	Income from Council Activities			
	2018/19	2019/20	2020/21	2021/22
Warrumbungle Sewer	2,652,292	2,545,095	2,667,207	2,181,128
Warrumbungle Waste	2,145,894	2,199,783	2,255,022	2,311,649
Warrumbungle Quarry	1,088,550	1,105,514	1,122,748	1,140,256
Warrumbungle Three Rivers Regional Retirement Community	-	-	-	-
<b>Total</b>	<b>53,513,012</b>	<b>51,008,552</b>	<b>52,269,593</b>	<b>53,013,992</b>
Fit for the Future Adjustments	-	-	-	-
<b>Total</b>	<b>53,513,012</b>	<b>51,008,552</b>	<b>52,269,593</b>	<b>53,013,992</b>

## 2.6 Expenditure – Function View

Description	Expense from Council Activities			
	2018/19	2019/20	2020/21	2021/22
<b>General Revenue</b>				
Rates Revenue	-	-	-	-
Interest Revenue	-	-	-	-
General Grants	-	-	-	-
<b>Total – General Revenue</b>	-	-	-	-
<b>Executive</b>				
<b>General Manager</b>				
Management and Leadership	(871,693)	(930,383)	(956,059)	(982,446)
Governance	(402,741)	(410,962)	(419,389)	(428,030)
Cobbora Transition Fund	-	-	-	-
<b>Total</b>	<b>(1,274,434)</b>	<b>(1,341,345)</b>	<b>(1,375,448)</b>	<b>(1,410,476)</b>
<b>Technical Services</b>				
Technical Services Management	(228,713)	(234,980)	(241,647)	(248,954)
<b>Sub-Total</b>	<b>(228,713)</b>	<b>(234,980)</b>	<b>(241,647)</b>	<b>(248,954)</b>
<b>Design Services</b>				
Design Services Management	(103,337)	(106,078)	(108,896)	(111,788)
Emergency Services Management	(133,972)	(136,398)	(138,890)	(141,450)
Survey Investigation and Design	(202,691)	(208,227)	(213,916)	(219,762)
Asset Management	(76,030)	(78,103)	(80,236)	(82,426)
NSW Fire Brigade	(47,163)	(47,163)	(47,163)	(47,163)
Road Safety Officer	(107,806)	(110,704)	(113,682)	(116,739)
<b>Sub-Total</b>	<b>(670,999)</b>	<b>(686,673)</b>	<b>(702,783)</b>	<b>(719,328)</b>
<b>Road Operations</b>				
Road Operations Management	(354,617)	(268,584)	(275,422)	(282,449)
Regional Roads maintenance and repairs	(791,978)	(838,649)	(857,808)	(877,599)
Local Roads maintenance and repairs	(2,560,830)	(2,709,197)	(2,750,704)	(2,793,050)
Aerodromes	(154,627)	(158,710)	(162,899)	(167,201)
Village Streets	-	-	-	-
Road Maintenance Council Contract and Other Road Contracts	(2,992,038)	(3,069,477)	(3,148,920)	(3,230,431)
Reseals	-	-	-	-
Private Works	(15,758)	(16,167)	(16,586)	(17,018)
<b>Sub-Total</b>	<b>(6,869,848)</b>	<b>(7,060,784)</b>	<b>(7,212,339)</b>	<b>(7,367,748)</b>



Description	Expense from Council Activities			
	2018/19	2019/20	2020/21	2021/22
<b>Fleet Services</b>				
Fleet Services Management	(338,280)	(347,047)	(356,045)	(365,277)
Plant and Equipment	(2,422,396)	(2,467,801)	(2,529,747)	(2,593,519)
Depots	(144,790)	(148,085)	(151,461)	(154,914)
Workshops	(48,071)	(49,249)	(50,456)	(51,695)
<b>Sub-Total</b>	<b>(2,953,537)</b>	<b>(3,012,182)</b>	<b>(3,087,709)</b>	<b>(3,165,405)</b>
<b>Urban Services</b>				
Urban Services Management	(225,313)	(231,162)	(237,166)	(243,332)
Horticulture	(465,139)	(472,371)	(484,786)	(497,526)
Street Cleaning	(264,701)	(271,725)	(278,934)	(286,336)
Public Amenities	(286,971)	(294,653)	(302,538)	(310,644)
Ovals	(309,513)	(317,625)	(325,954)	(334,498)
Town Streets	(608,643)	(624,731)	(641,256)	(658,218)
Public Swimming Pools	(638,655)	(655,574)	(672,946)	(690,786)
<b>Sub-Total</b>	<b>(2,798,935)</b>	<b>(2,867,841)</b>	<b>(2,943,580)</b>	<b>(3,021,340)</b>
<b>Total</b>	<b>(13,522,032)</b>	<b>(13,862,460)</b>	<b>(14,188,058)</b>	<b>(14,522,775)</b>
<b>Development Services</b>				
<b>Development Services Management</b>				
Development Services Management	(377,178)	(387,190)	(397,475)	(408,035)
Building Control	(138,750)	(174,349)	(179,020)	(183,819)
Environmental Health Services	(100,267)	(102,835)	(105,476)	(108,189)
Town Planning	(192,139)	(197,259)	(202,518)	(207,916)
<b>Sub-Total</b>	<b>(808,334)</b>	<b>(861,633)</b>	<b>(884,489)</b>	<b>(907,959)</b>
<b>Regulatory Services</b>				
Compliance Services	(265,450)	(272,533)	(279,807)	(287,276)
Noxious Weeds	(102,305)	(102,305)	(102,305)	(102,305)
<b>Sub-Total</b>	<b>(367,755)</b>	<b>(374,838)</b>	<b>(382,112)</b>	<b>(389,581)</b>
<b>Property and Risk</b>				
Property and Risk	(1,527,935)	(1,552,786)	(1,587,835)	(1,624,024)
Cemetery Services	(181,171)	(186,032)	(191,024)	(196,151)
Medical Facilities	(60,070)	(61,596)	(63,162)	(64,770)
Public Halls	(221,039)	(226,573)	(232,246)	(238,063)
<b>Sub-Total</b>	<b>(1,990,215)</b>	<b>(2,026,987)</b>	<b>(2,074,267)</b>	<b>(2,123,008)</b>

Description	Expense from Council Activities			
	2018/19	2019/20	2020/21	2021/22
<b>Development and Tourism</b>				
Tourism and Development Services	(445,374)	(514,293)	(528,161)	(542,400)
Tourism and Economic Promotion	(93,468)	(73,008)	(74,810)	(76,653)
<b>Sub-Total</b>	<b>(538,842)</b>	<b>(587,301)</b>	<b>(602,971)</b>	<b>(619,053)</b>
<b>Total</b>	<b>(3,705,146)</b>	<b>(3,850,759)</b>	<b>(3,943,839)</b>	<b>(4,039,601)</b>
<b>Corporate and Community Services</b>				
<b>Corporate Services</b>				
Corporate Services Management	(226,620)	(232,701)	(238,951)	(245,373)
Administration Services	(1,058,815)	(1,088,020)	(1,118,028)	(1,148,866)
Finance	(1,615,920)	(1,714,380)	(1,760,445)	(1,807,753)
Human Resources Management	(409,402)	(420,359)	(431,613)	(443,169)
Payroll Services	13,971	(134,310)	(133,764)	(133,183)
WH&S and Risk Management	(191,483)	(196,706)	(202,070)	(207,581)
Learning and Development Services	(360,555)	(369,993)	(379,677)	(389,615)
Communications and Information Technology	(939,760)	(1,030,135)	(1,056,411)	(1,083,368)
Supply Services	(342,571)	(351,847)	(361,375)	(371,166)
<b>Sub-Total</b>	<b>(5,131,155)</b>	<b>(5,538,451)</b>	<b>(5,682,334)</b>	<b>(5,830,074)</b>
<b>Corporate and Community Services – Other</b>				
Bushfire and Emergency Services	(3,636,728)	(3,827,456)	(3,872,088)	(3,968,703)
<b>Sub-Total</b>	<b>(3,636,728)</b>	<b>(3,827,456)</b>	<b>(3,872,088)</b>	<b>(3,968,703)</b>
<b>Children's and Community Services</b>				
Children's and Community Services Management	(155,265)	(158,690)	(162,209)	(165,823)
Connect Five Children's Services	(190,163)	(195,385)	(200,748)	(206,263)
Castlereagh Family Day Care	(348,329)	(357,224)	(366,348)	(375,707)
Youth and Community Development	(199,867)	(155,348)	(159,584)	(163,936)
Coonabarabran After School and Vacation Care	(66,217)	(68,059)	(69,953)	(71,900)
Libraries	(594,447)	(597,312)	(600,249)	(603,261)
Community Development	(150,000)	(150,000)	(150,000)	(150,000)
Community Transport	(310,255)	(338,016)	(346,987)	(356,206)
Multiservice Outlet	(725,249)	(783,910)	(805,064)	(826,799)
Yuluwirri Kids	(1,268,482)	(1,303,558)	(1,339,605)	(1,376,651)
<b>Sub-Total</b>	<b>(4,008,274)</b>	<b>(4,107,502)</b>	<b>(4,200,747)</b>	<b>(4,296,546)</b>
<b>Total</b>	<b>(12,776,157)</b>	<b>(13,473,409)</b>	<b>(13,755,169)</b>	<b>(14,095,323)</b>
<b>Total</b>	<b>(31,277,769)</b>	<b>(32,527,973)</b>	<b>(33,262,514)</b>	<b>(34,068,175)</b>

Description	Expense from Council Activities			
	2018/19	2019/20	2020/21	2021/22
Warrumbungle Water	(2,435,077)	(2,493,285)	(2,552,799)	(2,613,792)
Warrumbungle Sewer	(1,375,192)	(1,411,334)	(1,448,438)	(1,486,514)
Warrumbungle Waste	(2,102,309)	(2,157,907)	(2,214,977)	(2,273,568)
Warrumbungle Quarry	(973,433)	(995,497)	(1,018,051)	(1,041,171)
Warrumbungle Three Rivers Regional Retirement Community	(15,942)	(16,341)	(16,749)	(17,168)
<b>Total</b>	<b>(38,179,722)</b>	<b>(39,602,337)</b>	<b>(40,513,528)</b>	<b>(41,500,388)</b>
Fit for the Future Adjustments	(65,000)	(65,000)	(65,000)	(65,000)
<b>Total</b>	<b>(38,244,722)</b>	<b>(39,667,337)</b>	<b>(40,578,528)</b>	<b>(41,565,388)</b>

## 2.7 Capital Program – 2018/19 – 2021/22

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
<b>Technical Services</b>							
<b>Asset Design Services</b>							
Design Projects Survey Equip-Cap	General		P	65,000	-	-	-
Design Services Software Upgrade	General		P	5,000	5,000	5,000	5,000
<b>Total</b>				<b>70,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Fleet Services</b>							
Minor Plant Purchases	RA	100%	P	15,000	15,000	15,000	15,000
Plant & Equipment Purchases	RA	100%	P	2,065,000	1,945,000	1,449,000	1,715,000
Depot Capital Works	General		R	-	20,000	20,000	20,000
<b>Total</b>				<b>2,080,000</b>	<b>1,980,000</b>	<b>1,484,000</b>	<b>1,750,000</b>
<b>Road Operations</b>							
<b>Reseals</b>							
Baradine Streets	General		R	19,437	19,923	20,421	20,932
Binnaway Streets	General		R	17,440	17,876	18,323	18,781
Coolah Streets	General		R	28,997	29,722	30,465	31,227
Coonabarabran Streets	General		R	92,771	95,090	97,467	99,904
Dunedoo Streets	General		R	26,056	26,707	27,375	28,059
Mendooran Streets	General		R	17,440	17,876	18,323	18,781
Local Roads	R2R	100%	R	470,054	-	-	-
<b>Sub-Total</b>				<b>672,195</b>	<b>207,195</b>	<b>212,375</b>	<b>217,684</b>
<b>Local Roads</b>							
Coolah Creek Road Rehabilitation	General		R	-	-	140,000	-
Bugaldie / Goorianawa Road – East of Baradine Road	General		R	-	140,000	-	-
Local Rehabilitation – Neilrex Road	General		R	-	140,000	-	-
Local Rehabilitation – Neilrex Road, Unsealed Pavement Rehabilitation	General		R	150,000	-	-	-
Rotherwood Road – Rehabilitation	General		R	-	-	-	146,208
Wool Road – Rehabilitation	General		R	-	-	142,642	-
Local Pavement Rehabilitation – various sections, Capital Grant Funded	FFF		R	-	-	362,285	371,342
Coolah Neilrex Road – sight distance improvement	General		R	-	-	59,434	-

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
Local Roads Resheeting	R2R	100%	R	1,176,702	-	-	-
Local Roads Resheeting	General		R	-	-	787,969	807,668
Local Roads Resheeting	FFF		R	-	1,000,000	1,000,000	1,000,000
Stormwater Drainage Renewals	FFF		R	-	70,000	70,000	70,000
Digilah Road – Local Roads Pavement Rehabilitation	R2R	100%	R	300,000	-	-	-
<b>Sub-Total</b>				<b>1,626,702</b>	<b>1,350,000</b>	<b>2,562,329</b>	<b>2,395,218</b>
<b>Regional Roads</b>							
Pavement widening and rehabilitation MR55, Black Stump Way	RMS RA Grants	100%	R	800,000	800,000	800,000	800,000
Regional Widening MR129 – Baradine Road, Coonamble	RMS RA Grants	100%	R	-	-	169,000	-
Regional Roads Reseals	RMS RA Grants	100%	R	633,247	679,828	696,824	737,009
John Oxley Rest Area, Baradine	RMS RA Grants	100%	E	30,000	-	-	-
Pavement Rehabilitation and Widening on MR7519 – Forest Road, Mendooran	RMS RA Grants	100%	R	169,000	169,000	-	-
<b>Sub-Total</b>				<b>1,632,247</b>	<b>1,648,828</b>	<b>1,665,824</b>	<b>1,537,009</b>
<b>Aerodromes</b>							
Aerodrome pavement renewal	General		R	-	340,000	-	-
WDI sock, Coonabarabran	General		R	21,000	-	-	-
<b>Sub-Total</b>				<b>21,000</b>	<b>340,000</b>	<b>-</b>	<b>-</b>
<b>Total</b>				<b>3,952,145</b>	<b>3,546,023</b>	<b>4,440,528</b>	<b>4,149,911</b>
<b>Urban Services</b>							
<b>Horticulture</b>							
Softfall upgrade – Len Guy Park, Binnaway	General		R	12,000	-	-	-
Install softfall – Mendooran Park	General		R	-	-	-	20,000
Replace swings – Milling Park, Dunedoo	General		R	8,000	-	-	-
Replace softfall – Milling Park, Dunedoo	General		R	38,000	-	-	-
Capital allowance – amenities	FFF		R	-	50,000	50,000	50,000
<b>Sub-Total</b>				<b>58,000</b>	<b>50,000</b>	<b>50,000</b>	<b>70,000</b>

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
<b>Ovals</b>							
Coonabarabran Netball Courts	Grant	53%	R	850,000	-	-	-
Capital allowance – ovals	FFF		R	-	50,000	50,000	50,000
Capital allowance – sporting buildings	FFF		R	-	150,000	150,000	150,000
<b>Sub-Total</b>				<b>850,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>Swimming Pools</b>							
Pool maintenance and repairs – Coonabarabran	General		R	5,000	-	-	-
Replace filter media – Coolah	General		P	15,000	-	-	-
Pump rehabilitation – Dunedoo	General		R	10,000	-	-	-
Large trees to be removed / shade – Dunedoo	Section 94	100%	R	8,000	-	-	-
Large trees to be removed / shade – Dunedoo	General		R	8,500	-	-	-
Capital allowance – pools	General		R	3,500	50,000	50,000	50,000
<b>Sub-Total</b>				<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Town Streets – Baradine</b>							
Main street gardens – Baradine & District Progress Association	General		R	5,000	-	-	-
Footpath rehabilitation	General		R	20,000	20,000	20,000	25,000
Street trees	General		R	-	5,000	-	5,000
Flood levee construction	Storm-water Levy	100%	E	20,000	20,000	20,000	16,000
<b>Sub-Total</b>				<b>45,000</b>	<b>45,000</b>	<b>40,000</b>	<b>46,000</b>
<b>Town Streets – Binnaway</b>							
Main street gardens – Binnaway Progress Association	General		R	5,000	5,000	5,000	5,000
Footpath rehabilitation	General		R	10,000	10,000	10,000	10,000
Street trees	General		R	5,000	-	5,000	-
Renshaw Street / Railway Street – pipe renewal	Storm-water Levy	100%	R	20,000	-	-	-
Norman Street / Yeubla Street – pipe drainage system	Storm-water Levy	100%	E	-	-	20,000	20,000
Town Street rehabilitation	General		R	-	45,000	40,000	45,000

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
Corey Bridge repainting	General		R	20,000	-	-	-
<b>Sub-Total</b>				<b>60,000</b>	<b>60,000</b>	<b>80,000</b>	<b>80,000</b>
<b>Town Streets – Coolah</b>							
Footpath rehabilitation	General		R	20,000	20,000	20,000	20,000
Pavement rehabilitation	General		R	-	35,000	35,000	35,000
Shared Path – Goddard Street to Multipurpose Service	General		E	60,000	-	-	-
Street trees	General		R	5,000	-	5,000	
Town Street rehabilitation	General		R	-	-	8,000	8,000
Shared path extension – Charles Street	General		E	30,000	-	-	-
<b>Sub-Total</b>				<b>115,000</b>	<b>55,000</b>	<b>68,000</b>	<b>63,000</b>
<b>Town Streets – Coonabarabran</b>							
Crane Street rehabilitation	General		R	30,000	-	-	-
John Street kerb and guttering rehabilitation	General		R	-	70,000	-	-
Footpath rehabilitation	General		R	15,000	15,000	15,000	15,000
Street trees	General		R	-	8,000	-	8,000
Cowper Street concreting of open channel	Storm-water Levy	100%	E	-	-	46,000	70,000
Town street rehabilitation	General		R	-	115,343	118,473	126,575
Kerb and guttering rehabilitation – all towns	General		R	-	44,561	116,279	118,024
Stormwater drainage renewals – all towns	FFF		R	-	50,000	50,000	50,000
Footpath rehabilitation – all towns	General		R	-	55,000	55,000	55,000
<b>Sub-Total</b>				<b>45,000</b>	<b>357,904</b>	<b>400,752</b>	<b>442,599</b>
<b>Town Streets – Dunedoo</b>							
Footpath rehabilitation	General		R	-	10,000	-	10,000
Sealing Wallaroo Street – Bulinda Street to Talbragar / Adelyne Streets	R2R	100%	E	350,000	-	-	-
Sealing Wallaroo Street – Bulinda Street to Talbragar / Adelyne Streets	Storm-water Levy		E	-	200,000	-	-
Street trees	General		R	-	7,000	-	7,000
Town Street rehabilitation	General		R	-	-	53,000	48,000
<b>Sub-Total</b>				<b>350,000</b>	<b>217,000</b>	<b>53,000</b>	<b>65,000</b>

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
<b>Town Streets – Mendooran</b>							
Footpath rehabilitation	General		R	-	10,000		10,000
Street trees	General		R	5,000	-	5,000	-
Cobra Street – pipe drainage	Storm-water Levy	100%	E	31,000	31,000	-	-
<b>Sub-Total</b>				<b>36,000</b>	<b>41,000</b>	<b>5,000</b>	<b>10,000</b>
<b>Total</b>				<b>1,609,000</b>	<b>1,075,904</b>	<b>946,752</b>	<b>1,026,599</b>
<b>Total</b>				<b>7,711,145</b>	<b>6,606,927</b>	<b>6,876,281</b>	<b>6,931,510</b>
<b>Development Services</b>							
<b>Tourism and Development Services</b>							
Visitor Information Centre – repainting of building, external and replacement of kerb and guttering	General		R	10,000	-	-	-
Renovate retail area	General		R	-	10,000	-	-
Capital allowance	General		R	-	10,000	10,000	10,000
<b>Total</b>				<b>10,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Town Planning</b>							
S94 – Project review	General		P	50,000	-	-	-
<b>Total</b>				<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Warrumbungle Waste</b>							
Capital Allowance	General		R	20,000	20,000	20,000	20,000
<b>Total</b>				<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Property and Risk</b>							
<b>Council Offices &amp; Other Property</b>							
27 John Street – replace carpet	General		R	-	-	-	50,000
14-22 John Street – recarpet older section	General		R	50,000		-	-
59 Binnia Street – recarpet	General		R	-	50,000	-	-
Coolah Depot – toilet refurbishment	General		R	-	20,000	-	-
Mendooran Depot – Toilet refurbishment	General		R	-	20,000	-	-
17 Cole Street – kitchen refurbishment	General		R	-	-	20,000	-
17a Cole Street – kitchen refurbishment	General		R	-	-	15,000	-
4 Irwin Street – bathroom refurbishment	General		R	-	-	-	30,000
Coolah Shire Hall – carpet replacement	General		R	-	-	-	50,000
Dunedoo Depot – toilet refurbishment	General		R	-	-	15,000	-



Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
Mendooran Community Centre – replace flooring	General		R	-	-	50,000	-
Mendooran Mechanics Institute – kitchen refurbishment	General		R	-	-	-	20,000
Refurbishment allowance – Council buildings	FFF		R	-	200,000	200,000	200,000
<b>Sub-Total</b>				<b>50,000</b>	<b>290,000</b>	<b>300,000</b>	<b>350,000</b>
<b>Public Halls</b>							
Mendooran Mechanics Institute – stage and kitchen refurbishment	General		R	30,000	-	-	-
Volunteer Rescue Association shed, Coolah	Grant	50%	R	80,000	-	-	-
Binnaway Hall – stage refurbishment	General		R	50,000	-	-	-
Binnaway Hall – kitchen refurbishment	General		R	-	-	-	50,000
Coonabarabran Sport & Recreation Centre – window replacements	RA	76%	R	425,370	-	-	-
Capital allowance	FFF		R	-	375,000	375,000	375,000
<b>Sub-Total</b>				<b>585,370</b>	<b>375,000</b>	<b>375,000</b>	<b>425,000</b>
<b>Cemetery Services</b>							
Native Grove Cemetery, Coonabarabran – toilet	General		E	35,000	-	-	-
Capital allowance	FFF		R	-	25,000	25,000	-
<b>Sub-Total</b>				<b>35,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>
<b>Total</b>				<b>670,370</b>	<b>690,000</b>	<b>700,000</b>	<b>775,000</b>
<b>Total</b>				<b>750,370</b>	<b>730,000</b>	<b>730,000</b>	<b>805,000</b>
<b>Corporate and Community Services</b>							
<b>Bushfire and Emergency Services</b>							
Rural Fire Service – Enhancements	RFS	88%	E	25,457	26,093	26,746	27,414
Rural Fire Service – Vehicles	RFS	88%	P	-	331,141	339,420	347,905
Castlereagh Support Vehicle	RFS	88%	P	121,800	-	-	-
Mowrock Cat 9	RFS	88%	P	121,800	-	-	-
Yaminbah Cat 7 DC	RFS	88%	P	207,400	-	-	-
Bugaldie Cat 1 Vil	RFS	88%	P	356,539	-	-	-
Garrawilla Valley Cat 1 MP	RFS	88%	P	245,054	-	-	-
Goolhi- Cat 1 MP	RFS	88%	P	180,565	-	-	-
Merrygoen Cat 7 SC	RFS	88%	P	197,600	-	-	-
Coona Fringe Cat 6	RFS	88%	P	424,820	-	-	-

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
Rural Fire Service – Purlawaugh solar panels	RFS	88%	E	50,000	-	-	-
<b>Total</b>				<b>1,931,034</b>	<b>357,235</b>	<b>366,165</b>	<b>375,320</b>
<b>Communications and Information Technology</b>							
Antivirus Security Software	General		P	-	-	-	30,000
Replacement IT Server Hardware	General		R	-	5,000	5,000	50,000
Replacement PCs	General		R	100,000	-	-	-
Microsoft Server Licenses & SA	General		P	100,000	-	-	-
Software capitalisation	General		R	-	40,000	-	-
Server Storage upgrade	General		P	100,000	-	-	-
MiTel Phone system replacement	General		R	150,000	-	-	-
<b>Total</b>				<b>450,000</b>	<b>45,000</b>	<b>5,000</b>	<b>80,000</b>
<b>Children's Services</b>							
<b>Connect Five Children's Services</b>							
Replacement of vehicle	RA	100%	P	16,125	-	-	17,334
<b>Sub-Total</b>				<b>16,125</b>	<b>-</b>	<b>-</b>	<b>17,334</b>
<b>Castlereagh Family Day Care</b>							
Replacement of vehicle	RA	100%	P	11,288	-	-	12,134
<b>Sub-Total</b>				<b>11,288</b>	<b>-</b>	<b>-</b>	<b>12,134</b>
<b>Total</b>				<b>27,413</b>	<b>-</b>	<b>-</b>	<b>29,468</b>
<b>Warrumbungle Community Care</b>							
<b>Community Transport</b>							
Capital allowance	RA	100%	P	50,000	50,000	50,000	50,000
<b>Sub-Total</b>				<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Multiservice Outlet</b>							
Capital replacements	RA	100%	R	22,000	22,000	22,000	22,000
<b>Sub-Total</b>				<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>
<b>Total</b>				<b>72,000</b>	<b>72,000</b>	<b>72,000</b>	<b>72,000</b>
<b>Total</b>				<b>2,480,447</b>	<b>474,235</b>	<b>443,165</b>	<b>556,788</b>
<b>Warrumbungle Water</b>							
<b>Water – Baradine</b>							
Water Treatment Plant renewals	RA	100%	R	33,942	30,000	30,000	30,000
Replacement of Water Tower- Kenebri	RA	100%	R	100,000	-	-	-
Upgrade tank and reservoirs	RA		E	41,000	-	-	-
Cap old bore	RA		E	5,000	-	-	-
Turbidity meter	RA		P	8,500	-	-	-
<b>Sub-Total</b>				<b>188,442</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Water – Binnaway</b>							
Water Treatment Plant renewals	RA	100%	R	-	20,000	20,000	20,000

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
Water main rehabilitation – Napier Street (420m)	RA	100%	R	80,000	-	-	-
Filter media replacement	RA		R	50,000	-	-	-
Upgrade reservoir C18	RA		E	10,000	-	-	-
Turbidity meter	RA		P	8,500	-	-	-
<b>Sub-Total</b>				<b>148,500</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Water – Coolah</b>							
Water Reservoirs capital	RA	100%	R	200,000	-	-	-
Mains replacement	RA	100%	R	-	50,000	50,000	50,000
Chlorine room at bores	RA	100%	R	60,000	-	-	-
Concrete cap old bore	RA	100%	E	5,000	-	-	-
Upgrade bore and Reservoirs C18	RA	100%	E	28,000	-	-	-
Line WW reservoir	RA	100%	R	15,000	-	-	-
Dedicated rising main	RA	100%	E	130,000	-	-	-
<b>Sub-Total</b>				<b>438,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Water – Coonabarabran</b>							
Telemetry upgrades – all towns	RA	100%	R	450,000	-	-	-
Water Main extension – removal of dead ends	RA	100%	E	125,000	125,000	125,000	125,000
Water Main rehabilitation	RA	100%	R	79,199	81,179	81,179	83,288
Water Treatment Plant renewal	RA	100%	R	33,942	34,791	34,791	36,552
Water Main rehabilitation – George Street	RA	100%	R	-	85,000	85,000	-
Back up bores	RA	100%	E	100,000	-	-	-
Cap old bore	RA	100%	R	5,000	-	-	-
Drone – Dam and reservoir Inspections	RA	100%	R	5,000	-	-	-
Turbidity meter	RA	100%	P	8,500	-	-	-
Upgrade tank and Reservoirs C18	RA	100%	E	43,000	-	-	-
Four (4) yearly reservoir inspections – all towns	RA	100%	R	44,200	-	-	-
New shed	RA	100%	R	20,000	-	-	-
Water rehabilitation – all towns	RA	100%	R	-	876,571	895,823	920,124
<b>Sub-Total</b>				<b>913,841</b>	<b>1,202,541</b>	<b>1,221,793</b>	<b>1,164,964</b>
<b>Water – Dunedoo</b>							
Reservoir rehabilitation	RA	100%	R	-	60,000	-	-
Upgrade reservoirs C18	RA	100%	E	23,000	-	-	-
<b>Sub-Total</b>				<b>23,000</b>	<b>60,000</b>	<b>-</b>	<b>-</b>
<b>Water – Mendooran</b>							
Spectrometer	RA	100%	P	8,500	-	-	-
Upgrade tank and Reservoirs C18	RA	100%	E	41,000	-	-	-

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
EOI – Safe & Secure upgrade	RA	100%	E	80,000	-	-	-
Water rehabilitation	FFF	100%	R	-	35,000	35,000	35,000
<b>Sub-Total</b>				<b>129,500</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>
<b>Total</b>				<b>1,841,283</b>	<b>1,397,541</b>	<b>1,356,793</b>	<b>1,299,964</b>
<b>Warrumbungle Sewer</b>							
<b>Sewer – Baradine</b>							
Sewage Treatment Plant – vacuum pumps renewal	RA	100%	R	-	23,194	23,194	24,368
Effluent Reuse – pivot irrigator replacement	RA	100%	R	-	226,282	-	-
Replace pot valves	RA	100%	R	20,000	-	-	-
Camp Cypress sewer line	RA	100%	E	200,000	-	-	-
Sewage Treatment Plant – inlet works rehabilitation	RA	100%	R	20,000	-	-	-
<b>Sub-Total</b>				<b>240,000</b>	<b>249,476</b>	<b>23,194</b>	<b>24,368</b>
<b>Sewer – Binnaway</b>							
EOI – sewer implementation	RA	100%	E	30,000	-	-	-
<b>Sub-Total</b>				<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Sewer – Coolah</b>							
Sewage Treatment Plant – upgrade peripherals	RA	100%	R	56,570	-	57,985	-
Sewage Treatment Plant – upgrade	Grant	50%	R	1,296,646	30,866	-	-
<b>Sub-Total</b>				<b>1,353,216</b>	<b>30,866</b>	<b>57,985</b>	<b>-</b>
<b>Sewer – Coonabarabran</b>							
Mains-relining – various sections	RA	100%	R	158,397	150,000	120,000	150,000
Pump stations – renewal	RA	100%	R	33,943	34,790	34,790	-
Sewage Treatment Plant – upgrade peripherals	RA	100%	R	56,570	-	-	60,920
Mains replacement / rehabilitation	RA	100%	R	56,570	57,985	57,985	60,920
Telemetry upgrade – all towns	RA	100%	R	150,000	-	-	-
Sewage Treatment Plant – upgrade	Grant	50%	E	235,846	940,299	1,095,592	-
Tablet / GPS unit	RA	100%	P	7,500	-	-	-
<b>Sub-Total</b>				<b>698,826</b>	<b>1,183,074</b>	<b>1,308,367</b>	<b>271,840</b>
<b>Sewer – Dunedoo</b>							
Sewage Treatment Plant – upgrade	Grant	50%	E	122,016	-	-	-
Sewer rehabilitation	FFF	100%	R	-	60,000	60,000	60,000
<b>Sub-Total</b>				<b>122,016</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>

Description	Funding	% Funded	Renewal / Expansion / Plant	2018/19	2019/20	2020/21	2021/22
<b>Sewer - Mendooran</b>							
EOI – sewer scope	RA	100%	R	30,000	-	-	-
<b>Sub-Total</b>				<b>30,000</b>	-	-	-
<b>Total</b>				<b>2,474,058</b>	<b>1,523,416</b>	<b>1,449,546</b>	<b>356,208</b>
<b>Total</b>				<b>15,257,303</b>	<b>10,732,118</b>	<b>10,855,785</b>	<b>9,949,470</b>

## 2.8 Balance Sheet

	2018/19	2019/20	2020/21	2021/22
	\$'000	\$'000	\$'000	\$'000
<b><u>Assets</u></b>				
<b>Current Assets</b>				
Cash and Cash Equivalents	8,581	8,416	8,433	9,061
Investments	-	-	-	-
Receivables	5,030	5,030	5,030	5,030
Inventories	893	893	893	893
<b>Total Current Assets</b>	<b>14,504</b>	<b>14,339</b>	<b>14,356</b>	<b>14,984</b>
<b>Non-Current Assets</b>				
Investments	-	-	-	-
Receivables	10	10	10	10
Inventories	299	299	299	299
Property, Plant & Equipment	515,594	513,864	512,077	509,205
Investments Equity Method	294	294	294	294
Intangibles	353	353	353	353
<b>Total Non-Current Assets</b>	<b>516,550</b>	<b>514,820</b>	<b>513,033</b>	<b>510,161</b>
<b>Total Assets</b>	<b>531,054</b>	<b>529,159</b>	<b>527,389</b>	<b>525,145</b>
<b><u>Liabilities</u></b>				
<b>Current Liabilities</b>				
Payables	2,707	2,707	2,707	2,707
Borrowings	908	953	999	894
Provisions	4,860	4,860	4,860	4,860
<b>Total Current Liabilities</b>	<b>8,475</b>	<b>8,520</b>	<b>8,566</b>	<b>8,461</b>
<b>Non-Current Liabilities</b>				
Payables	-	-	-	-
Borrowings	3,869	2,917	1,918	1,023
Provisions	2,590	2,590	2,590	2,590
<b>Total Non-Current Liabilities</b>	<b>6,459</b>	<b>5,507</b>	<b>4,508</b>	<b>3,613</b>
<b>Total Liabilities</b>	<b>14,934</b>	<b>14,027</b>	<b>13,074</b>	<b>12,074</b>
<b>Net Assets</b>	<b>516,120</b>	<b>515,132</b>	<b>514,315</b>	<b>513,071</b>
Retained Earnings	416,955	415,967	415,150	413,906
Revaluation Reserves	99,165	99,165	99,165	99,165
<b>Total Equity</b>	<b>516,120</b>	<b>515,132</b>	<b>514,315</b>	<b>513,071</b>

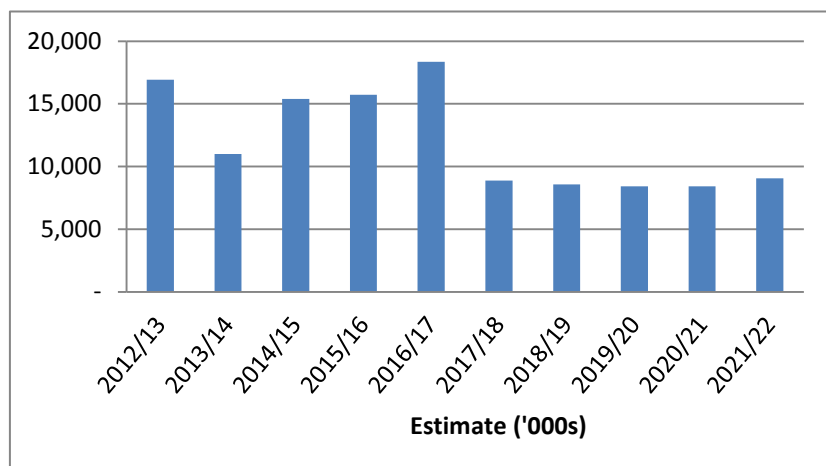
## 2.9 Cash Flow Statement

	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
<b>Cash Flows from Operating Activities</b>				
<b><u>Receipts</u></b>				
Rates and Annual Charges	12,778	13,455	13,814	14,178
User Charges and Fees	8,400	8,842	9,075	9,308
Interest & Investment Revenue	461	479	494	512
Other Revenues	1,066	1,093	1,120	1,148
Grants & Contributions	21,720	17,918	18,408	18,348
<b><u>Payments</u></b>				
Employee Benefits & On-Costs	(15,663)	(16,572)	(17,032)	(17,504)
Materials & Contracts	(5,919)	(6,041)	(6,242)	(6,440)
Borrowing Costs	(236)	(195)	(150)	(103)
Other Expenses	(8,049)	(8,345)	(8,502)	(8,713)
<b>Net Cash provided (or used in) Operating Activities</b>	<b>14,558</b>	<b>10,634</b>	<b>10,985</b>	<b>10,734</b>
<b>Cash Flows from Investing Activities</b>				
<b><u>Receipts</u></b>				
Sale of Investment Securities	-	-	-	-
Sale of Real Estate Assets	-	-	-	-
Sale of Infrastructure, PP&E	840	841	841	842
Deferred Debtors Receipts	-	-	-	-
<b><u>Payments</u></b>				
Purchase of Investment Securities	-	-	-	-
Purchase of Infrastructure, PP&E	(15,257)	(10,732)	(10,856)	(9,949)
Purchase of Real Estate Assets	-	-	-	-
Contributions Paid to JVs & Associates	-	-	-	-
<b>Net Cash provided (or used in) Investing Activities</b>	<b>(14,417)</b>	<b>(9,891)</b>	<b>(10,015)</b>	<b>(9,107)</b>
<b>Cash Flows from Financing Activities</b>				
<b><u>Receipts</u></b>				
Proceeds from Borrowings & Advances	-	-	-	-
<b><u>Payments</u></b>				
Repayment of Borrowings & Advances	(867)	(908)	(953)	(999)
Repayment of Finance Lease Liabilities	-	-	-	-
<b>Net Cash provided (or used in) Financing Activities</b>	<b>(867)</b>	<b>(908)</b>	<b>(953)</b>	<b>(999)</b>
<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>	<b>(726)</b>	<b>(165)</b>	<b>17</b>	<b>628</b>
Cash & Cash Equivalents – Opening balance	9,307	8,581	8,416	8,433
<b>Cash &amp; Cash Equivalents – End of Year</b>	<b>8,581</b>	<b>8,416</b>	<b>8,433</b>	<b>9,061</b>

## 2.10 Key Performance Ratios

Council measures its financial performance against a suite of key performance indicators. These key performance indicators are prescribed by the Office of Local Government with some further indicators selected by Council as they are relevant in explaining and measuring Council's financial performance and position. Details of these ratios and Council's historical and forecast performance are provided in this section.

### Cash and Investments Balance



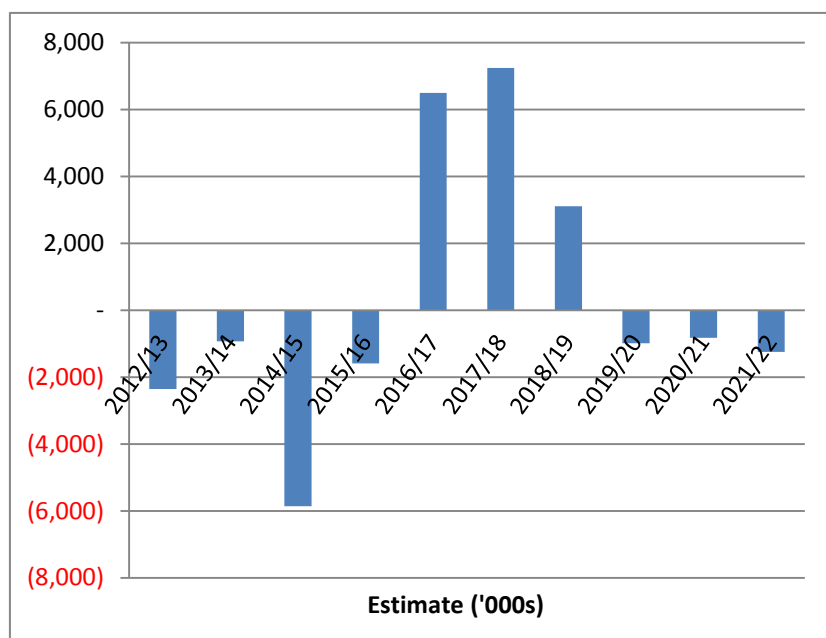
#### Description

This ratio shows Council's cash and investments balance.

#### Comments

Council's cash and investments balance is forecast to slightly decrease from \$9.307m in 2017/18 to \$9.061m during the Delivery Program period.

### Operating Surplus / (Deficit)



#### Description

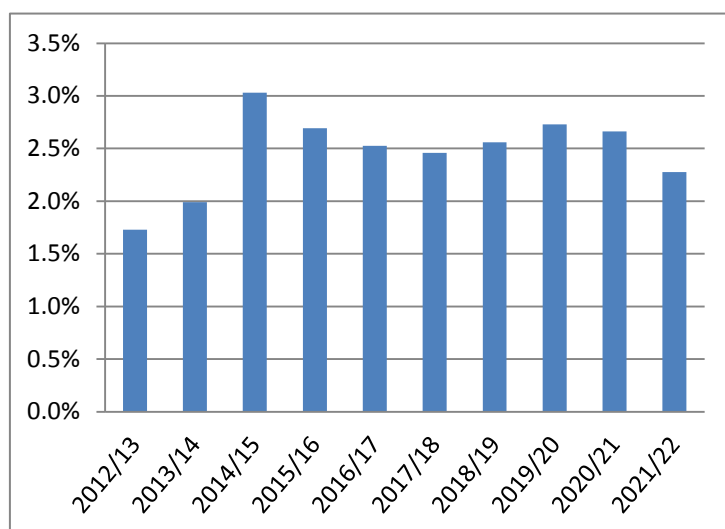
This ratio shows Council's operating surplus or deficit which includes non-cash items such as depreciation. A negative number indicates a deficit.

#### Comments

Council is expected to record a small combined surplus over the four (4) years (\$54k). The 2018/19 financial year is expected to generate a surplus of \$3.110m, a decrease from 2017/18 as the result of reduced capital grant monies. The subsequent year is forecast to generate an accrual deficit of \$0.992m which increases to \$1.243m in the final year. This is based on a very conservative forecast that Council will only receive minimum capital grants from 2018/19 onward and make no savings.



## Debt Service Ratio



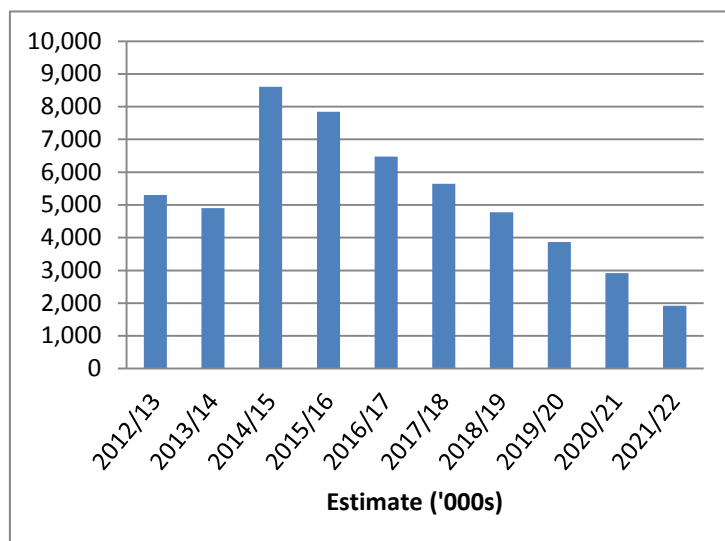
### Description

This ratio assesses the impact of loan principal and interest repayments on the discretionary revenue of council. The Office of Local Government considers a ratio of less than 10% to be satisfactory.

### Comments

Council's Debt Service Ratio is forecast to stabilise after a significant increase in 2014/15. The Delivery Program period shows an overall decrease in the ratio, with the exception of a slight increase in financial year 2019/20 and 2020/21 as the result of the reduction in projected revenue. By 2021/22, the Debt Services Ratio reaches 2.3% which is the lowest in the last eight (8) years. Overall the ratio remains well below the limit advised by the Office of Local Government during the Delivery Program period.

## Total Borrowings



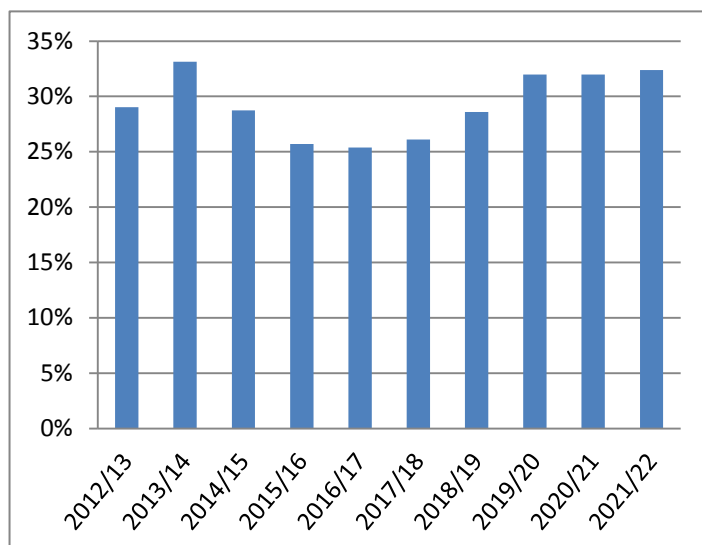
### Description

This ratio shows Council's total level of borrowings, including loans and finance leases both current and non-current

### Comments

As with the Debt Service Ratio, there was an increase in Total Borrowings due to Council taking up two (2) loans under the Local Infrastructure Renewal Scheme. The ratio gradually drops from 2015/16 onwards as Council is paying off the loans. Interest on the loans are subsidised by between 3% and 4% by the NSW Government which means that Council is effectively paying an interest rate below or roughly per inflation for these loans.

### Rates and Annual Charges Coverage Ratio



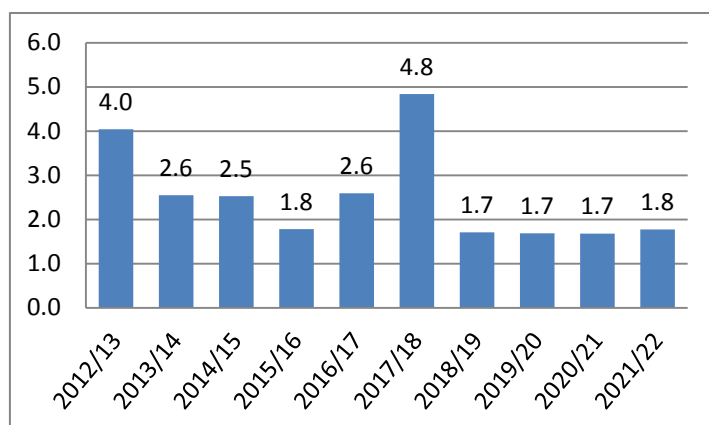
#### Description

This ratio assesses the degree of Council's dependence upon revenue from rates and annual charges and the security of Council's income.

#### Comments

As with most other rural Councils, Council is reliant on grant funding to fund its operations with revenue from rates and charges representing only around 31% of Council's total revenue base. This percentage is expected to slowly increase over the four (4) years of the Delivery Program. This ratio is inversely affected by grant funding. As grant funding increases then this ratio worsens albeit that the actual amount may rise.

### Unrestricted Current Ratio



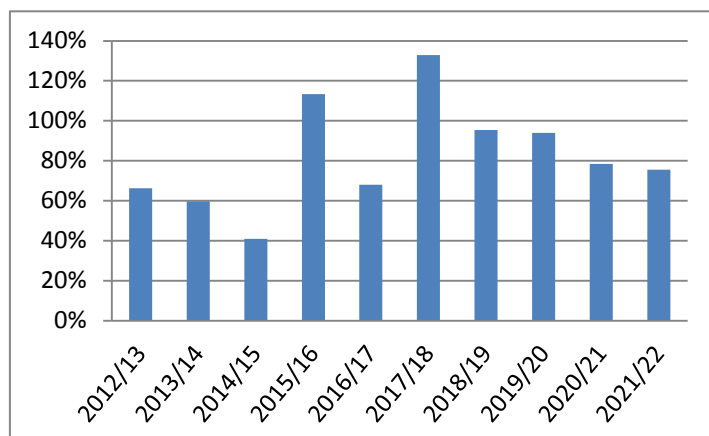
#### Description

This ratio assesses the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council. The Office of Local Government considers a ratio of less than 1.5 as unsatisfactory and > 2 as good

#### Comments

Council's unrestricted current ratio is expected to remain relatively stable over the life of the Delivery Program, as well as staying above 1.5.

## Building and Infrastructure Renewals Ratio



### Description

This ratio assesses the rate at which building and infrastructure assets are being renewed relative to the rate at which they are depreciating. A ratio of less than 100% is unsatisfactory, although the NSW mean has ranged between 56% and 84% over the last three (3) years.

### Comments

Council's renewals ratio was forecasted to peak at 133% in 2017/18 – subject to completion – falling to 95% in 2018/19. Council's Delivery Program shows consistent Renewals Ratios averaging over 86% for the period of the Delivery Program.

## Part 3: Delivery Program Outcomes by Activity

Part 3 of the combined Operational Plan and Delivery Program is where Council provides details of each of its activities, what the community can expect from these activities and how much each activity will cost the community over the four (4) years of the Delivery Program. Activities in this section are grouped by Directorate and Branch with an Index provided to assist with locating activities of interest.

Information on each activity consists of four (4) sections:

### Section 1: Introduction to the activity

This section briefly details what the activity involves and can be used by residents to gain a high level understanding of what the activity relates to.

### Section 2: Costing Summary

This section answers the questions about how much the activity costs and how it is funded. A table is provided for each activity showing income, expenditure on normal operational activities, expenditure on capital works and the net cost to Council of the activity.

The table also shows how the net cost to Council is funded, for example the activity could be fully funded by external income in which case the net cost to Council would be zero (0). Alternatively Council may be funding a particular activity through borrowings, or restricted assets. If not, then the activity is being funded through general funds such as rates revenue. An example of the costing summary is provided in the following table:

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Sample Activity</b>							
18/19	(100)	200	-	100	-	(50)	50
19/20	(110)	110	-	-	-	-	-
20/21	(120)	120	-	-	-	-	-
21/22	(130)	30	300	200	(200)	-	-
<b>Total</b>	<b>(460)</b>	<b>460</b>	<b>300</b>	<b>300</b>	<b>(200)</b>	<b>(50)</b>	<b>50</b>

### Section 3: Outcomes

This section summarises the outcomes that the community will get from the money provided for this activity and answers the question(s) regarding what will be achieved with this money. Outcomes are split into three categories:

Ongoing Operations: This category includes items such as administration work, road maintenance, park cleaning etc. that are of an ongoing nature, ie. they happen each year.

Key Projects: This category includes key one off projects, excluding capital works, that a particular activity will deliver, such as a review of the waste business.

Capital Projects: This category includes any capital expenditure items such as the construction of roads or buildings.

Each outcome is also linked to a Community Strategic Plan outcome.

#### Section 4: Service Levels

This section provides service levels / key performance indicators (KPI's) that can be used by the community to both measure the performance of Council and to understand what level of service the community can expect to receive. This section shows how Council will track our progress.

Each service level is set out across three columns:

Service level: This describes the level of service.

Service level indicator: This describes the measure that can be used to measure the level of service.

Service level: This is the actual service level that will be provided in the Delivery Program period.

An example of a service level is provided in the following table:

No.	Service Level	Service Level Indicator	Service Level
<b>Sample Activity</b>			
1	Un-sealed roads are well maintained through re-sheeting being carried out with sufficient frequency	Time between re-sheeting by road category	Cat 1 = 12 Cat 2 = 15 Cat 3 = 20

When setting service levels Council has ensured that service level benchmarks meet the requirements of SMARTER performance measures, ie. Service Level benchmarks are Specific, Measurable, Achievable, Relevant, Time-bound and subject to Evaluation and Reassessment.

# Executive Services

**General Manager**

**47**

**Management and Leadership**

**Governance**

## Executive Services

**Directorate:** Executive Services

**Branch:** General Manager

Council's General Manager Branch is responsible for the following activities:

### Management and Leadership

Council's General Manager Branch is responsible for all aspects in relation to management and leadership of the organisation.

The General Manager is responsible for the efficient and effective operation of the organisation and for ensuring the implementation, without undue delay, of decisions of the Council. In particular, to assist Council in connection with the development and implementation of the Community Strategic Plan, Resourcing Strategy, Delivery Program and Operational Plan.

The General Manager is also accountable for the preparation of Council's Annual Report and State of the Environment Report, the day-to-day management of staff in accordance with an organisational structure and resources approved by the Council. The General Manager is delegated to appoint, direct and dismiss staff and implement Council's Equal Employment Opportunity management plan.

Council's Project Manager, based in the General Manager Branch, is responsible for Council's project management function for major projects as well as private works.

### Governance

Our Councillors represent the make-up and varied interests of their communities of the shire and work effectively together, taking their responsibilities as elected officials seriously. Council provides an appropriate range of services and facilities that are responsive to community needs and Council bases its activities and decision-making on principles of openness, transparency and accountability. Council maintains a visible presence across the shire through decentralised offices, services and depot facilities, which maintains a strong sense of local identity and place.

Warrumbungle Shire Council is recognised for its strong community leadership, sound financial and asset management and for being an ethical, accountable and responsive local government entity. The Mayor and Councillors are recognised leaders both within Council and throughout the local community, and enjoy a positive reputation for that leadership. Council is supportive of mechanisms to facilitate state-local consultation, joint planning, regional sharing of resources, and is focused on strategy, being a well informed, dynamic advocate and leader in the sector.

## How much does this activity cost and how is it funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Management and Leadership</b>							
18/19	150,343	(871,693)	-	(721,350)	-	-	(721,350)
19/20	154,102	(930,383)	-	(776,281)	-	-	(776,281)
20/21	157,954	(956,059)	-	(798,105)	-	-	(798,105)
21/22	161,903	(982,446)	-	(820,543)	-	-	(820,543)
<b>Total</b>	<b>624,302</b>	<b>(3,740,581)</b>	<b>-</b>	<b>(3,116,279)</b>	<b>-</b>	<b>-</b>	<b>(3,116,279)</b>
<b>Governance</b>							
18/19	72,785	(402,741)	-	(329,956)	-	-	(329,956)
19/20	74,605	(410,962)	-	(336,357)	-	-	(336,357)
20/21	76,469	(419,389)	-	(342,920)	-	-	(342,920)
21/22	78,381	(428,030)	-	(349,649)	-	-	(349,649)
<b>Total</b>	<b>302,240</b>	<b>(1,661,122)</b>	<b>-</b>	<b>(1,358,882)</b>	<b>-</b>	<b>-</b>	<b>(1,358,882)</b>



## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
<b>Management and Leadership</b>	
Support Council and the Mayor in carrying out duties and provide advice on policy matters.	CC6
Facilitate the flow of required information between staff and Council.	GF4
Ensure development and implementation of the Community Strategic Plan, Delivery Program and Operational Plan within required timeframes.	GF4
Ensure Council is informed of progress against service level targets.	GF4
Ensure adequate Information Technology and Records systems are in place.	GF5
Ensure Resourcing Strategy including the Asset Management Plan, Long Term Financial Plan and Workforce Management Strategy is appropriate to achieving the Delivery Program outcomes.	GF7
Ensure the organisation meets all due diligence requirements for Workplace Health and Safety legislation resulting in equitable work practices and a safe work environment.	GF8
Manage the staff, learning and development systems, ensuring associated formal delegations are in place.	GF8
Responsible for the effective management and reporting to Council of all financial aspects of the organisation, including revenue management processes that maximise Council's income.	GF6
Lead a culture of customer service excellence, ensuring contact with the public is professional, courteous and timely.	GF2
Develop and maintain Councils contacts with community, governmental and business bodies and functions providing leadership by being visible and positive.	GF7
High level professional knowledge of the external environment that may impact on and/or be utilised to Council's advantage.	GF5
High level project management.	GF5
<b>Governance</b>	
Advocate for the long-term provision and retention of high quality services that meet the needs of the community.	PI2
Build strategic relationships with other levels of government to ensure that the shire receives an equitable allocation of resources.	GF1
Recognise the importance of its role as a steward of the natural, built, economic and social Environment.	GF5
Be proactive in providing community advocacy to mitigate the negative environmental impacts of local mining and extractive activities.	NE5
Encourage and support local business and industry in creating local employment and training opportunities.	LE2
Identify and pursue opportunities that realise the shire's potential as a location for the production of renewable energies.	LE5

Outcome	CSP Link
<b>Key Projects</b>	
<b>Management and Leadership</b>	
Three Rivers Regional Retirement Community	LE4
Boral Quarry	LE4
<b>Governance</b>	
Negotiate and implement Voluntary Planning Agreement (VPA) with wind farm development.	LE5
Department of Planning negotiations for amendment to LEP relating to land owned by Cobbora Holdings Co.	LE5
Review organisational structure.	GF4

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Management and Leadership</b>			
1	Advice and policy recommendations are provided to Council in relation to local government and relevant industry related legislation.	Council is informed of Legislative changes within required timeframes.	Yes
2	Requirements under the Local Government Act, relevant regulations and the Office of Local Governments Integrated Planning and Reporting Framework are met.	Council Resolutions are implemented without undue delay, development and implementation of the Strategic Plan, Integrated Planning and Reporting Framework are met.	Yes
3	Staff performance and competency review processes are in place.	Annual reviews of all staff conducted as required by the Award or senior staff contracts.	98%
4	Economic development, business opportunities and grants are maximised for the shire area.	Revenue and income targets are met as per the Operational Plan.	Yes
5	Stakeholders and the community are informed of Councils activities and decisions.	The number of publications and media opportunities per month to promote/discuss Council activities and issues in a public forum in accordance with Council's Communications Policy.	>5
6	Appropriate networking opportunities are maintained including regional stakeholder groups and individuals.	Relevant linkages established and maintained to Council satisfaction.	Yes
7	Private works are effectively managed and actively pursued.	Maximum days taken for private works requests to be completed.	14
8	Private works invoices are actioned promptly.	Number of days post completion of job for private works invoices to be issued.	5
9	Major capital projects (> \$50k) are managed within budget.	Total variance over / under budget.	10%
<b>Governance</b>			
1	Council plays an influential role within the wider region and is a strong advocate for local interests.	Membership and participation in Local Government NSW, Orana Regional Organisation of Council's, Mining and Energy Related Councils and other regional groupings is maintained with reports provided to Council.	Yes

No.	Service Level	Service Level Indicator	Service Level
2	Council is known as a professional and well respected Council body and the decision making process is transparent and corruption resistant.	Number of times per annum that each Councillor attends professional development or training events.	2
3	Council's decision making processes is open and enables community input.	Business papers are available to the public (via Council's website, libraries and offices) three (3) business days before Council meetings and minutes published within five (5) business days of the meeting.	Yes
4	Opportunities are provided in a variety of forums for all stakeholders to contribute to Council's decision making process.	Number of advisory and community consultation meetings held annually.	20
5	The future direction of Council is effectively managed through the Integrated Planning and Reporting Framework process with input from the community.	Council's decisions are based on social, economic, environmental and community priorities in the Community Strategic Plan.	Yes

# Technical Services

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Technical Services Management	
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## Technical Services – Technical Services Management

**Directorate:** Technical Services

**Branch:** Technical Services Management

Council's Technical Services management section is responsible for the effective management of the Technical Services Directorate, including management of asset design, emergency services, aerodromes, fleet, Road Maintenance Council Contract and the maintenance and operations of Council's road, water and sewer network. Technical Services Directorate is also responsible for the management of parks, gardens, swimming pools and town streets, and the delivery of over 90% of Council's capital program.

Directors are required to ensure due diligence whilst implementing Council's Workplace Health and Safety program and policies within the division supporting Managers and supervisors/staff. As a member of the senior executive team, MANEX, it is expected that leadership is provided to change management and there is proactive implementation of organisational development programs and initiatives. Essential to the division is the effective development and maintenance of strategic relationships with stakeholders, including all levels of local government, state and federal agencies, elected representatives and the community.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	-	(228,713)	-	(228,713)	-	-	(228,713)
19/20	-	(234,980)	-	(234,980)	-	-	(234,980)
20/21	-	(241,647)	-	(241,647)	-	-	(241,647)
21/22	-	(248,954)	-	(248,954)	-	-	(248,954)
<b>Total</b>	-	<b>(954,294)</b>	-	<b>(954,294)</b>	-	-	<b>(954,294)</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
Management of Technical Services Division outcomes and workload	GF4
Management of Technical Services Division staff and resources allocation	GF4
Completion of the Technical Services Division capital program	PI3
Provision of high level advice and assistance to the GM and Council	GF6
Actively communicate/network with industry peers, associations and organisations	GF1
Ensure all staff are aware of and implement WH&S Act requirements.	GF7
Interpret, counsel and advise the GM and Council on applicable statutes, policies and engineering issues	GF6
<b>Key Projects</b>	
Asset Management Improvement Project	GF5

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	Technical Services completed capital projects within their timeline	% of capital projects completed to schedule	85%
2	Technical Services capital and recurrent program is completed within budget	Total variance over / under budget	10%
3	Asset Management Improvement Project is complete	Completion of project	Complete

## Technical Services – Design Services

**Directorate:** Technical Services

**Branch:** Design Services

The Design Services Branch is responsible for the following activities:

### Design Services Management

Council's Design Project Management area is responsible for Engineering Project Management and design works for all assets constructed by Council. Tasks carried out by this area include on-site management, project management, and design and planning of engineering projects.

The Design Project Management area also manages the other activities in the Design Services Branch, including asset management, survey and design, emergency services, and the road safety officer. The Design Project management function is essential to Council in ensuring that design works carried out by Council are per Australian standards, safe, and cost effective.

### Emergency Services Management

The Warrumbungle Shire Emergency Services Coordinator in partnership with the Local Emergency Management Committee (LEMC) and the Regional Emergency Management Officer (REMO) is responsible for:

- Maintaining the Local Display and all associated contact lists;
- Providing assistance to all Emergency Services organisations including Volunteer Rescue Association, State Emergency Service, NSW Rural Fire Service, and NSW Fire and Rescue;
- Providing funding to State Emergency Service (Dunedoo), Volunteer Rescue Association (Coolah, Coonabarabran and Mendooran) and NSW Fire and Rescue (Coolah, Coonabarabran, and Dunedoo);
- Assisting the Local Emergency Management Officer (LEMO) in all Emergency Incidents;
- Providing GIS Mapping for use by Emergency Service Agencies; and
- Maintaining the BRIMS database for Hazard Reduction requests and activities.

### Survey Investigation and Design

Council's Survey Investigation and Design area is responsible for off site survey, investigation and project design for all Council constructed assets. This includes daily functions such as going to site to conduct field surveys, set-out works, and soil investigation.



### **Asset Management**

The Asset Management area of Design Services, is responsible for all aspects of asset management, including ensuring asset information in the GIS system is up to date and accurate, conducting annual asset condition testing for all of Council's infrastructure assets, assessing and expanding on asset service levels, annual updating of the Asset Management Plan, ensuring new works are captured in GIS within one month of completion, developing and completing Council's critical assets register and Infrastructure Asset Risk Management policy, and assisting Finance in all asset accounting related queries.

### **NSW Fire Brigade**

The Warrumbungle Shire Emergency Services Coordinator monitors the costs associated with the provision of services by the NSW Fire and Rescue Service, which is partly funded by Council. The NSW Fire and Rescue provide a town fire protection service to Coonabarabran, Coolah and Dunedoo.

### **Road Safety Officer**

The objective of Council's Road Safety Program is to deliver evidence based projects to improve road user safety in local communities and to raise the profile of road safety within the shire. Council's Road Safety Officer (RSO) position is funded 50 per cent by Roads and Maritime Services (RMS) and is a permanent part-time position with Council.

The RSO is responsible for analysing local crash statistics, liaising with stakeholders, as well as the planning, developing, implementing and promoting of relevant road safety projects. Functions include; submitting project proposals for RMS funding through the Local Government Road Safety Projects (LGRSP) database, display of Council's 'speed advisory sign', reporting monthly to RMS and Council on road safety issues, completing projects allocated by Council such as the Pedestrian and Mobility Plan and Council's Safe Driving Policy, maintenance of Council's Road Safety Strategic Plan and quarterly budget reporting and attendance at Council's Traffic Committee meetings.

The RSO provides services directly to the public alone and in support of community programs like the Rotary's Youth Driving Awareness program. The RSO is required to cover all areas of the shire and at any time of the day and any day, including weekends. Services and programs may target all age groups; pedestrians, bicycle riders, learner drivers, young to older drivers, motorcycle riders and truck drivers. Current road safety priorities in the shire are speeding, fatigue, drink-driving, distraction, seatbelts and education of learner driver supervisors.

## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Design Services Management</b>							
18/19	-	(103,337)	-	(103,337)	-	-	(103,337)
19/20	-	(106,078)	-	(106,078)	-	-	(106,078)
20/21	-	(108,896)	-	(108,896)	-	-	(108,896)
21/22	-	(111,788)	-	(111,788)	-	-	(111,788)
<b>Total</b>	-	<b>(430,099)</b>	-	<b>(430,099)</b>	-	-	<b>(430,099)</b>
<b>Emergency Services Management</b>							
18/19	-	(133,972)	-	(133,972)	-	-	(133,972)
19/20	-	(136,398)	-	(136,398)	-	-	(136,398)
20/21	-	(138,890)	-	(138,890)	-	-	(138,890)
21/22	-	(141,450)	-	(141,450)	-	-	(141,450)
<b>Total</b>	-	<b>(550,710)</b>	-	<b>(550,710)</b>	-	-	<b>(550,710)</b>
<b>Survey Investigation and Design</b>							
18/19	-	(202,691)	(70,000)	(272,691)	-	-	(272,691)
19/20	-	(208,227)	(5,000)	(213,227)	-	-	(213,227)
20/21	-	(213,916)	(5,000)	(218,916)	-	-	(218,916)
21/22	-	(219,762)	(5,000)	(224,762)	-	-	(224,762)
<b>Total</b>	-	<b>(844,596)</b>	<b>(85,000)</b>	<b>(929,596)</b>	-	-	<b>(929,596)</b>
<b>Asset Management</b>							
18/19	-	(76,030)	-	(76,030)	-	-	(76,030)
19/20	-	(78,103)	-	(78,103)	-	-	(78,103)
20/21	-	(80,236)	-	(80,236)	-	-	(80,236)
21/22	-	(82,426)	-	(82,426)	-	-	(82,426)
<b>Total</b>	-	<b>(316,795)</b>	-	<b>(316,795)</b>	-	-	<b>(316,795)</b>
<b>NSW Fire Brigade</b>							
18/19	-	(47,163)	-	(47,163)	-	-	(47,163)
19/20	-	(47,163)	-	(47,163)	-	-	(47,163)
20/21	-	(47,163)	-	(47,163)	-	-	(47,163)
21/22	-	(47,163)	-	(47,163)	-	-	(47,163)
<b>Total</b>	-	<b>(188,652)</b>	-	<b>(188,652)</b>	-	-	<b>(188,652)</b>
<b>Road Safety Officer</b>							
18/19	49,336	(107,806)	-	(58,470)	-	-	(58,470)
19/20	50,569	(110,704)	-	(60,135)	-	-	(60,135)
20/21	51,834	(113,682)	-	(61,848)	-	-	(61,848)
21/22	53,129	(116,739)	-	(63,610)	-	-	(63,610)
<b>Total</b>	<b>204,868</b>	<b>(448,931)</b>	-	<b>(244,063)</b>	-	-	<b>(244,063)</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
<b>Design Services Management</b>	
Management of the Design Services branch	GF5
Project management of all survey and design work	GF5
Responsibility for WH&S issues within the Design Services branch	GF7
<b>Emergency Services Management</b>	
Maintain the LEMC DISPLAN and Contact List	PI2.2
Maintain the Bushfire Evacuation Plans	CC4
Support the activities of the LEMC and all Training Exercises	PI2.2
Support the LEOCON and LEMO in any Emergency Incident	PI2.2
Support all Emergency agencies with mapping capability	PI2.2
Maintain the financial support from Council to the VRA, SES, and NSW F&R agencies	PI2.2
Support the RFS in acquiring shire land for brigade sheds.	PI2
Hazard Reduction planning through the Bushfire Risk Management Committee	NE3
<b>Survey Investigation and Design</b>	
Completion of site surveys	GF5
Completion of designs	GF5
Completion of set-out works	GF5
<b>Asset Management</b>	
Completion of yearly condition rating of all Council infrastructure assets	PI5
Ensuring new additions are captured in Council's GIS and asset databases	PI5
Developing and monitoring Council's asset service levels	PI5.1
Annual review and update of Council's Asset Management Plan	PI5.1
Development of unit prices for various Council asset maintenance and construction activities	GF8
Development of whole of lifecycle costing and CB analysis for capital expenditure projects	GF5
<b>NSW Fire Brigade</b>	
Council compiles with the Department of Local Government Act with the payment of Funds to the RFS, SES and NSW F&R	PI2
<b>Road Safety Officer</b>	
Completion of the approved road safety programs (100% RMS funding)	GF4
Effectively displaying Council's speed advisory sign	GF2
Identifying, submitting and developing road safety programs	GF4
Attending quarterly RSO meetings with RMS	GF4
Completion of a monthly report to RMS and Council	GF5
Raising the local profile of road safety issues and encouraging their inclusion in relevant Council plans	GF5
Ensuring completion of projects in the Action Plan is consistent with Government priorities	GF5
Completion of allocated Council projects	GF5

Outcome					CSP Link
Key Projects					
Asset Management					
Development of a critical assets register and Infrastructure Asset Risk Management policy					PI5
Asset Management Improvement Project					PI5
Asset Inventory Stocktake Project					PI5
Segmentation of Local Roads Project					PI5
Road Safety Officer					
Graduated Licence Scheme (Separate 100% RMS funding)					GF4
Capital Projects	2018/19	2019/20	2020/21	2021/22	CSP Link
Survey Investigation and Design					
Design Projects Survey Equip-Cap	65,000	-	-	-	PI5
Design Services Software Upgrade	5,000	5,000	5,000	5,000	PI5
<b>Total</b>	<b>70,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Design Services Management</b>			
1	Designs and plans for capital works are complete ahead of construction scheduling	% design work complete within two months of project commencement	90%
2	Completion of site surveys and designs are accurate	% design that meet specifications	95%
<b>Survey Investigation and Design</b>			
1	Designs and plans for capital works are complete ahead of construction scheduling	% design work complete within two months of project commencement	90%
2	Completion of site surveys and designs are accurate	% design that meet specifications	95%
<b>Asset Management</b>			
1	Council is aware of the condition rating of all infrastructure assets under its control	Frequency of asset condition rating surveys	5 yearly
2	Council's AMP is up to date and relevant	Frequency of review and updating of Asset Management Plan	4 yearly
<b>Road Safety Officer</b>			
1	Approved Road Safety programs are completed	Programs completed on time	Yes
2	Council's Speed Advisory Sign trailer is effectively displayed	Number of days per quarter Speed Advisory Sign trailer is displayed	40
3	Meet the Road Safety Officer Program Guidelines	Funding objections of RSO funding are met	4 / 12
4	Local road safety issues are actively promoted	Number of road safety press releases in local newspapers per annum	8
5	Road toll is reduced as a result of RSO work	Trend in count in fatalities and injuries compared to previous years	Reduction
<b>Emergency Services Management</b>			
1	Emergency Services support is provided per state best practice via LEMC and LEMO	No-one dies in a fire/flood	99%
2	Effective support is provided to the LEMC and LEMO	Meetings are well attended	80%
3	Mapping is provided as required to the LEMC and EOC in a timely manner	Number of complaints from LEMC and EOC	None
4	Hazard Reduction guidelines suggested by the RFS are actively complied with	RFS or the public with regards to Hazard Reduction	None

## Technical Services – Road Operations

**Directorate:** Technical Services

**Branch:** Road Operations

The Road Operations Branch is responsible for the following activities:

### Road Operations Management

Road Operations Management is responsible for the administration and management of all activities within the Road Operations branch, including all works on Regional Roads, Local Roads, and village streets. The branch is also responsible for Council controlled aerodromes and Council's private works function. The Road Operations branch is the largest branch in Council in terms of number of staff and budget allocation.

### Regional Roads Maintenance and Repair

Council's Regional Roads M&R activity involves the undertaking of maintenance and construction works to ensure safety and reliability on the Regional Road network. This includes light and heavy patching, bridge maintenance, line marking, work on corridor assets such as signs, culverts, and drainage as well as Regional Road associated capital projects. Council is currently responsible for the maintenance of 385km of Regional Roads including:

- Quirindi -Quambone Road (MR129 – 132km);
- Gwabegar Road (MR329 – 36km);
- Warrumbungle Way (MR396 – 55km);
- Timor Road (MR4053 – 23km);
- Black Stump Way (MR55 – 89km);
- Cassilis Road (MR618 – 21km); and
- Forest Road (MR7519 – 15km).

Regional Roads comprise the secondary road network and provide the main links between the various towns of the shire. Council is the government entity responsible for the maintenance and management of all Regional Roads within Warrumbungle Shire, although Council does receive block grants and REPAIR grants from RMS to fund the maintenance/capital works on these roads.

### Local Roads Maintenance and Repair

Council's Local Roads M&R activity involves the undertaking of maintenance and construction works to ensure safety and reliability on the Local Road network. Council is currently responsible for approximately 470km of sealed and 1,670km of unsealed roads on the rural Local Road network. There is also a further 128km (approximately) worth of urban streets which are managed by the Urban Services branch. Local Roads generally feature lower traffic volumes and provide a lower service level than Regional Roads. Council is currently in the process of segmenting Local Roads for asset management purposes and confirming the completeness of the current road inventory.

Activities on sealed sections of the local network are per works on the Regional Road network, while works on unsealed roads include grading, gravel re-sheeting, and the repair and maintenance of culverts, signs and other corridor assets. Works on Local Roads are funded by the local roads portion of the FAGs grants, roads to recovery monies from the Federal Government and funds from Council's general fund. Expenditure on Local Roads represents the single largest source of Council expenditure.

### **Aerodromes**

Council's Aerodromes activity is responsible for the maintenance and operations of Council's three aerodromes, including the Coonabarabran Aerodrome, Coolah Aerodrome and Baradine Aerodrome. The Coonabarabran aerodrome has a sealed runway and is currently used for aeroclub, Royal Flying Doctor Service (RFDS), Emergency Services, mail runs and general public usage, while the Coolah and Baradine aerodromes both have unsealed runways and are used mainly for emergency services and public landings.

### **Village Streets**

Council's Village Streets activity is responsible for maintaining and enhancing village streets within the following villages: Bugaldie, Cobborah, Craboon, Kenebri, Leadville, Merrygoen, Neilrex, Purlawaugh, Uarbry, Ulamambri and Weetaliba. Maintenance items associated with the Village Streets activity include the maintenance of village streets, and costs associated with the provision of street lighting. The maintenance and enhancement of streets in the six (6) towns of the shire falls under the Urban Streets activity in Urban Services.

### **Private Works**

Council's Private Works activity is responsible for the provision of road and other civil construction related private works to residents of the shire as well as businesses such as Cobbora Holdings. Council is in a unique position to provide high quality civil construction works to local residents/businesses, and aims to increase the quantum of such works provided to meet the needs of the community and local businesses.

## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Road Operations Management</b>							
18/19	122,010	(354,617)	-	(232,607)	-	-	(232,607)
19/20	124,953	(268,584)	-	(143,631)	-	-	(143,631)
20/21	127,967	(275,422)	-	(147,455)	-	-	(147,455)
21/22	131,055	(282,449)	-	(151,394)	-	-	(151,394)
<b>Total</b>	<b>505,985</b>	<b>(1,181,072)</b>	<b>-</b>	<b>(675,087)</b>	<b>-</b>	<b>-</b>	<b>(675,087)</b>
<b>Regional Roads Maintenance and Repair</b>							
18/19	3,257,700	(791,978)	(1,632,247)	833,475	(56,081)	777,394	-
19/20	3,309,139	(838,649)	(1,648,828)	821,662	(58,292)	763,370	-
20/21	3,361,503	(857,808)	(1,665,824)	837,871	(60,867)	777,004	-
21/22	3,414,810	(877,599)	(1,537,009)	1,000,202	(63,388)	936,814	-
<b>Total</b>	<b>13,343,152</b>	<b>(3,366,034)</b>	<b>(6,483,908)</b>	<b>3,493,210</b>	<b>(238,628)</b>	<b>3,254,582</b>	<b>-</b>
<b>Local Roads Maintenance and Repair</b>							
18/19	2,926,422	(2,560,830)	(1,626,702)	(1,261,110)	(532,791)	-	(1,793,901)
19/20	611,638	(2,709,197)	(1,350,000)	(3,447,559)	(557,125)	-	(4,004,684)
20/21	593,803	(2,750,704)	(2,562,329)	(4,719,230)	(583,732)	-	(5,302,962)
21/22	574,124	(2,793,050)	(2,395,218)	(4,614,144)	(611,250)	-	(5,225,394)
<b>Total</b>	<b>4,705,987</b>	<b>(10,813,781)</b>	<b>(7,934,249)</b>	<b>(14,042,043)</b>	<b>(2,284,898)</b>	<b>-</b>	<b>(16,326,941)</b>
<b>Aerodromes</b>							
18/19	5,815	(154,627)	(21,000)	(169,812)	-	-	(169,812)
19/20	5,960	(158,710)	(340,000)	(492,750)	-	-	(492,750)
20/21	6,109	(162,899)	-	(156,790)	-	-	(156,790)
21/22	6,262	(167,201)	-	(160,939)	-	-	(160,939)
<b>Total</b>	<b>24,146</b>	<b>(643,437)</b>	<b>(361,000)</b>	<b>(980,291)</b>	<b>-</b>	<b>-</b>	<b>(980,291)</b>
<b>Private Works</b>							
18/19	18,910	(15,758)	-	3,152	-	-	3,152
19/20	19,383	(16,167)	-	3,216	-	-	3,216
20/21	19,867	(16,586)	-	3,281	-	-	3,281
21/22	20,364	(17,018)	-	3,346	-	-	3,346
<b>Total</b>	<b>78,524</b>	<b>(65,529)</b>	<b>-</b>	<b>12,995</b>	<b>-</b>	<b>-</b>	<b>12,995</b>



## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
<b>Road Operations Management</b>					
Management of the Road Operations branch					PI3
Responsibility for WH&S issues within the Road Operations branch					GF8
Completion of the Road Operations capital program					PI3
<b>Regional Roads Maintenance and Repair</b>					
Roads maintenance, including patching, line marking, culvert maintenance, signs etc.					PI3
Bridge, major culvert and causeway maintenance					PI3
Maintenance of shoulders, vegetation in the road reserve drainage etc.					PI3
Slashing of road reserves					PI3
Regional Road related capital expansion and renewal projects (excluding reseals)					PI3
<b>Local Roads Maintenance and Repair</b>					
Maintenance of sealed Local Roads, including patching, culvert maintenance, signs etc.					PI3
Grading of unsealed roads					PI3
Bridge, major culvert and causeway maintenance					PI3
Maintenance of shoulders, vegetation in the road reserve drainage etc. on local roads					PI3
Slashing of road reserves					PI3
Local Road related capital expansion and renewal projects (excluding reseals)					PI3
<b>Aerodromes</b>					
Maintenance and operations of the Coonabarabran, Coolah and Baradine aerodromes					PI3
<b>Village Streets</b>					
Maintenance and enhancement of village streets in Bugaldie, Cobborah, Craboon, Kenebri, Leadville, Merrygoen, Neilrex, Purlawaugh, Uarbry, Ulamambri and Weetaliba					RU4
Provision of street lighting in villages					RU4
<b>Private Works</b>					
Completion of private works for residents and businesses within the Shire					LE4
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
<b>Local Roads</b>					
Coolah Creek Road Rehabilitation	-	-	140,000	-	PI3
Bugaldie / Goorianawa Road – East of Baradine Road	-	140,000	-	-	PI3
Local Rehabilitation – Neilrex Road	-	140,000	-	-	PI3
Local Rehabilitation – Neilrex Road, Unsealed Pavement Rehabilitation	150,000	-	-	-	PI3
Rotherwood Road – Rehabilitation	-	-	-	146,208	PI3
Wool Road – Rehabilitation	-	-	142,642	-	PI3

Outcome					CSP Link
Local Pavement Rehabilitation – various sections	-	-	362,285	371,342	PI3
Coolah Neilrex Road – sight distance improvement	-	-	59,434	-	PI3
Local Roads Resheeting	1,176,702	-	-	-	PI3
Local Roads Resheeting	-	-	787,969	807,668	PI3
Local Roads Resheeting	-	1,000,000	1,000,000	1,000,000	PI3
Stormwater Drainage Renewals	-	70,000	70,000	70,000	PI3
Digilah Road - Local Roads Pavement rehabilitation	300,000	-	-	-	PI3
<b>Total</b>	<b>1,626,702</b>	<b>1,350,000</b>	<b>2,562,329</b>	<b>2,395,218</b>	
<b>Regional Roads</b>					
Pavement widening and rehabilitation MR55, Black Stump Way	800,000	800,000	800,000	800,000	PI3
Regional Widening MR129 – Baradine Road, Coonamble	-	-	169,000	-	PI3
Regional Roads Reseals	633,247	679,828	696,824	737,009	PI3
Pavement Rehabilitation and Widening on MR7519 – Forest Road, Mendooran	169,000	169,000	-	-	PI3
John Oxley Rest Area, Baradine	30,000	-	-	-	PI3
<b>Total</b>	<b>1,632,247</b>	<b>1,648,828</b>	<b>1,665,824</b>	<b>1,537,009</b>	
<b>Aerodromes</b>					
Aerodrome - pavement renewal	-	340,000	-	-	PI3
New WDI (sock - Coonabarabran)	21,000	-	-	-	PI3
<b>Total</b>	<b>21,000</b>	<b>340,000</b>	<b>-</b>	<b>-</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Regional Roads Maintenance and Repair</b>			
1	Condition rating for the shire's Regional Road network (pavement) meets standard	% of road pavement assets where asset condition rating $\geq$ average	90%
2	Condition rating for the shire's regional bridge and major culvert network meets standard	% of bridge/major culvert asset condition rating $\geq$ average	90%
3	Emergency assistance calls on Regional Roads are addressed in a timely manner	Time for assistance from callouts	< 6 hours
4	Regional Roads are generally accessible all year round	Number of closures per year	< 5
5	Roads within the network are inspected on a regular basis and inspection reports are used to inform the maintenance and repair schedule	Number of inspections per year per road	4
6	Pot hole patching is carried out on a regular basis	Pot hole repair undertaken within no of days from notification	< 7
7	Slashing of roadsides is carried out on a regular basis	Roadside slashing carried out annually subject to seasonal conditions	< 5
8	Road drainage systems working satisfactorily	Annual number of incidents of pavement damage or road closure due to lack of maintenance on drainage systems	< 5
<b>Local Roads Maintenance and Repair</b>			
1	Condition rating for the shire's unsealed Local Roads meets standard	% of road pavement assets where asset condition rating $\geq$ average	90%
2	Local bridge and major culvert network meets standard	% of bridge/major culvert asset condition rating $\geq$ average	90%
3	Sealed Local Roads (pavement) meets standard	% of road pavement assets where asset condition rating $\geq$ average	90%
4	Un-sealed roads are well maintained through grading being carried out with sufficient frequency	Frequency of grading (per year) by road category (cat) Total Length Category 1 Roads = 549km Total Length Category 2 Roads = 569km Total Length Category 3 Roads = 419km	C1 = Once every 15 months C2 = Once every 3 years C3 = Once every 5 years

No.	Service Level	Service Level Indicator	Service Level
5	Un-sealed roads are well maintained through re-sheeting being carried out with sufficient frequency	Time between re-sheeting by road category	Cat 1 =12 Cat 2 =15 Cat 3 =20
6	Pot hole patching is carried out on a regular basis	Pot hole repair undertaken within no of day from notification	< 7
7	Roads within the network are inspected on a regular basis and inspection reports are used to inform the maintenance and repair schedule	Number of inspections per year (including condition rating) per road	4
8	Slashing of roadsides is carried out on a regular basis	Annual program subject to seasonal conditions	< 5
9	Road drainage systems working satisfactorily	Annual number of incidents of pavement damage or road closure due to lack of maintenance on drainage systems	< 5
10	Emergency assistance calls on Local Roads are addressed in a timely manner	Time for assistance from callouts	< 6hrs
<b>Aerodromes</b>			
1	Aerodrome runways are maintained with sufficient regularity	Number of incidents related to aerodrome runways per year	None
2	Aerodromes are available for use	Number of days per year where an aerodrome is unavailable for use	< 5
3	Aerodromes meet safety and legislative requirements	Time taken for completion of action items from Civil Aviation Safety Authority Audit and Obstacle Limitation Surveys	1 month

## Technical Services – Road Contracts and Private Works

**Directorate:** Technical Services

**Branch:** Road Contracts and Private Works

The Road Contracts and Private Works Branch is responsible for the following activities:

### Road Maintenance Council Contract and Other Road Contracts

Council under contract with the RMS undertakes works on the State Road network on behalf of RMS. The scope of works carried out by Council includes general maintenance work, incident response work, reseals, heavy patching and work orders for construction/major re-construction work on the State Road network. State Roads are the major arterial roads that traverse through the shire, and include the Newell Highway, the Oxley Highway, the Golden Highway, the Castlereagh Highway and Main Road 334. Council is funded for this work by RMS.

### Reseals

The Reseals activity involves the resealing of Council controlled Regional and Local Roads. Council also reseals State Roads however this is captured under Road Maintenance Council Contract contracts above as Council is not responsible for the State Road network. The resealing of Regional Roads is funded from RMS Block Grants, while the resealing of Local Roads (including town streets) is funded by the roads portion of the FAGs grants as well as Council's own source funds.

### How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>ROAD MAINTENANCE COUNCIL CONTRACT And Other Road Contracts</b>							
18/19	3,111,720	(2,992,038)	-	119,682	-	-	119,682
19/20	3,189,513	(3,069,477)	-	120,036	-	-	120,036
20/21	3,269,251	(3,148,920)	-	120,331	-	-	120,331
21/22	3,350,982	(3,230,431)	-	120,551	-	-	120,551
<b>Total</b>	<b>12,921,466</b>	<b>(12,440,866)</b>	<b>-</b>	<b>480,600</b>	<b>-</b>	<b>-</b>	<b>480,600</b>
<b>Reseals</b>							
18/19	-	-	(672,195)	(672,195)	-	-	(672,195)
19/20	-	-	(207,195)	(207,195)	-	-	(207,195)
20/21	-	-	(212,375)	(212,375)	-	-	(212,375)
21/22	-	-	(217,684)	(217,684)	-	-	(217,684)
<b>Total</b>	<b>-</b>	<b>-</b>	<b>(1,309,449)</b>	<b>(1,309,449)</b>	<b>-</b>	<b>-</b>	<b>(1,309,449)</b>

## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
<b>Road Contracts Management</b>					
Management of Road and Maintenance Council Contract and other road contracts					PI3
Management of the reseals program					PI3
<b>Road Maintenance Council Contract and Other Road Contracts</b>					
Completion of maintenance and incident response work for RMS on the State Road network					PI3
Completion of Road Maintenance Council Contract work orders for construction/major rehabilitation work for Roads and Maritime Service (RMS) on the State Road network					PI3
<b>Reseals</b>					
Resealing of Regional Roads					PI3
Resealing of rural Local Roads					PI3
Resealing of town streets					PI3
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
<b>Reseals</b>					
Baradine Streets Reseals	19,437	19,923	20,421	20,932	PI3
Binnaway Streets Reseals	17,440	17,876	18,323	18,781	PI3
Coolah Streets Reseals	28,997	29,722	30,465	31,227	PI3
Coonabarabran Streets Reseals	92,771	95,090	97,467	99,904	PI3
Dunedoo Streets Reseals	26,056	26,707	27,375	28,059	PI3
Mendooran Streets Reseals	17,440	17,876	18,323	18,781	PI3
Local Roads Reseals	470,054	-	-	-	PI3
<b>Total</b>	<b>672,195</b>	<b>207,195</b>	<b>212,375</b>	<b>217,684</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Reseals</b>			
1	Condition rating seals on Regional and Local Roads (including town streets) meet standard	% of road seal asset condition rating >= average	60%
2	Road seals on Regional Roads are renewed with sufficient frequency	Time between reseals	20 years
3	Road seals on Rural Local Roads are renewed with sufficient frequency	Time between reseals	20 years
4	Road seals town streets are renewed with sufficient frequency	Time between reseals	20 years

## Technical Services – Fleet Services

**Directorate:** Technical Services

**Branch:** Fleet Services

The Fleet Services Branch is responsible for the following activities:

### **Fleet Services Management**

Council's Fleet Services Management area is responsible for the provision of plant and equipment that meets operational requirements of the organisation in accordance with budget constraints, and supports effective WH&S and risk management to ensure safe plant and equipment for all staff and the public. Fleet Services Management is also responsible for maintaining an effective communication system.

### **Plant and Equipment**

The Plant and Equipment activity is responsible for the maintenance and repair of Council fleet equipment including ensuring that plant and equipment downtime is minimised and plant and equipment is safe and reliable to use, ensuring maintenance and repair of equipment is completed in a timely manner and carried out as per manufactures specifications, as well as maintaining an effective communication system for Council's vehicles and offices.

### **Workshops**

The Workshops activity provides modern workshop facilities to enable efficient repair of Council's plant and equipment with little downtime.

## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Fleet Services Management</b>							
18/19	93,367	(338,280)	-	(244,913)	-	(244,913)	-
19/20	95,701	(347,047)	-	(251,346)	-	(251,346)	-
20/21	98,094	(356,045)	-	(257,951)	-	(257,951)	-
21/22	100,546	(365,277)	-	(264,731)	-	(264,731)	-
<b>Total</b>	<b>387,708</b>	<b>(1,406,649)</b>	<b>-</b>	<b>(1,018,941)</b>	<b>-</b>	<b>(1,018,941)</b>	<b>-</b>
<b>Plant and Equipment</b>							
18/19	5,790,651	(2,422,396)	(2,080,000)	1,288,255	-	1,288,255	-
19/20	5,866,877	(2,467,801)	(1,980,000)	1,419,076	-	1,419,076	-
20/21	5,944,279	(2,529,747)	(1,484,000)	1,930,532	-	1,930,532	-
21/22	6,022,879	(2,593,519)	(1,750,000)	1,679,360	-	1,679,360	-
<b>Total</b>	<b>23,624,686</b>	<b>(10,013,463)</b>	<b>(7,294,000)</b>	<b>6,317,223</b>	<b>-</b>	<b>6,317,223</b>	<b>-</b>
<b>Depots</b>							
18/19	31,034	(144,790)	-	(113,756)	-	(113,756)	-
19/20	31,810	(148,085)	-	(116,275)	-	(116,275)	-
20/21	32,605	(151,461)	-	(118,856)	-	(118,856)	-
21/22	33,420	(154,914)	-	(121,494)	-	(121,494)	-
<b>Total</b>	<b>128,869</b>	<b>(599,250)</b>	<b>-</b>	<b>(470,381)</b>	<b>-</b>	<b>(470,381)</b>	<b>-</b>
<b>Workshops</b>							
18/19	-	(48,071)	-	(48,071)	-	(48,071)	-
19/20	-	(49,249)	-	(49,249)	-	(49,249)	-
20/21	-	(50,456)	-	(50,456)	-	(50,456)	-
21/22	-	(51,695)	-	(51,695)	-	(51,695)	-
<b>Total</b>	<b>-</b>	<b>(199,471)</b>	<b>-</b>	<b>(199,471)</b>	<b>-</b>	<b>(199,471)</b>	<b>-</b>



## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
<b>Fleet Services Management</b>					
Maintenance and replacement of Council's plant fleet within budget					GF8
Generation of revenue from hire to internal and external groups					GF5
Review of Fleet requirements with appropriate manager					GF8
Review of Council's ten year replacement program					GF7
Ensuring communications between Council's fleet and offices					P14
Review of existing and new models for fleet operational cost efficiencies					GF6
<b>Plant and Equipment</b>					
Completion of maintenance and repairs of plant and equipment in a timely manner					GF5
Maintenance of an effective radio network to allow communications between Council's offices and vehicles					P14
Provision of an additional radio repeater at Mendooran					P14
Investigation of fleet initiatives to reduce green house gas emission					GF5
Completion of fleet registrations in September					GF5
Ensuring plant and equipment is safe and reliable for use					GF5
<b>Workshops</b>					
Completion of scheduled maintenance within a timeframe that will both minimise disruption to works and ensure plant and equipment is serviced within intervals specified by manufactures					GF5
Provision of servicing within 20 hours or 500 kms of manufacturers specifications					GF5
<b>Key Projects</b>					
<b>Plant and Equipment</b>					
Upgrade to radio communications network					P14
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
Minor Plant Purchases	15,000	15,000	15,000	15,000	GF6
Plant & Equipment Purchases	2,065,000	1,945,000	1,449,000	1,715,000	GF6
Depot Capital works	-	20,000	20,000	20,000	GF6
<b>Total</b>	<b>2,080,000</b>	<b>1,980,000</b>	<b>1,484,000</b>	<b>1,750,000</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Fleet Services Management</b>			
1	Minimal Fleet downtime	% of time where fleet equipment is available for use	90 %
2	Maintenance and replacement of Council's plant fleet is achieved within budget	Budget variance	Less than +/- 10%
<b>Plant and Equipment</b>			
1	All maintenance and repairs of plant and equipment are completed in a timely manner	Plant downtime	< 7.5%
2	Plant and equipment is safe and reliable for use	% of items on prestart checklist that are complete	90%
3	Greenhouse gas emissions are reduced	% of reduction in annual greenhouse gas emissions	2.5%
4	Fleet registrations are completed in September	All plant and equipment is registered	Yes
5	All plant and equipment maintenance and repairs are recorded	All maintenance and repairs recorded in Ausfleet	Yes
<b>Workshops</b>			
1	All scheduled maintenance is completed within a timeframe that will both minimise disruption to works and ensure plant and equipment is serviced within intervals specified by manufactures.	Services logs in AusFleet and user feedback % complete	95 %
2	Servicing within 20 hours or 500 kms of manufacturers specifications	% of times where servicing is within specifications	90 %

## Technical Services – Urban Services

**Directorate:** Technical Services

**Branch:** Urban Services

Council's Urban Services branch is responsible for the following activities:

### Urban Services Management

Urban Services Management is responsible for the administration and management of all activities within the Urban Services Branch. Council also supports a number of local community organisations which provide on a volunteer basis, the upkeep and cleaning of a number of horticultural and public amenities facilities. These include the Binnaway and Baradine Progress Associations.

### Horticulture

The Horticulture activity of the Urban Services Branch is responsible for the maintenance and upkeep of parks and reserves controlled by Council throughout the shire. This includes ensuring that parks and reserves are neat and tidy at all times, and planned maintenance such as cleaning, mowing and other general maintenance is carried out in a timely fashion.

The Horticulture activity is also responsible for keeping trees in a healthy, safe and tidy condition through monitoring the state of trees in the shire, and carrying out pruning and cleaning activities as required. This activity is also responsible for grass cutting within town streets. Parks under Council's control include:

- Lions Park, Baradine
- Len Guy Park, Binnaway
- Neilson Park, Masters Park, Timor Rock Reserve, Nandi Park and the David Bell Park, Coonabarabran
- McMaster Park, Black Stump Rest Area, Jorrocks Park, Brownie Park, Swanston Park, Coolah
- Milling Park, Dunedoo
- Mendooran Park and Mendooran Campsite Ground, Mendooran
- Norman Home Park, Leadville

### Street Cleaning

The Street Cleaning activity is responsible for ensuring that all town streets and gutters are kept in a clean and tidy state. This activity is also responsible for cleaning parking areas.

### **Ovals and Other Sporting Facilities**

Council provides and maintains safe and attractive sporting grounds and other sport and recreational facilities for all users. The maintenance and operation of these facilities is the responsibility of Council's Ovals activity. Ovals and sporting facilities under Council control include:

- Baradine Oval, Baradine
- Binnaway Oval, Binnaway Tennis Courts and Binnaway Showground, Binnaway
- Coonabarabran Ovals, Netball, Tennis and Basketball Courts, Coonabarabran
- Bowen Oval, Coolah
- Robertson Oval, Coonabarabran
- Mendooran Sports Ground and Tennis Courts, Mendooran
- Merrygoen Tennis Courts, Merrygoen

### **Public Amenities**

Council maintains and operates public amenities (toilets) within parks, rest areas and other locations across all of the six (6) towns in the shire. The Public Amenities activity is responsible for ensuring that these public amenities are kept clean and tidy for the benefit of residents and visitors, and that Council adheres to a regular cleaning schedule for all toilet facilities under its control to meet the usage requirements of residents and visitors to the shire

### **Town Streets**

Council's Town Streets activity is responsible for maintaining and enhancing town streets within the towns of Baradine, Binnaway, Coolah, Coonabarabran, Dunedoo and Mendooran. Maintenance includes the maintenance of town streets, drainage and footpaths on town streets, and costs associated with the provision of street lighting. The Town Streets activity also includes all town streets related capital expenditure except for reseals. This includes the rehabilitation and extension of footpaths, kerbs and gutters, as well as road pavement rehabilitation, heavy and light patching, and line marking, etc. The maintenance and enhancement of streets in smaller villages falls under the Village Streets activity in Road Operations.

### **Public Swimming Pools**

Council provides public swimming facilities in all six towns within the Shire. The management, operation and maintenance of these six pools are the responsibility of Council's Public Swimming Pools activity. These pools are opened during the summer months and provide a venue for a wide range of recreational and sporting activities.

## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Urban Services Management</b>							
18/19	15,211	(225,313)	-	(210,102)	-	-	(210,102)
19/20	15,591	(231,162)	-	(215,571)	-	-	(215,571)
20/21	15,981	(237,166)	-	(221,185)	-	-	(221,185)
21/22	16,380	(243,332)	-	(226,952)	-	-	(226,952)
<b>Total</b>	<b>63,163</b>	<b>(936,973)</b>	<b>-</b>	<b>(873,810)</b>	<b>-</b>	<b>-</b>	<b>(873,810)</b>
<b>Horticulture</b>							
18/19	-	(465,139)	(58,000)	(523,139)	-	-	(523,139)
19/20	-	(472,371)	(50,000)	(522,371)	-	-	(522,371)
20/21	-	(484,786)	(50,000)	(534,786)	-	-	(534,786)
21/22	-	(497,526)	(70,000)	(567,526)	-	-	(567,526)
<b>Total</b>	<b>-</b>	<b>(1,919,822)</b>	<b>(228,000)</b>	<b>(2,147,822)</b>	<b>-</b>	<b>-</b>	<b>(2,147,822)</b>
<b>Street Cleaning</b>							
18/19	-	(264,701)	-	(264,701)	-	-	(264,701)
19/20	-	(271,725)	-	(271,725)	-	-	(271,725)
20/21	-	(278,934)	-	(278,934)	-	-	(278,934)
21/22	-	(286,336)	-	(286,336)	-	-	(286,336)
<b>Total</b>	<b>-</b>	<b>(1,101,696)</b>	<b>-</b>	<b>(1,101,696)</b>	<b>-</b>	<b>-</b>	<b>(1,101,696)</b>
<b>Ovals and Other Sporting Facilities</b>							
18/19	337,908	(309,513)	(850,000)	(821,605)	-	-	(821,605)
19/20	12,657	(317,625)	(200,000)	(504,968)	-	-	(504,968)
20/21	12,973	(325,954)	(200,000)	(512,981)	-	-	(512,981)
21/22	13,297	(334,498)	(200,000)	(521,201)	-	-	(521,201)
<b>Total</b>	<b>376,835</b>	<b>(1,287,590)</b>	<b>(1,450,000)</b>	<b>(2,360,755)</b>	<b>-</b>	<b>-</b>	<b>(2,360,755)</b>
<b>Public Amenities</b>							
18/19	-	(286,971)	-	(286,971)	-	-	(286,971)
19/20	-	(294,653)	-	(294,653)	-	-	(294,653)
20/21	-	(302,538)	-	(302,538)	-	-	(302,538)
21/22	-	(310,644)	-	(310,644)	-	-	(310,644)
<b>Total</b>	<b>-</b>	<b>(1,194,806)</b>	<b>-</b>	<b>(1,194,806)</b>	<b>-</b>	<b>-</b>	<b>(1,194,806)</b>
<b>Town Streets</b>							
18/19	-	(608,643)	(651,000)	(1,259,643)	-	-	(1,259,643)
19/20	-	(624,731)	(775,904)	(1,400,635)	-	-	(1,400,635)
20/21	-	(641,256)	(646,752)	(1,288,008)	-	-	(1,288,008)
21/22	-	(658,218)	(706,599)	(1,364,817)	-	-	(1,364,817)
<b>Total</b>	<b>-</b>	<b>(2,532,848)</b>	<b>(2,780,255)</b>	<b>(5,313,103)</b>	<b>-</b>	<b>-</b>	<b>(5,313,103)</b>
<b>Swimming Pools</b>							
18/19	129,227	(638,655)	(50,000)	(559,428)	-	-	(559,428)
19/20	132,458	(655,574)	(50,000)	(573,116)	-	-	(573,116)
20/21	135,769	(672,946)	(50,000)	(587,177)	-	-	(587,177)

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
21/22	139,163	(690,786)	(50,000)	(601,623)	-	-	(601,623)
<b>Total</b>	<b>536,617</b>	<b>(2,657,961)</b>	<b>(200,000)</b>	<b>(2,321,344)</b>	<b>-</b>	<b>-</b>	<b>(2,321,344)</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
<b>Urban Services Management</b>	
Management of the Urban Services branch	RO1
Responsibility for WH&S issues within the Urban Services branch	GF8
Completion of the Urban Services capital program	PI5
Applying for external grant funding for Urban Services activities	GF5
<b>Horticulture</b>	
Mowing of parks / reserves	RU4
Other maintenance and upkeep of parks and reserves	RU4
Monitoring and maintenance of street trees	RU4
Grass cutting in town streets	RU4
<b>Street Cleaning</b>	
Cleaning of town streets and gutters in Baradine, Binnaway, Coolah, Coonabarabran, Dunedoo and Mendooran	RU4
<b>Ovals and Other Sporting Facilities</b>	
Operation and maintenance of ovals and other sporting grounds and recreational facilities	RO1
Mowing of ovals	RO1
Maintenance of structures on ovals such as grandstands etc.	RO1
Management of public liability issues associated with ovals and other sporting facilities	RO1
Management of rental and usage income associated with ovals and sporting facilities	RO1
Dealing with queries / requests from the public in relation to ovals and other sporting facilities	RO1
<b>Public Amenities</b>	
Cleaning of amenities per the following amenities cleaning program: <ul style="list-style-type: none"> <li>• CBD, Coonabarabran – daily</li> <li>• David Bell Park, Coonabarabran – daily</li> <li>• Neilson Park, Coonabarabran – daily</li> <li>• McMaster Park, Coolah – 3 times a week</li> <li>• Black Stump Rest Area, Coolah – 3 times a week</li> <li>• Milling Park, Dunedoo – daily</li> <li>• Mendooran Park, Mendooran – 4 times a week</li> <li>• Camping Area, Mendooran – 4 times a week</li> <li>• Lions Park, Baradine – daily</li> <li>• Len Guy Park, Binnaway – daily</li> </ul>	RU4

Outcome					CSP Link
<b>Town Streets</b>					
Maintenance of town streets including road pavement, footpaths, kerbs and gutters, signage and culverts / drainage within town streets					RU4
Provision of street lighting in town streets					RU4
Completion of town street related capital works					PI4
<b>Swimming Pools</b>					
Operation of the six (6) swimming pools within the Shire, including the provision of lifeguards					RO1
Maintenance of the six (6) pools within the Shire					RO1
Water quality testing and water chlorination at the pools					RO1
Management of safety and public liability issues relating to the six (6) pools					RO1
Engagement and collaboration with local swimming clubs and other pool user groups					RO1
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
<b>Horticulture</b>					
Len Guy Park – softfall upgrade	12,000	-	-	-	RU4
Mendooran Park – softfall	-	-	-	20,000	RU4
Milling Park – replace swings	8,000	-	-	-	RU4
Milling Park – replace softfall	38,000	-	-	-	RU4
Amenities capital allowance	-	50,000	50,000	50,000	RU4
<b>Total</b>	<b>58,000</b>	<b>50,000</b>	<b>50,000</b>	<b>70,000</b>	
<b>Ovals</b>					
Coonabarabran Netball Courts	850,000	-	-	-	RO1
Ovals capital allowance	-	50,000	50,000	50,000	RO1
Sporting buildings capital allowance	-	150,000	150,000	150,000	RO1
<b>Total</b>	<b>850,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	
<b>Swimming Pools</b>					
Coonabarabran pool – maintenance and repairs	5,000	-	-	-	RO1
Coolah pool – replace filter media	15,000	-	-	-	RO1
Dunedoo pool – pump rehabilitation	10,000	-	-	-	RO1
Dunedoo pool – large trees to be removed / shade	8,000	-	-	-	RO1
Dunedoo – large trees to be removed / shade	8,500	-	-	-	RO1
Various projects	3,500	50,000	50,000	50,000	RO1
<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	

Outcome					CSP Link
<b>Town Streets – Baradine</b>					
Baradine District Progress Association Main Street gardens	5,000	-	-	-	RU4
Rehabilitation of footpath sections	20,000	20,000	20,000	25,000	RU4
Street Trees – Baradine	-	5,000	-	5,000	RU4
Flood Levee Construction	20,000	20,000	20,000	16,000	RU4
<b>Total</b>	<b>45,000</b>	<b>45,000</b>	<b>40,000</b>	<b>46,000</b>	
<b>Town Streets – Binnaway</b>					
Binnaway Progress Association Main Street gardens	5,000	5,000	5,000	5,000	RU4
Footpath rehabilitation	10,000	10,000	10,000	10,000	RU4
Street Trees	5,000	-	5,000	-	RU4
Renshaw Street / Railway Street – pipe renewal	20,000	-	-	-	RU4
Norman Street / Yeubla Street – pipe drainage system	-	-	20,000	20,000	RU4
Town Street rehabilitation	-	45,000	40,000	45,000	RU4
Corey Bridge repainting	20,000	-	-	-	RU4
<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>80,000</b>	<b>80,000</b>	
<b>Town Streets – Coolah</b>					
Footpath rehabilitation	20,000	20,000	20,000	20,000	RU4
Pavement rehabilitation, various locations	-	35,000	35,000	35,000	RU4
Shared Path - Goddard Street to Multipurpose Service	60,000	-	-	-	RU4
Street Trees	5,000	-	5,000	-	RU4
Town Street Rehabilitation	-	-	8,000	8,000	RU4
Shared path extension, Charles Street	30,000	-	-	-	RU4
<b>Total</b>	<b>115,000</b>	<b>55,000</b>	<b>68,000</b>	<b>63,000</b>	
<b>Town Streets – Coonabarabran</b>					
Crane Street rehabilitation	30,000	-	-	-	RU4
John Street, kerb and guttering rehabilitation	-	70,000	-	-	RU4
Footpath rehabilitation – general	15,000	15,000	15,000	15,000	RU4
Street Trees	-	8,000	-	8,000	RU4
Cowper Street, concreting of open channel	-	-	46,000	70,000	RU4



Outcome					CSP Link
Town Street rehabilitation	-	115,343	118,473	126,575	RU4
Kerb and guttering rehabilitation – all towns	-	44,561	116,279	118,024	RU4
Stormwater drainage renewals – all towns	-	50,000	50,000	50,000	RU4
Footpath rehabilitation – all towns	-	55,000	55,000	55,000	RU4
<b>Total</b>	<b>45,000</b>	<b>357,904</b>	<b>400,752</b>	<b>442,599</b>	
<b>Town Streets – Dunedoo</b>					
Footpath rehabilitation	-	10,000	-	10,000	RU4
Sealing Wallaroo Street from Bulinda Street to Talbragar / Adelyne Streets	350,000	-	-	-	RU4
Sealing Wallaroo Street from Bulinda Street to Talbragar / Adelyne Streets	-	200,000	-	-	RU4
Street Trees	-	7,000	-	7,000	RU4
Town Street rehabilitation	-	-	53,000	48,000	RU4
<b>Total</b>	<b>350,000</b>	<b>217,000</b>	<b>53,000</b>	<b>65,000</b>	
<b>Town Streets – Mendooran</b>					
Footpath rehabilitation – various sections	-	10,000	-	10,000	RU4
Street Trees	5,000	-	5,000	-	RU4
Cobra Street – pipe drainage	31,000	31,000	-	-	RU4
<b>Total</b>	<b>36,000</b>	<b>41,000</b>	<b>5,000</b>	<b>10,000</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Parks, Reserves, Ovals and Gardens</b>			
1	Parks, reserves, trees, Ovals and gardens are maintained to an acceptable standard	Mowing and cleaning schedule maintained	Yes
2	Complaints regarding parks and street trees are dealt with promptly	Time (days) taken to address issues such as broken branches etc.	< 48 hrs
3	Streets in the six towns are kept clean and tidy	Streets cleaning schedule is adhered to: Coonabarabran CBD – daily Coonabarabran residential – monthly Other towns CBD – weekly (by hand) Other towns residential – 6 weekly	Yes
4	Graffiti on Council buildings and other Council owned assets is removed in a timely manner	Time taken to remove graffiti	1 week
5	Provision of regular cleaning services for all toilets under Council control	Toilets are cleaned per agreed schedule (see outcomes section on page 70)	Yes
6	Ovals and sporting facilities are available for use by the public	Maximum number of days per oval per year when ovals and sporting facilities are not available	30 days
7	Ovals and sporting facilities are safe	Number of incidents/safety related complaints per year	< 2
<b>Town Streets</b>			
1	Town streets meet the access, safety and aesthetic needs of the community	Meets timeframe and standards	95%
2	Road pavement on town streets, kerb and gutters and footpaths are maintained to a reasonable standard	% of town streets road pavement where asset condition rating is >= average	90%
<b>Public Swimming Pools</b>			
1	Public swimming pools and amenities are maintained and meet the needs of the community	Meets timeframe and standards	75%
2	Water quality is maintained to meet public health requirements	Number of unacceptable water quality test results	None
3	Pool opening hours meet community expectations	% of pool user groups who have access to pools when required	80%
4	Pools are supervised by adequately trained life guards	Staff and volunteers follow Royal Life Saving NSW recommendations	Yes

# Development Services

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Development Services Management	
Noxious Weeds	
Heritage	
<b>Regulatory Services</b>	<b>87</b>
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Property and Risk	
Cemetery Services	
Medical Facilities	
Public Halls	
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Tourism and Economic Development	
Tourism and Economic Promotion	

## Development Services – Development Services Management

**Directorate:** Development Services

**Branch:** Development Services Management

Council's Development Services Management department is responsible for the effective management of the Development Services Directorate. This includes the management of town planning, building certification, environmental health, compliance and ranger services under Regulatory Services. The management of Council owned and leased properties, crown land, cemeteries and insurance matters under Property and Risk. The management of the Coonabarabran Visitors Information Centre and tourism and economic development also comes under the umbrella of Development Services.

Directors are required to ensure due diligence whilst implementing Council's Workplace Health and Safety program and policies within the division supporting Managers, Supervisors and Staff. As a member of the senior executive team, Executive Leadership Team, it is expected that leadership is provided to change management and there is proactive implementation of organisational development programs and initiatives.

### Noxious Weed

The department is also responsible for noxious weeds. Council meets its obligations to control noxious weeds through its membership of the Castlereagh Macquarie County Council which carries out noxious weeds inspections and eradication works within council's area using its own staff.

### Heritage

Council's Development department is responsible for the management of heritage throughout the Shire including the appointment of the Local Heritage Advisor and the yearly allocations of the Local Heritage Places Fund. Funding is sourced through the Office of Environment and Heritage for Heritage throughout the year.

## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Development Services Management</b>							
18/19	15,759	(377,178)	-	(361,419)	-	-	(361,419)
19/20	16,153	(387,190)	-	(371,037)	-	-	(371,037)
20/21	16,557	(397,475)	-	(380,918)	-	-	(380,918)
21/22	16,971	(408,035)	-	(391,064)	-	-	(391,064)
<b>Total</b>	<b>65,440</b>	<b>(1,569,878)</b>	<b>-</b>	<b>(1,504,438)</b>	<b>-</b>	<b>-</b>	<b>(1,504,438)</b>
<b>Noxious Weeds</b>							
18/19	-	(102,305)	-	(102,305)	-	-	(102,305)
19/20	-	(102,305)	-	(102,305)	-	-	(102,305)
20/21	-	(102,305)	-	(102,305)	-	-	(102,305)
21/22	-	(102,305)	-	(102,305)	-	-	(102,305)
<b>Total</b>	<b>-</b>	<b>(409,220)</b>	<b>-</b>	<b>(409,220)</b>	<b>-</b>	<b>-</b>	<b>(409,220)</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
<b>Development Services Management</b>	
Management of Development Services Division outcomes and workload	GF4
Management of Development Services Division staff and resources allocation	GF8
Interpret, counsel and advise the GM and Council on applicable statutes and policies	GF7
Actively communicate/network with industry peers, associations and organisations	GF1
Ensure Warrumbungle Waste services operations are operated as cost effectively as possible	PI8
Ensure the shires heritage assets are effectively managed.	RU4
<b>Noxious Weeds</b>	
Provide a noxious weeds control and education function throughout the shire.	NE5
<b>Key Projects</b>	
<b>Development Services Management</b>	
Implement changes to waste management practices based on outcome of Waste Management Strategy	PI8
Operate a local heritage fund each year.	RU1

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Development Services Management</b>			
1	Development Services Directorate is financially responsible	Recurrent budget variance	Less than +/- 10%
2	Warrumbungle Waste is operated in a cost effective manner	% increase in waste services costs	Less than CPI
3	Capital and key projects are completed on time and within budget	Capital and key projects are completed on time and within budget	Yes
<b>Heritage</b>			
1	Heritage stock effectively managed	Heritage advisor service is maintained	Yes
2	Local Heritage funding is obtained through the Office of Environment and Heritage funding streams	Funding is applied for and granted for the Heritage Advisor and Local Heritage Places Grants each year	Grant applications successful
<b>Noxious Weeds</b>			
1	Noxious weeds are controlled throughout the Shire	Membership of Castlereagh Macquarie County Council is maintained	Yes

## Development Services – Regulatory Services

**Directorate:** Development Services

**Branch:** Regulatory Services

Council's Regulatory Services is responsible for the following activities.

### Building Control

Council's Building Control branch is responsible for the compliance of structures both new and old with the Building Code of Australia. The branch is responsible for ensuring that existing buildings remain safe and structurally sound and that all new construction complies with current building related legislation.

The building control function processes all construction certificates, complying development certificates and occupation certificates for new building works. The branch is also responsible for the issue of building information certificates relating to existing buildings and deals with all building safety issues such as fire safety in existing buildings and all plumbing related matters.

### Environmental Health Services

Council's Environmental Health branch is responsible for the protection of the health of both the public and the environment through being proactive in educating the community and forming partnerships with government agencies like the Central West Catchment Management Authority.

The unit is also responsible for ensuring that all food premises throughout the shire are aware of, and comply with the relevant food safety standards of NSW through a regular inspection regime. Health premises are inspected to ensure compliance, these include tattoo shops, body piercing and skin penetration premises.

The unit also monitors Council's potable drinking water through weekly testing and Council's public swimming pool water monitoring.

The environmental health function of Council processes all applications for approval under the Public Health Act and the health related issues approved under the Local Government Act including the processing of on-site sewage management system approvals. The branch is also responsible for promoting the health of our environment through programs such as the Central West Council's Salinity and Water Quality Alliance.

### Town Planning

Council's Town Planning section is responsible for the control of land use throughout the shire. The section is responsible for the maintenance of effective planning documents that guide land use in the shire to meet the aims of relevant planning legislation and Council's strategic plans.

The town planning functions include processing all development applications, producing accurate 10.7 planning certificates, promoting heritage conservation and monitoring compliance with consents given and relevant legislation.

### Compliance Services

Council's compliance branch is responsible for maintaining public safety primarily through the enforcement of companion animal regulations and other impounding functions. Rangers are also responsible for ensuring owners of animals are aware and comply with legislation at all times.

The compliance services branch is responsible for the maintenance of safe conditions in all urban areas through actions taken to control noise, odour and dust caused from the keeping of animals or other activities that may cause nuisance. Overgrown private lands are controlled through the orders processed by compliance services.



## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Building Control</b>							
18/19	59,342	(138,750)	-	(79,408)	-	-	(79,408)
19/20	60,826	(174,349)	-	(113,523)	-	-	(113,523)
20/21	62,346	(179,020)	-	(116,674)	-	-	(116,674)
21/22	63,905	(183,819)	-	(119,914)	-	-	(119,914)
<b>Total</b>	<b>246,419</b>	<b>(675,938)</b>	<b>-</b>	<b>(429,519)</b>	<b>-</b>	<b>-</b>	<b>(429,519)</b>
<b>Environmental Health Services</b>							
18/19	15,375	(100,267)	-	(84,892)	-	-	(84,892)
19/20	15,759	(102,835)	-	(87,076)	-	-	(87,076)
20/21	16,153	(105,476)	-	(89,323)	-	-	(89,323)
21/22	16,557	(108,189)	-	(91,632)	-	-	(91,632)
<b>Total</b>	<b>63,844</b>	<b>(416,767)</b>	<b>-</b>	<b>(352,923)</b>	<b>-</b>	<b>-</b>	<b>(352,923)</b>
<b>Town Planning</b>							
18/19	134,550	(192,139)	(50,000)	(107,589)	-	-	(107,589)
19/20	137,913	(197,259)	-	(59,346)	-	-	(59,346)
20/21	141,363	(202,518)	-	(61,155)	-	-	(61,155)
21/22	144,897	(207,916)	-	(63,019)	-	-	(63,019)
<b>Total</b>	<b>558,723</b>	<b>(799,832)</b>	<b>(50,000)</b>	<b>(291,109)</b>	<b>-</b>	<b>-</b>	<b>(291,109)</b>
<b>Compliance Services</b>							
18/19	47,010	(265,450)	-	(218,440)	-	-	(218,440)
19/20	48,185	(272,533)	-	(224,348)	-	-	(224,348)
20/21	49,390	(279,807)	-	(230,417)	-	-	(230,417)
21/22	50,624	(287,276)	-	(236,652)	-	-	(236,652)
<b>Total</b>	<b>195,209</b>	<b>(1,105,066)</b>	<b>-</b>	<b>(909,857)</b>	<b>-</b>	<b>-</b>	<b>(909,857)</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
<b>Building Control</b>	
Assist local trades on new issues relating to the building industry.	RU1
Ensure all Part 4A certificates are processed in a reasonable time period and in accordance with legislation and best practice procedures.	GF4
Ensure all building certificates are accurate and processed efficiently.	GF4
Manage the safety of the built environment.	RU1
Ensure processes and procedures meet best practice standards for building surveying.	GF4
Ensure all plumbing installations are carried out in accordance with legislation.	RU2
Carryout building and plumbing inspections in a timely and effective manner to ensure compliance with legal requirements.	RU2
<b>Environmental Health Services</b>	
Ensure all approvals are processed in a reasonable time period and in accordance with legislation and best practice procedures.	GF4
Educate and regulate the local food service and processing industry in accordance with Council's MOU with the Food Safety Authority.	GF4
Promptly respond and take appropriate action to incidents likely to cause harm to the environment.	RU3
Ensure that Council's State of the Environment Reporting is delivered.	NE1
Carryout an annual inspection of all high risk On-site sewage management systems.	P18
Assist other branches within council to achieve best practice environmental outcomes.	NE1
Ensure installations of OSSMS comply with relevant standards.	P18
<b>Town Planning</b>	
Ensure all planning instruments under Council control are effective and relevant.	GF5
Ensure all development applications are processed in a reasonable time period and in accordance with legislation and best practice procedures.	GF4
Ensure all 10.7 planning certificates are accurate and processed efficiently.	GF7
<b>Compliance Services</b>	
Provide education and regulation relating to the keeping of companion animals	NE5
Ensure roadways are kept free of unauthorised stock.	PI3
Respond to nuisance complaints relating to the keeping of animals within urban areas.	NE5
Respond to complaints regarding overgrown private lands in urban areas.	NE5
Maintain alcohol free zones throughout the urban areas of the shire.	CC2
Ensure all private swimming pools meet the requirements of pool safety legislation.	RO3
<b>Key Projects</b>	
<b>Building Control</b>	
Annual inspections to identify illegal dwellings	RU4
<b>Environmental Health Services</b>	
Implement actions from the strategic plan of the Central West Councils Salinity and Water Quality Alliance.	NE4

Outcome					CSP Link
<b>Town Planning</b>					
Review the current Local Environment Plan (LEP).					RU1
<b>Compliance</b>					
Ensure tourist / visitor accommodation swimming pool barriers are compliant with legislation.					RU4
Ensure swimming pool barrier compliance certificates are issued for houses that are leased or sold as per legislation.					RU4
Review the current Section 7.12 Contributions Plan.					RU1
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
S94 - Project review	50,000	-	-	-	RU1
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Building Control</b>			
1	Structures do not pose a risk to the health and safety of occupants or the Public	Inspections carried out from complaints received completed in <24hrs	100%
2	Local trades are well informed of changes to building legislation and codes	Distributed newsletter when new legislation or information is available	Yes
3	Complying Development Certificate applications are processed within legislated timeframes	Average application processing time	10 days
4	Building Information Certificates processed within reasonable timeframes	Average application processing time for Certificate for Sale of Property	7 days
5	Complying Development Certificate applications and Building Certificates are processed effectively	% audit of 6 files annually demonstrating legislative and procedural compliance	90%
6	Processes and procedures are current and meet best practice in field	Maximum time between review of procedures and processes	6 months
<b>Environmental Health Services</b>			
1	Comply with the MOU between Council and the Food Safety Authority	% of inspections conducted annually of Category 1 and 2 businesses	100%
2	Implement actions from the Central West Councils Salinity and Water Quality Alliance 5 year strategic plan	% of actions funded and completed	60%
3	Approvals for OSSMS processed within reasonable timeframes	Average approvals processing time – once all information is received from applicant	7 days
4	Approvals are processed accurately	% audit of 10 files annually demonstrating legislative and procedural compliance	80%
5	Processes and procedures are current and meet best practice in field	Maximum time between review of procedures and processes	6 months
6	OSSMS do not pose a risk to public health or the environment	Inspections carried out from complaints received within 3 days	100%
<b>Town Planning</b>			
1	Council Planning instruments are relevant and effective	Frequency of review of planning Instruments	Annual
2	Development applications processed in a timely manner	Average application processing time exclusive of stop the clock times	40 days

No.	Service Level	Service Level Indicator	Service Level
3	Development applications processed accurately	% audit of 20 files annually demonstrating legislative and procedural compliance	100%
4	Planning certificates processed in a timely manner	Average 10.7 planning certificate application processing time	7 days
5	Planning certificates processed accurately	% audit of 20 files annually demonstrating legislative and procedural compliance	90%
6	Processes and procedures are current and meet best practice in field	Maximum time between review of procedures and processes	6 months
7	Council has a single DCP to guide development across the shire	A single DCP that is relevant and compliant with the LEP and current practice advice from DP&I is available.	Yes
8	Subdivision Certificates processed in a timely manner	Average time taken to release subdivision plan once all information and conditions met	15 days
<b>Compliance Services</b>			
1	The keeping of companion animals is regulated through micro chipping	Number of public micro chipping days per year in each town	2
2	Roadways are kept largely free of straying stock through regular stock patrols (per agreed program) and timely responses to complaints	Response time from when complaint is received	< 2 hours
3	The negative effects caused from the keeping of animals in urban areas is minimised	Response time from when complaint is received	< 48 hours
4	Private land within urban areas does not pose a safety issue from overgrown vegetation	Frequency of inspection of all urban areas (including instigating actions to keep land vegetation from harbouring vermin)	Monthly
5	Alcohol free zones maintained in towns	Frequency of inspection of alcohol free zone signs	6 monthly
6	Sampling is carried out in partnership with NSW Health to ensure public water supplies meet drinking water guidelines	Frequency of sampling of town water supplies	Weekly

## Development Services – Property and Risk

**Directorate:** Development Services

**Branch:** Property and Risk

Council's Property and Risk Branch is responsible for the following activities:

### Property and Risk

Council's Property and Risk section is responsible for the administration and maintenance of all property that Council owns or has in its care. It is also responsible for risk management mitigation for Council.

Property management includes maintenance, fire compliance, cleaning, security and insurance for all structures under Council's control. These include halls, staff housing in Coolah, medical facilities, depots, Council administration offices and any other "bricks and mortar". In addition, Council is responsible for an extensive portfolio of crown lands and grazing leases and is trustee of a number of reserves.

The Property and Risk branch provides services to both the public, and the various branches of Council, and ensures that Council is compliant with all property related legislative requirements. This section is also responsible for Risk Management plans that are developed and implemented for Council to ensure liability is minimised..

### Cemetery Services

Council's Cemetery Services are responsible for the maintenance, internment and strategic planning for the ten (10) operational cemeteries in the shire. There are four (4) closed cemeteries within the shire, which are an integral part of the local history and as such need to be conserved appropriately. Cemeteries are Crown Land dedications devolved to council under Crown Lands legislation. Council must also comply with relevant legislation in relation to internment.

### Medical Facilities

It is imperative that Council facilitate appropriate accommodation and work premises as an incentive to encourage medical professionals to move to the area. This ensures residents of Warrumbungle Shire have access to Doctors and other medical service providers.

Medical Facilities services are responsible for providing appropriate commercial and domestic facilities to members of the medical fraternity. Services include property management of both houses and commercial premises in Baradine, Coonabarabran, Mendooran, Coolah and Dunedoo.

### Public Halls

Council maintains and is responsible for over 10 public halls. These halls are managed and maintained to service the needs of the community. Some halls are managed by local committees under Council's guidance whilst others are fully administered by Council.

As halls in the shire are of a varied age, style and use, management plans and maintenance are important. Maintenance and operational programs take into account the legislative requirements relevant to the individual building, should it be Crown Trust, School of Arts or free hold land.

## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Property and Risk</b>							
18/19	929,378	(1,527,935)	(50,000)	(648,557)	(313,879)	-	(962,436)
19/20	952,612	(1,552,786)	(290,000)	(890,174)	(332,122)	-	(1,222,296)
20/21	976,428	(1,587,835)	(300,000)	(911,407)	(351,885)	-	(1,263,292)
21/22	1,000,839	(1,624,024)	(350,000)	(973,185)	(372,743)	-	(1,345,928)
<b>Total</b>	<b>3,859,257</b>	<b>(6,292,580)</b>	<b>(990,000)</b>	<b>(3,423,323)</b>	<b>(1,370,629)</b>	<b>-</b>	<b>(4,793,952)</b>
<b>Cemetery Services</b>							
18/19	93,321	(181,171)	(35,000)	(122,850)	-	-	(122,850)
19/20	95,654	(186,032)	(25,000)	(115,378)	-	-	(115,378)
20/21	98,045	(191,024)	(25,000)	(117,979)	-	-	(117,979)
21/22	100,497	(196,151)	-	(95,654)	-	-	(95,654)
<b>Total</b>	<b>387,517</b>	<b>(754,378)</b>	<b>(85,000)</b>	<b>(451,861)</b>	<b>-</b>	<b>-</b>	<b>(451,861)</b>
<b>Medical Facilities</b>							
18/19	80,013	(60,070)	-	19,943	-	-	19,943
19/20	82,013	(61,596)	-	20,417	-	-	20,417
20/21	84,064	(63,162)	-	20,902	-	-	20,902
21/22	86,165	(64,770)	-	21,395	-	-	21,395
<b>Total</b>	<b>332,255</b>	<b>(249,598)</b>	<b>-</b>	<b>82,657</b>	<b>-</b>	<b>-</b>	<b>82,657</b>
<b>Public Halls</b>							
18/19	155,551	(221,039)	(585,370)	(650,858)	-	-	(650,858)
19/20	159,440	(226,573)	(375,000)	(442,133)	-	-	(442,133)
20/21	163,426	(232,246)	(375,000)	(443,820)	-	-	(443,820)
21/22	167,512	(238,063)	(425,000)	(495,551)	-	-	(495,551)
<b>Total</b>	<b>645,929</b>	<b>(917,921)</b>	<b>(1,760,370)</b>	<b>(2,032,362)</b>	<b>-</b>	<b>-</b>	<b>(2,032,362)</b>



## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
<b>Property and Risk</b>					
Property management, maintenance and repair works					GF5
Public liaison on property matters and complaints					GF5
Oversee the security arrangements for all Council buildings					GF5
Ensure cleaning services to all internal business units and relevant community units					GF5
Maintenance of Council's property register and adherence to legislative requirements					GF4
Management of property services including leases, licences and legal compliance					GF4
Risk Management including insurance and risk mitigation					GF8
Crown Land management					RU4
Internal management reporting					GF4
<b>Cemetery Services</b>					
Maintenance of cemeteries					RU4
Compliance with relevant legislation					GF4
Strategic planning for the future growth needs of the shire					GF5
Dealing with the public in regard to internment are carried out professionally					GF4
Maintenance and management of historic cemeteries					RU4
<b>Medical Facilities</b>					
Effective management of domestic residences for medical practitioners					PI2
Property management of professional premises for service providers					GF8
<b>Public Halls</b>					
Effective management of public halls					GF5
Effective maintenance of public halls					GF5
Manage community expectations and access to the halls					CC3
Organisation of grant and other funding for updating fixtures and fittings					CC2
Maximising returns on public halls through promotion and advertising					GF6
<b>Key Projects</b>					
<b>Property and Risk</b>					
Completion of a Plan of Management for all council owned land					GF6
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
<b>Council Offices &amp; Other Property</b>					
27 John Street - replace Carpet	-	-	-	50,000	GF5
Coonabarabran Office – recarpet older section	50,000	-	-	-	GF5
Coolah Office – recarpet	-	50,000	-	-	GF5
Coolah Depot – toilet refurbishment	-	20,000	-	-	GF5
Mendooran Depot - Toilet Refurb	-	20,000	-	-	GF5
17 Cole Street - Kitchen Refurb	-	-	20,000	-	GF5

Outcome					CSP Link
17a Cole Street – kitchen refurbishment	-	-	15,000	-	GF5
4 Irwin Street – bathroom refurbishment	-	-	-	30,000	GF5
Coolah Shire Hall – carpet replacement	-	-	-	50,000	GF5
Dunedoo Depot – toilet refurbishment	-	-	15,000	-	GF5
Mendooran Community Centre – replace flooring	-	-	50,000	-	GF5
Mendooran Mechanics Institute – kitchen refurbishment	-	-	-	20,000	GF5
Council Building refurbishment allowance	-	200,000	200,000	200,000	GF5
<b>Total</b>	<b>50,000</b>	<b>290,000</b>	<b>300,000</b>	<b>350,000</b>	
Public Halls					
Mendooran Mechanics Institute – stage & kitchen refurbishment	30,000	-	-	-	CC1
VRA Shed, Coolah	80,000	-	-	-	CC1
Binnaway Hall – stage refurbishment	50,000	-	-	-	CC1
Binnaway Hall – kitchen refurbishment	-	-	-	50,000	CC1
Coonabarabran Sport & Recreation Centre – window replacements	425,370	-	-	-	CC1
Public Halls capital allowance	-	375,000	375,000	375,000	CC1
<b>Total</b>	<b>585,370</b>	<b>375,000</b>	<b>375,000</b>	<b>425,000</b>	
Cemetery Services					
Coonabarabran – Native Grove Cemetery toilet	35,000	-	-	-	CC1
Cemeteries Capital allowance	-	25,000	25,000	-	CC1
<b>Total</b>	<b>35,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Property and Risk</b>			
1	Council residential properties are appropriately tenanted	Occupancy rate	80%
2	Maximum commercial rent returns on Council properties	Rent collected on all tenancies	98%
3	Cleaning all Council buildings to an acceptable standard	Meet cleaning schedule within timeframe	95%
4	Council Buildings and Assets are secured.	Security systems are in place and operated at designated buildings	Yes
5	Business Continuity Plan is kept up to date and reviewed periodically	Regular review and updating	12 monthly review
6	Grant opportunities and community involvement are utilised to expand the scope of works that can be completed on Council properties	Quantum of grant funding received per annum	\$25,000
7	Condition of all properties are of the highest standard achievable	Condition Rating	Average
<b>Cemetery Services</b>			
1	All cemeteries are maintained within budget	As per schedule and timeframe	2 per year
2	All internments are dealt with professionally	Council meets legislative requirements	Yes
<b>Medical Facilities</b>			
1	Council premises are appropriately tenanted	Occupancy Rate %	90%
2	Appropriate needs of medical service providers are met	Six (6) monthly Meeting /communication with Tenants	Yes
<b>Public Halls</b>			
1	Halls are available for public use	Consistent usage percentage over a calendar year	60%
2	Halls are being utilised to their full potential	Increase in usage	5%
3	Halls are maintained to a suitable level	Condition rating	Average

## Development Services – Development and Tourism

**Directorate:** Development Services

**Branch:** Tourism and Economic Development

Council's Tourism and Development Branch is responsible for the following activities:

### Tourism and Economic Development

Tourism and Economic Development is responsible for growth and the maintenance of a healthy tourism industry and the growth of the commercial sectors within Warrumbungle Shire.

To do this, Tourism and Economic Development maintains a Level 1 Accredited Visitor Information Centre (VIC) and service in Coonabarabran which involves the efficient daily operation of the VIC, maintenance of the building and grounds, and provision of information on Warrumbungle Shire to visitors and those intending to visit the shire. The VIC also has a retail outlet, Keeping Place and exhibition space and within the grounds, there are well presented amenities, a large carpark, picnic area and BBQ and the Driver Reviver that operates in high traffic volume times from the specially renovated facility.

The VIC is the public face of tourism for the shire and as such, is the introduction to the shire for more than 35,000 utilising visitor services each year.

The VIC is operated by trained staff supported by a team of volunteers with a commitment to sharing local knowledge. It also provides a support visitor information service to outlying local communities such as the Pandora Gallery at Coolah, Baradine Rural Transaction Centre, Pilliga Discovery Centre and to industry operators in general.

### Tourism and Economic Promotion

The promotional arm for tourism and economic development operates with a representative Advisory Committee (The EDT) that recommends a budget reflective of the Operational Plan and Community Strategic Plan. The unit is responsible for the publication of the official Warrumbungle Region Visitor Guide and implementation of a Promotional Strategic Plan, Economic Promotion includes liaison with government agencies. The unit operates from the Warrumbungle Shire Council Administration centre located in Coonabarabran.

## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Tourism and Economic Development</b>							
18/19	54,180	(445,374)	(10,000)	(401,194)	-	-	(401,194)
19/20	55,534	(514,293)	(20,000)	(478,759)	-	-	(478,759)
20/21	56,922	(528,161)	(10,000)	(481,239)	-	-	(481,239)
21/22	58,346	(542,400)	(10,000)	(494,054)	-	-	(494,054)
<b>Total</b>	<b>224,982</b>	<b>(2,030,228)</b>	<b>(50,000)</b>	<b>(1,855,246)</b>	-	-	<b>(1,855,246)</b>
<b>Tourism and Economic Promotion</b>							
18/19	-	(93,468)	-	(93,468)	-	-	(93,468)
19/20	-	(73,008)	-	(73,008)	-	-	(73,008)
20/21	-	(74,810)	-	(74,810)	-	-	(74,810)
21/22	-	(76,653)	-	(76,653)	-	-	(76,653)
<b>Total</b>	-	<b>(317,939)</b>	-	<b>(317,939)</b>	-	-	<b>(317,939)</b>

## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
<b>Tourism and Development Services</b>					
Distribution of tourism information					LE3
Maintenance of an effective visitor information service					LE3
Provision of Visitor Information Centre support to outlying communities					LE3
Well presented building and grounds, meeting WH&S standards					RU4
Provision of a comprehensive range of retail products that are competitively priced to return appropriate profit					LE4
Recording and analysis of statistics on tourism to the shire					LE3
Support of the Tourism and Economic Development Advisory Committee					LE3
<b>Tourism and Economic Promotion</b>					
Implementation of a cost effective tourism and marketing campaign aligned to market Research					LE3
Encourage key organisations to facilitate community economic development					LE3
Submission of bids for hosting conferences and special events					LE3
Establishment of a network of government and business agencies to facilitate business Development					LE3
Promotion of business needs to stakeholders and Council					LE3
Actively promote the development and investment in Council owned land					LE3
Review and revise implementation of marketing strategies in partnership with the Tourism and Economic Development (TED) Committee					LE3
Capital Projects	2018/19	2019/20	2020/21	2021/22	
<b>Tourism and Development Services</b>					
Repaint of VIC Building (external) and replacement of kerb and guttering	10,000	-	-	-	LE3
Renovate retail area	-	10,000	-	-	LE3
VIC capital allowance	-	10,000	10,000	10,000	LE3
<b>Total</b>	<b>10,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Tourism and Economic Development</b>			
1	Promotional activities are effective and attract visitors to the region	Number of visitors to the VIC as reported by monthly statistics	5,800
2	The VIC achieves level 1 accreditation status with the AVIC network	Level 1 accreditation maintained	Yes
3	Support is provided to outlying information service sites	Distribution of visitor information to outlying information service sites conducted monthly	Yes
<b>Tourism and Economic Promotion</b>			
1	Tourism promotion is effective leading to a real increase in visitor numbers	Annual increase in visitor numbers to the VIC	5%
2	Council effectively pursues opportunities for community grants in Coonabarabran	Level of external grants sourced per annum	\$25,000
3	Opportunities for hosting conferences and special events within the shire are actively pursued	Number of significant conferences or special events held within the shire per annum	4

# Corporate & Community Services

<b>Corporate and Community Services Management</b>	<b>105</b>
Corporate and Community Services Management	
<b>Administration and Customer Services</b>	<b>107</b>
Administration Services	
<b>Bushfire and Emergency Services</b>	<b>109</b>
Bushfire and Emergency Services	
<b>Finance</b>	<b>112</b>
Finance	
Services NSW	
<b>Communications and Information Technology</b>	<b>115</b>
Communications and Information Technology	
<b>Supply Services</b>	<b>118</b>
Supply Services	
<b>Human Resources</b>	<b>120</b>
Human Resources Management	
Payroll Services	
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Learning and Development Services	
<b>Children's and Community Services</b>	<b>125</b>
Children's and Community Services Management	
Connect Five Children's Services	
Castlereagh Family Day Care	
Youth and Community Development	
Coonabarabran After School and Vacation Care	
Libraries	
Community Development	
Community Transport	
Multiservice Outlet	
Yuluwirri Kids	



## Corporate and Community Services – Corporate and Community Services Management

**Directorate:** Corporate and Community Services

**Branch:** Corporate and Community Services Management

The Director Corporate & Community Services is responsible for managing and providing leadership to a broad and diverse range of Council services, ensuring the efficient and effective operation of all Divisional operations. Essential to the division is the effective development and maintenance of strategic relationships with stakeholders, including all levels of local government, state and federal agencies, elected representatives and the community.

Directors are required to ensure due diligence whilst implementing Council's Workplace Health and Safety program and policies within the division supporting Managers and supervisors/staff. As a member of the senior executive team it is expected that leadership is provided to change management and there is proactive implementation of organisational development programs and initiatives.

Council requires Corporate Services to develop and implement strategies to address relevant issues and drive asset management; responsive community service delivery; the use of technology; and communications and marketing of services within local government regulations and legislation in the broad political, social, economic and organisational context.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	45,961	(226,620)	-	(180,659)	-	-	(180,659)
19/20	47,110	(232,701)	-	(185,591)	-	-	(185,591)
20/21	48,288	(238,951)	-	(190,663)	-	-	(190,663)
21/22	49,495	(245,373)	-	(195,878)	-	-	(195,878)
<b>Total</b>	<b>190,854</b>	<b>(943,645)</b>	<b>-</b>	<b>(752,791)</b>	<b>-</b>	<b>-</b>	<b>(752,791)</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
Management of Corporate and Community Services Division outcomes and workload	GF8
Supervision and implementation of Integrated Planning and Reporting reporting requirements	GF4
Lead the development and implementation of Council's Community Engagement Strategy	CC4
Management of Corporate and Community Services Division staff and resources allocation	GF8
Development of Business Continuity and Risk Management strategies	GF7
Interpret, counsel and advise the General Manager and Council on applicable statutes and policies	GF4
Actively communicate/network with industry peers, associations and organisations	GF5
Implement an annual program of Council's sponsorship of events within the shire in accordance with Council's Financial Assistance Donations policy	CC4

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	Council meets all governance, legislative and financial reporting requirements	All governance, legislative and financial reports are submitted to relevant levels of government within legislative deadlines	Yes
2	Two sponsorship rounds, August and February, of Financial Assistance Donations are undertaken	Funds are fully expended and applications received are from a broad cross section of the community	Yes
3	Corporate and Community Services Directorate is financially responsible	Recurrent budget variance	Less than +/- 10%

## Corporate and Community Services – Administration and Customer Services

**Directorate:** Corporate and Community Services

**Branch:** Administration and Customer Services

Council's Administration and Customer Services Branch is responsible for the following activities:

### Administration and Customer Services

Administration and Customer Services is responsible for the provision of support to departmental staff within Council. It is also responsible for ensuring that the organisation meets statutory reporting requirements and the delivery of efficient and effective customer services to both Council and the community.

These services include the provision of:

- Customer and enquiry services including prompt and accurate cashiering services, and receipt of payments for rates, debtors and Development Applications.
- Secretarial support, incorporating minute taking, preparation of correspondence and draft reports;
- Document control including scanning, registration and allocation of all correspondence to responsible staff.
- Administration of the Coonabarabran Services NSW Outlet.

## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Administration and Customer Services</b>							
18/19	487,884	(1,058,815)	-	(570,931)	-	-	(570,931)
19/20	500,081	(1,088,020)	-	(587,939)	-	-	(587,939)
20/21	512,583	(1,118,028)	-	(605,445)	-	-	(605,445)
21/22	525,398	(1,148,866)	-	(623,468)	-	-	(623,468)
<b>Total</b>	<b>2,025,946</b>	<b>(4,413,729)</b>	<b>-</b>	<b>(2,387,783)</b>	<b>-</b>	<b>-</b>	<b>(2,387,783)</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
Effective and efficient delivery of Customer services, receipting and counter services	GF4
Preparation of statutory documentation	GF4
Preparation of correspondence and reports as required	GF4
Registration of correspondence into Council's document management system	GF4
Distribution of Business Papers and Minutes to Council, senior staff and the community including on Council's website	GF4
Recording of Council Resolutions at Council meetings	GF4
Promotion of internal and external communication	GF4

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	Counter services provided and clients' requests dealt with promptly	Service request forms to be prepared and referred to action officer within timeframe	Day of receipt
2	Telephone messages recorded and referred to action officers	Percentage of telephone messages captured in records system and referred to action officers at time of receipt of message	100%
3	Incoming Correspondence is registered and acknowledgement issued to sender for local residents	Correspondence (emails and letters) to be acknowledged, scanned, registered and allocated to action officer within timeframe	48 hrs

## Corporate and Community Services – Bushfire and Emergency Services

**Directorate:** Corporate and Community Services

**Branch:** Bushfire and Emergency Services

Fire is part of the Australian landscape. Bushfire management in NSW is a cooperative effort of the whole community. The NSW Rural Fire Service is the lead agency in combating bushfires and enabling the community to be better prepared and protected from bushfires. Although fighting fires and protecting the community from emergencies is the most visible aspect of the RFS role, the Service has many responsibilities as the leading agency for bushfire management and mitigation in NSW.

The Rural Fire Service (RFS) agreement for Castlereagh Zone commenced 1 January 2013 and stipulates those functions exercised by each party, being the Councils (Warrumbungle and Gilgandra) and the NSW Commissioner. The RFS budget is prepared each year via an annual 'Bid' approved by the Minister responsible. Funding for the RFS and provision of Emergency Services, comes from three sources, with the bulk of funding (73.7%) provided by a tax on insurance companies and the remainder of the funds provided by Local Government (11.7%) and the NSW State Government (14.6%). This model of funding is currently under review.

Council's responsibilities under the RFS agreement include:

- The provision of financial and information services such as purchasing, accounts receivable, and accounts payable and petty cash services to RFS, and the provision of access to Council data including access to Council's finance system and data in relation to land owners;
- Provision of maintenance and registration services for vehicles, and cleaning and grounds maintenance and security services for RFS buildings;
- Provision of technical advice on environmental issues;
- Provision of admin support during major incidents, and access to Council office equipment;
- Provision of Council plant and equipment during major incidents; and
- Provision of Council stores and fuel supply for Schedule 4 plant and equipment.

## How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	5,341,831	(3,636,728)	(1,931,034)	(225,931)	-	-	(225,931)
19/20	4,142,892	(3,827,456)	(357,235)	(41,799)	-	-	(41,799)
20/21	4,195,414	(3,872,088)	(366,165)	(42,839)	-	-	(42,839)
21/22	4,300,111	(3,968,703)	(375,320)	(43,912)	-	-	(43,912)
<b>Total</b>	<b>17,980,248</b>	<b>(15,304,975)</b>	<b>(3,029,754)</b>	<b>(354,481)</b>	<b>-</b>	<b>-</b>	<b>(354,481)</b>

## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
Funding RFS for the provision of Emergency Services (Council's portion only)					P12
Provision to RFS of financial and information services and access to Council data					GF5
Provision to RFS of maintenance and registration services for vehicles, and cleaning and grounds maintenance and security services for RFS buildings					GF5
Provision to RFS of technical advice on environmental issues					GF5
Provision to RFS of administrative support during major incidents and access to Council office equipment					GF5
Provision to RFS of Council plant and equipment during major incidents					GF5
Provision to RFS of Council stores and fuel supply for plant and equipment					GF5
Council attendance at Liaison Committee and distribution of Committee minutes					CC4
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
RFS – enhancements	25,457	26,093	26,746	27,414	GF5
RFS – vehicles	-	331,141	339,420	347,905	GF5
Castlereagh Support Vehicle	121,800	-	-	-	GF5
Mowrock – Cat 9	121,800	-	-	-	GF5
Yaminbah – Cat 7 DC	207,400	-	-	-	GF5
Bugaldie – Cat 1 Vil	356,539	-	-	-	GF5
Garrawilla Valley – Cat 1 MP	245,054	-	-	-	GF5
Goolhi – Cat 1 MP	180,565	-	-	-	GF5
Merrygoen – Cat 7 SC	197,600	-	-	-	GF5
Coona Fringe – Cat 6	424,820	-	-	-	GF5
RFS – Purlewaugh solar panels	50,000	-	-	-	GF5
<b>Total</b>	<b>1,931,034</b>	<b>357,235</b>	<b>366,165</b>	<b>375,320</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	The preparation and payment of the RFS Bid amount is completed in a timely manner	Deadlines for completion of bid and payment are met	Yes
2	A Council presence at the Liaison Committee is maintained	Attendance at Liaison Committee (%)	90%
3	Bushfire hazard programs are implemented within budget	Completion of bushfire hazard reduction programs	Yes
4	Incident control is timely and effective	Response is immediate and Display implemented as appropriate	Yes

## Corporate and Community Services – Finance

**Directorate:** Corporate and Community Services

**Branch:** Finance

Council's Finance section is responsible for the management of all financial aspects of Council's business. This includes daily functions such as accounts payable, accounts receivable, rating, cash management, investment management, and GST and FBT tax compliance. In addition, there are a number of major projects such as the preparation of Council's Budget, Financial Statements, Quarterly Budget Review Statements and other Integrated Planning and Reporting requirements.

Finance is a support function, and although it does not directly provide services to the public, an effective and well-functioning Finance function is essential in ensuring that the provision of services by Council is cost effective, efficient, and financially sustainable in the long term. Finance is also responsible for aspects of financial governance and is the principal contact for both internal and external audit. Finance also provides administration for the Coolah Services NSW outlet and financial oversight for both outlets.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	1,040,616	(1,615,920)	-	(575,304)	-	-	(575,304)
19/20	1,091,055	(1,714,380)	-	(623,325)	-	-	(623,325)
20/21	1,118,332	(1,760,445)	-	(642,113)	-	-	(642,113)
21/22	1,146,291	(1,807,753)	-	(661,462)	-	-	(661,462)
<b>Total</b>	<b>4,396,294</b>	<b>(6,898,498)</b>	<b>-</b>	<b>(2,502,204)</b>	<b>-</b>	<b>-</b>	<b>(2,502,204)</b>



## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
Completion of financial statements and liaising with internal and external audit	GF6
Completion and monitoring of Council's budget, including preparation of quarterly business reviews	GF6
Management of Council's accounts payable, accounts receivable and stores functions	GF6
Management of Council's rates function	GF6
Management of water, sewer and waste billing	GF6
Asset management	GF8
Finance related Integrated Planning and Reporting requirements, and other Office of Local Government, Australian Bureau of Statistics and Local Government Grants Commission returns	GF7
Bank reconciliation and management of investments for Council	GF8
Taxation requirements such as Business Activity Statement and Fringe Benefits Tax	GF4
Internal management reporting	GF4
<b>Key Projects</b>	
General Ledger Project	GF4
Review of Finance System Project	GF4
Asset Management Improvement Project	GF8

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	The collection of rates and annual charges is managed effectively given the socio-economic realities of the Shire	Outstanding rates, and annual charges ratio	< 12%
2	Council's external financial reporting requirements to the Office of Local Government are met	Council's financial statements are not qualified and submitted to the Office of Local Government on time	Yes
3	Council's Integrated Planning and Reporting, budget and other external reporting requirements are met	Council's Integrated Planning and Reporting, grants return, and Local Government Grants Commission returns are completed within statutory deadlines	Yes
4	Accounts payable is managed effectively	Number of creditor accounts over 60 days at end of each month	5
5	Internal and external audit management points addressed within a reasonable time frame	Number of repeat issues	1
6	Council's finances are effectively managed within Council's budget	Final recurrent variance against budget	<10%
7	Council's investments are managed effectively per Office of Local Government guidelines and gain a good return for Council	Rate of return above bank bill swap rate (BBSW)	0.10%
8	Debt is managed effectively in the funding of Council's business, with consideration of intergenerational equity	Debt services ratio	<5%

## Corporate and Community Services – Communications and Information Technology

**Directorate:** Corporate and Community Services

**Branch:** Communications and Information Technology

Council's Information Technology (IT) division aims to provide an Information Technology service that supports staff needs as part of the IT Strategic Plan. This includes telephone, software, hardware and internet services. Services are provided in collaboration with a third party IT Service Provider, who monitors Council's IT network including backup and security, implements IT upgrades and provides help desk support services.

GIS services are provided by the Communications & IT branch. GIS (Geospatial Information Systems) includes data capture, mapping and analysis of map data for all Council activities. To support asset management, emergency services, technical services and planning staff, a GIS strategy is being developed to assist Council's activities and service levels.

The Communication division is responsible for developing and implementing Council's media and communication strategy, providing information to residents of the Shire, acting as a conduit for feedback and input from the community, and ensuring information on Council's services is easily accessible to the public. Supported by the development of a Communications Strategy, this is further buoyed by improving communication skills of staff. In particular internal communications processes within the organisation.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	782,327	(939,760)	(450,000)	(607,433)	-	-	(607,433)
19/20	763,260	(1,030,135)	(45,000)	(311,875)	-	-	(311,875)
20/21	774,706	(1,056,411)	(5,000)	(286,705)	-	-	(286,705)
21/22	794,074	(1,083,368)	(80,000)	(369,294)	-	-	(369,294)
<b>Total</b>	<b>3,114,367</b>	<b>(4,109,674)</b>	<b>(580,000)</b>	<b>(1,575,307)</b>	-	-	<b>(1,575,307)</b>

## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
Provide information to local media, and issue appropriate media releases promoting Council activities and achievements					GF7
Implement Council's IT Strategic Plan					GF7
Project management of all communications and IT projects					GF6
Supervision of the development of IT Infrastructure, systems and services					GF8
Provision of IT support and assistance to staff					GF8
<b>Key Projects</b>					
Develop and implement Council's Communication Strategy					GF4
Develop and implement Council's GIS Strategy					GF4
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
Antivirus Security Software	-	-	-	30,000	GF6
Replacement IT Server Hardware	-	5,000	5,000	50,000	GF6
Replacement PCs	100,000	-	-	-	GF6
Microsoft Server Licenses & SA	100,000	-	-	-	GF6
Software capitalisation	-	40,000	-	-	GF6
Server Storage upgrade	100,000	-	-	-	GF6
MiTel Phone system replacement	150,000	-	-	-	GF6
<b>Total</b>	<b>450,000</b>	<b>45,000</b>	<b>5,000</b>	<b>80,000</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	Media notices and editorials on Council activities are broadcast in all local publications	Number of articles, editorials or notices in each local paper (per publication)	>1
2	Implementation of IT Strategic Plan	Review and implementation of Council's IT strategic plan is complete	Yes
3	Development and implementation of Council's Communication Strategy	Completion and adoption by Council of a WSC Communication Strategy	Yes
4	IT Support and assistance provided to staff	Managed support services and helpdesk response and resolving of issues timeframe as per priority matter	Yes
5	Coordinate a detailed Community Engagement Program to identify and test the level of Council's service and gauge community satisfaction	Residents responding in a community survey, and feedback provided.	2%
6	Content on Council's website to be monitored daily	Number of new items per week	>2
7	Accurate GIS data on all Council assets is compiled for use by Council staff	Compilation of accurate GIS data is completed within a 1.5 year timeframe	Yes
8	New asset additions are captured in Council's GIS system	Frequency of updating of asset information	6 monthly
9	Disaster Recovery implemented as per Business Continuity Plan	Disaster Recovery system implemented	Yes

## Corporate and Community Services – Supply Services

**Directorate:** Corporate and Community Services

**Branch:** Supply Services

Council's Supply Section is responsible for providing cost effective and efficient stores and procurement function to internal stakeholders from its three stores. This includes ordering and distribution of materials to crews and other areas within Council. Supply Services is also responsible for ensuring that supplies are purchased within Council's procurement policy and delegation.

Supply Services is a support function, and although it does not directly provide services to the public, it is critical to Council's business and is essential that it is managed effectively which includes carrying out regular fuel and stores stocktakes to minimise variances.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	-	(342,571)	-	(342,571)	-	-	(342,571)
19/20	-	(351,847)	-	(351,847)	-	-	(351,847)
20/21	-	(361,375)	-	(361,375)	-	-	(361,375)
21/22	-	(371,166)	-	(371,166)	-	-	(371,166)
<b>Total</b>	-	<b>(1,426,959)</b>	-	<b>(1,426,959)</b>	-	-	<b>(1,426,959)</b>

### What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
Maintenance and operation of store facilities in Coolah, Dunedoo and Coonabarabran	GF4
Management of stock levels and stock availability at Council's three stores	GF4
Issuing of stock to all departments within Council in a timely manner and minimising idle stock	GF4
Ensuring stock is purchased at the best possible prices in accordance with Council procurement policy and delegations.	GF4
Ensuring hazardous materials are stored safely	GF4
Maximising opportunities for regional procurement and resource sharing	GF4
<b>Key Projects</b>	
Implementation of uniform store codes for purchasing and control	GF4

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	Stock is securely stored and effectively monitored	Fuel and Stores stocktake variances minimised (stock written off)	<\$1,000 p/a
2	Stock levels are effectively managed and idle stock is minimised	Stock turnover by store	3 p/a
3	Hazardous materials are securely stored according to best practices	Number of audited and reportable incidents	0
4	Procurement policy is adhered to	Number of breaches of policy	0
5	Sale of excess stock carried out annually	Sale completed	Yes

## Corporate and Community Services – Human Resources

**Directorate:** Corporate and Community Services

**Branch:** Human Resources

Council's Human Resources Branch is responsible for the following activities:

### Human Resources Management

Human Resources provide a supportive framework to the organisation tasked with the responsibility of ensuring Council's Workforce Management Strategy is implemented and progress reported effectively. Human Resources are responsible for all staff policy development, management and adherence including Equal Employment Opportunity. The unit ensures that Council attracts and retains high quality staff, issues relating to Industrial Relations between management, staff and unions are managed responsibly and within legislative requirements and ensures staff are supported and valued by Council.

### Payroll Services

Payroll Services provides timely and accurate payment of wages, forwards contributions to superannuation funds, and provides award interpretation to staff/ management and statistical information to the MANEX team. Payroll facilitates opportunities for staff to access salary sacrifice schemes, retirement planning and personal insurance.

### Workplace Health and Safety

The Workplace Health and Safety (WH&S) Officer in consultation with MANEX/Managers/Supervisors and staff, ensures as far as reasonably practicable all WH&S legislative requirements are met by Council. The unit also undertakes the co-ordination and support of all staff on workers compensation leave whilst undertaking rehabilitation to pre-injury duties.

### Learning and Development

Learning and Development implements each Directorate's training plans, providing relevant and appropriate education and learning opportunities for all employees. Individual training plans are developed in line with the Annual Performance Appraisal and future organisational objectives. This training aims to ensure a highly skilled and flexible workforce. Council's Trainees are supervised and both internal and external training programs facilitated.



## How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Human Resources Management</b>							
18/19	157,510	(409,402)	-	(251,892)	-	-	(251,892)
19/20	161,448	(420,359)	-	(258,911)	-	-	(258,911)
20/21	165,484	(431,613)	-	(266,129)	-	-	(266,129)
21/22	169,621	(443,169)	-	(273,548)	-	-	(273,548)
<b>Total</b>	<b>654,063</b>	<b>(1,704,543)</b>	<b>-</b>	<b>(1,050,480)</b>	<b>-</b>	<b>-</b>	<b>(1,050,480)</b>
<b>Payroll Services</b>							
18/19	-	13,971	-	13,971	-	-	13,971
19/20	-	(134,310)	-	(134,310)	-	-	(134,310)
20/21	-	(133,764)	-	(133,764)	-	-	(133,764)
21/22	-	(133,183)	-	(133,183)	-	-	(133,183)
<b>Total</b>	<b>-</b>	<b>(387,286)</b>	<b>-</b>	<b>(387,286)</b>	<b>-</b>	<b>-</b>	<b>(387,286)</b>
<b>Workplace Health and Safety</b>							
18/19	108,215	(191,483)	-	(83,268)	-	-	(83,268)
19/20	110,920	(196,706)	-	(85,786)	-	-	(85,786)
20/21	113,694	(202,070)	-	(88,376)	-	-	(88,376)
21/22	116,535	(207,581)	-	(91,046)	-	-	(91,046)
<b>Total</b>	<b>449,364</b>	<b>(797,840)</b>	<b>-</b>	<b>(348,476)</b>	<b>-</b>	<b>-</b>	<b>(348,476)</b>
<b>Learning and Development</b>							
18/19	78,786	(360,555)	-	(281,769)	-	-	(281,769)
19/20	80,755	(369,993)	-	(289,238)	-	-	(289,238)
20/21	82,775	(379,677)	-	(296,902)	-	-	(296,902)
21/22	84,844	(389,615)	-	(304,771)	-	-	(304,771)
<b>Total</b>	<b>327,160</b>	<b>(1,499,840)</b>	<b>-</b>	<b>(1,172,680)</b>	<b>-</b>	<b>-</b>	<b>(1,172,680)</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
<b>Human Resources Management</b>	
Strategies implemented to ensure efficient recruitment and retention of staff	GF8
Fostering of positive relations between management, staff and unions	GF8
All HR policies and practices conform to Legislation and current Best Practice	GF4
Ensuring all policies and procedures within Council conform to EEO legislation	GF4
<b>Payroll Services</b>	
Provision of accurate and timely payroll services to all staff	GF4
Payment of superannuation contributions and termination payments	GF4
<b>Workplace Health and Safety</b>	
Reviewing of WH&S strategies, policies and practices	GF4
Implementation of an effective WH&S Program	GF4
<b>Learning and Development</b>	
Implementation of Learning and Development Plans	GF8
Provision of a range of traineeships and apprenticeship opportunities	LE2
<b>Key Projects</b>	
Implementation of the 2013/14 – 2018/19 Workforce Management Strategy	GF8

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Human Resources Management</b>			
1	Efficient and effective recruitment of vacated positions	Time taken to fill vacated positions within the organisation structure	6 weeks
2	Relationships between management and unions remain positive	Percentage of industrial relations issues resolved with no breaches of government legislation	98%
3	Turnover of staff is kept to a minimum	Staff turnover ratios are managed to % of total staff	15%
4	All HR Policies are relevant and adhere to legislative requirements	Frequency of review and updating of policies	Annual
5	2013/14 – 2018/19 Workforce Management Strategy is adopted by Council	Workforce Management Strategy action plans are implemented within the recommended time frames	Yes
6	Content on Councils Intranet is up-to-date and accurate	Daily monitoring	Yes
7	Staff kept informed via staff newsletter	Number of staff newsletters per year	4

No.	Service Level	Service Level Indicator	Service Level
<b>Payroll Services</b>			
1	Council staff are informed and provided opportunities for feedback	Number of internal staff newsletters per year	6 p/a
2	Upon timely receipt of timesheets, wages are paid into staff bank accounts by Thursday of each week.	Number of late or incorrect wage payments	None
3	Superannuation payments paid within the prescribed timeframe	Number of payments made outside of prescribed timeframe	None
4	Staff termination payments made within one week from final date of employment	Number of complaints	None
<b>Workplace Health and Safety</b>			
1	All Safety Policies are relevant and adhere to legislative requirements	Frequency of review and updating of policies	Annual
2	State Cover Safety Audit is completed on time and overall result is improved upon	Results of Audit	60%
3	Specific workers compensation injury trends are reported	Injuries are investigated and repeat injuries reported to Management	95%
4	WH&S Management Plan which takes into account the Echelon risk report developed and action plan completed and reviewed every twelve months	Action plan is completed within nominated time frames and reported to Council	Yes
5	WH&S practices lead to a reduction in the number of injuries and claims	Annual reduction in workers compensation premium	Yes
6	WH & S issues are minimised within the Technical Services Department	Number of WH&S incidents per annum	<5
<b>Learning and Development</b>			
1	Traineeships are offered to staff at a minimum level of Cert III	% of staff who possess minimum qualification requirements	90%
2	Skills analysis are undertaken and Learning and Development plans are completed on an annual basis	Percentage of plans completed by February each year	98%
3	Staff are provided with an adequate number of training hours including information on new legislation	Minimum number of training courses attended per staff member per annum	1
4	All Contractors are given the opportunity to attend training with other Council Staff at their own expense	Income received by Council for Contractor training.	Yes
5	Staff performance and competency review process are in place	Revenue and income targets are met as per the Operational Plan	Yes

No.	Service Level	Service Level Indicator	Service Level
6	Staff Performance and competency review processes are in place	Annual reviews of all staff conducted as required by the Award or senior staff contracts	98%
7	Department Staff have appropriate skills to meet organisational needs	All Staff have individual training plans	Yes

## Corporate and Community Services – Children’s & Community Services

**Directorate:** Corporate and Community Services

**Branch:** Children’s and Community Services

Children’s and Community Services is responsible for helping to achieve the objective in the Community Strategic Plan related to the Community and Culture Section. The objective, in relation to Community and Culture is, the communities of our Shire are safe, harmonious and supportive, bound by vibrant social and cultural interaction and a strong local identity. Strategies to achieve this objective which Children’s and Community Services contribute to are:

- Provide appropriate services to ensure that young people and families have access to appropriate support services such as childcare;
- Identify and resolve constraints in service provision and create partnerships that address those gaps across all demographic and special needs groups in the Shire;
- Work with local communities to develop and expand local arts and cultural activities, programs and events;
- Create support mechanisms to build community resilience and self-reliance;
- Work regionally and across all levels of Government to identify and address the long term needs of smaller rural communities;
- Develop partnerships with Government and non-Government agencies to effectively address local social and economic disadvantage; and
- Work with local Indigenous communities to acknowledge the traditional owners of the land and raise community awareness of, and involvement in, local Indigenous culture.

### Warrumbungle Community Care

Warrumbungle Community Care provides community services such as Community Transport, Meals on Wheels, Home Maintenance Services, Social Support Services and Respite Services. Our services are provided to:

- Older people who require assistance to live independently at home, and their carers.
- Younger people with a disability who require assistance to live independently at home, and their carers.
- People who cannot access services without transport assistance.

Warrumbungle Community Care clients come from all walks of life and include:

- People of Aboriginal and Torres Strait descent
- People from culturally diverse backgrounds
- People who are rurally isolated
- People with chronic illness
- People who are financially disadvantaged

Warrumbungle Community Care is funded by the Australian Government Department of Social Services, the NSW Government Department of Ageing and Transport for NSW.

### **Community Development**

Council's Community Development Program provides assistance to communities across the Shire, including financial assistance to local level community organisation's for the appointment of a part-time Development Coordinator. The Development Coordinators liaise with their individual communities to determine local needs and identify community based projects. Development Coordinators then provide support and access to grant funding to fund these projects.

### **Libraries**

Council maintains a network of six (6) libraries across the Shire with library facilities in each town of the Shire. Library services are provided through Council's partnership with the Macquarie Regional Library.

Library services have grown to provide more than just books to borrow with modern libraries becoming a vital community asset where all ages can research information, access the internet and participate in social interaction. Close links have been forged with the schools and communities in each town to help promote the library services.

### **Yuluwirri Kids**

Yuluwirri Kids is a 57 place Preschool and Long Day Care Centre that opened on 2 February, 2009. The Centre is licensed by NSW Education and Communities for a maximum of 57 children a day.

The Centre operates three (3) classrooms: Panda Room for 0-2 year olds. This room can accommodate up to 11 long day care students a day. Possum Room for 2-4 year olds. This room can accommodate up to 13 long day care students and 7 preschool students a day. Giraffe Room for 3 - 5year olds the year before children commence school. This room can accommodate up to six (6) long day care students and 20 preschool students each day.

A fourth Mobile Preschool classroom operates two days a week on Tuesday's and Thursday's at Council's Robertson Street Campus in Coonabarabran. This Mobile Preschool was established in February 2010, in conjunction with Connect Five Children's Services, to support Waiting Lists for three (3) to five (5) year olds who want to attend Preschool.

Over the course of the year this means that Yuluwirri Kids offers 14,350 places per annum. This equates to 325 places a week, 49 weeks a year of Long Day Care and 40 weeks a year of Preschool.

### **Connect Five Children's Services**

Connect Five Children's Services is externally funded by the NSW Department of Education and Communities. Connect Five Children's Services provides play sessions to families with children not yet attending school in nine (9) communities across three (3) Shires – Warrumbungle, Coonamble and Gilgandra.

### **Castlereagh Family Day Care**

Castlereagh Family Day Care provides education and care to over 91 families and 122 children and is the only Family Day Care service located within the three Shires it services, being Warrumbungle Shire (covering the towns of Coonabarabran, Coolah, Baradine, Binnaway, Mendooran and Dunedoo), Coonamble Shire (Coonamble and Gulargambone) and Gilgandra Shire. Castlereagh Family Day Care is an established service and has been operating for 23 years.

Warrumbungle Shire Council is the Coordination Unit for the Family Day Care Scheme across the three (3) Shires. The Coordination Unit's role is to ensure Educators provide a quality home based Childcare Service which is flexible in meeting the ever changing needs of the families. This is achieved by providing support for Educators to complete individualised programming which provides children with an environment that is inclusive, stimulating, safe, flexible, nurturing and encourages children to further develop their skills and knowledge. The service is funded by the Australian Government Department of Education as well as charges from parents and Educators. Castlereagh Family Day Care is also an In-Home Child Care Service Provider for NSW In-Home Care Childcare Services (NSWIHCS). This is an educative In-Home Care brokerage model funded by the Australia Government and sponsored by the NSW Family Day Care Association Incorporated.

### **Youth and Community Development Program**

The Youth Development Program is responsible for actively engaging and empowering the youth of our Shire through a variety of programs and initiatives, and through the ongoing support of agencies, organisations and community groups. A major event each year is National Youth Week which provides the opportunity to celebrate young people's contribution to our Shire.

Key organisations the Youth Development Program engages with include: Coonabarabran Youth Club Committee, Coolah Youth and Community Club Committee, NSW Police, local schools and libraries, and other Youth Service providers, including Mackillop Rural Community Services – Reconnect, Centacare, Barnados and Samaritans.

The Youth Development Program is funded by the NSW Government through Family and Community Services, Community Services.

### Coonabarabran After School and Vacation Care

Coonabarabran After School and Vacation Care, also known as Coonabarabran Out of School Hours Care (OOSH), provides after school care for primary aged children in Coonabarabran.

Coonabarabran After School and Vacation Care provides a program of fun and interesting activities for children during the hours of 3:30pm – 5:30pm, during school terms.

The service is funded by the Australian Department of Education, via the Child Care Benefit (CCB), and daily charges paid by parents and carers.

### How much do these activities cost and how are they funded?

Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Children's And Community Services management</b>							
18/19	1,051	(155,265)	-	(154,214)	-	-	(154,214)
19/20	1,077	(158,690)	-	(157,613)	-	-	(157,613)
20/21	1,104	(162,209)	-	(161,105)	-	-	(161,105)
21/22	1,132	(165,823)	-	(164,691)	-	-	(164,691)
<b>Total</b>	<b>4,364</b>	<b>(641,987)</b>	<b>-</b>	<b>(637,623)</b>	<b>-</b>	<b>-</b>	<b>(637,623)</b>
<b>Community Transport</b>							
18/19	283,796	(310,255)	(50,000)	(76,459)	-	(76,459)	-
19/20	290,391	(338,016)	(50,000)	(97,625)	-	(97,625)	-
20/21	297,150	(346,987)	(50,000)	(99,837)	-	(99,837)	-
21/22	304,080	(356,206)	(50,000)	(102,126)	-	(102,126)	-
<b>Total</b>	<b>1,175,417</b>	<b>(1,351,464)</b>	<b>(200,000)</b>	<b>(376,047)</b>	<b>-</b>	<b>(376,047)</b>	<b>-</b>
<b>Multiservice Outlet</b>							
18/19	673,399	(725,249)	(22,000)	(73,850)	-	(73,850)	-
19/20	690,234	(783,910)	(22,000)	(115,676)	-	(115,676)	-
20/21	707,490	(805,064)	(22,000)	(119,574)	-	(119,574)	-
21/22	725,177	(826,799)	(22,000)	(123,622)	-	(123,622)	-
<b>Total</b>	<b>2,796,300</b>	<b>(3,141,022)</b>	<b>(88,000)</b>	<b>(432,722)</b>	<b>-</b>	<b>(432,722)</b>	<b>-</b>
<b>Community Development</b>							
18/19	-	(150,000)	-	(150,000)	-	-	(150,000)
19/20	-	(150,000)	-	(150,000)	-	-	(150,000)
20/21	-	(150,000)	-	(150,000)	-	-	(150,000)
21/22	-	(150,000)	-	(150,000)	-	-	(150,000)
<b>Total</b>	<b>-</b>	<b>(600,000)</b>	<b>-</b>	<b>(600,000)</b>	<b>-</b>	<b>-</b>	<b>(600,000)</b>
<b>Libraries</b>							
18/19	75,484	(594,447)	-	(518,963)	-	-	(518,963)
19/20	77,371	(597,312)	-	(519,941)	-	-	(519,941)
20/21	79,305	(600,249)	-	(520,944)	-	-	(520,944)
21/22	81,288	(603,261)	-	(521,973)	-	-	(521,973)
<b>Total</b>	<b>313,448</b>	<b>(2,395,269)</b>	<b>-</b>	<b>(2,081,821)</b>	<b>-</b>	<b>-</b>	<b>(2,081,821)</b>



Year	How much do these activities cost?				How are they funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
<b>Yuluwirri Kids</b>							
18/19	1,498,616	(1,268,482)	-	230,134	-	230,134	-
19/20	1,536,080	(1,303,558)	-	232,522	-	232,522	-
20/21	1,574,484	(1,339,605)	-	234,879	-	234,879	-
21/22	1,613,845	(1,376,651)	-	237,194	-	237,194	-
<b>Total</b>	<b>6,223,025</b>	<b>(5,288,296)</b>	<b>-</b>	<b>934,729</b>	<b>-</b>	<b>934,729</b>	<b>-</b>
<b>Connect Five Children's Services</b>							
18/19	211,372	(190,163)	(16,125)	5,084	-	5,084	-
19/20	216,657	(195,385)	-	21,272	-	21,272	-
20/21	222,073	(200,748)	-	21,325	-	21,325	-
21/22	227,625	(206,263)	(17,334)	4,028	-	4,028	-
<b>Total</b>	<b>877,727</b>	<b>(792,559)</b>	<b>(33,459)</b>	<b>51,709</b>	<b>-</b>	<b>51,709</b>	<b>-</b>
<b>Castlereagh Family Day Care</b>							
18/19	423,067	(348,329)	(11,288)	63,450	-	63,450	-
19/20	430,964	(357,224)	-	73,740	-	73,740	-
20/21	439,018	(366,348)	-	72,670	-	72,670	-
21/22	447,233	(375,707)	(12,134)	59,392	-	59,392	-
<b>Total</b>	<b>1,740,282</b>	<b>(1,447,608)</b>	<b>(23,422)</b>	<b>269,252</b>	<b>-</b>	<b>269,252</b>	<b>-</b>
<b>Youth and Community Development and Activities</b>							
18/19	108,598	(199,867)	-	(91,269)	-	(41,269)	(50,000)
19/20	111,313	(155,348)	-	(44,035)	-	(44,035)	-
20/21	114,096	(159,584)	-	(45,488)	-	(45,488)	-
21/22	116,948	(163,936)	-	(46,988)	-	(46,988)	-
<b>Total</b>	<b>450,955</b>	<b>(678,735)</b>	<b>-</b>	<b>(227,780)</b>	<b>-</b>	<b>(177,780)</b>	<b>(50,000)</b>
<b>Coonabarabran After School and Vacation Care</b>							
18/19	55,684	(66,217)	-	(10,533)	-	(10,533)	-
19/20	57,076	(68,059)	-	(10,983)	-	(10,983)	-
20/21	58,503	(69,953)	-	(11,450)	-	(11,450)	-
21/22	59,966	(71,900)	-	(11,934)	-	(11,934)	-
<b>Total</b>	<b>231,229</b>	<b>(276,129)</b>	<b>-</b>	<b>(44,900)</b>	<b>-</b>	<b>(44,900)</b>	<b>-</b>

## What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
<b>Children's and Community Services Management</b>	
Management of the Children's and Community Services Management Branch	GF8
<b>Community Transport</b>	
Community Transport Services – HACC	PI1
Community Transport Services – CTP	PI1
Community Transport – Health Related Transport	PI1
<b>Multiservice Outlet</b>	
Meals On Wheels	GF3
Respite Service	GF3
Social Support	GF3
Home Maintenance Service	GF3
<b>Community Development</b>	
Ensure compliance with the Memorandum of Understanding for Development Co-ordinator funding	CC4
Employment of Development Coordinators in Coolah, Dunedoo, Mendooran, Binnaway and Baradine	CC6
Monitoring of revenue generated through Development Coordinator positions	GF5
Provision of support to Development Coordinators in each community	CC5
Sourcing of external grants to benefit the local community	GF6
<b>Libraries</b>	
Provide library services throughout the shire to service all age groups by maintaining membership of the MRL service	CC3
Ensure WH&S requirements at each location are met	CC3
Continue to review operations and hours to better meet demand	CC3
<b>Yuluwirri Kids</b>	
To provide a educational program and practice that is stimulating and engaging and enhances children's learning and development	CC1
To focus on the physical environment that is safe, suitable and provides a rich and diverse range of experiences that promote children's learning and development	CC1
The provision of qualified and experienced educators, and staff who are able to develop warm and respectful relationships with children, create safe and predictable environments and encourage children's active engagement in the learning program	CC1
To focus on relationships with children being responsive and respectful and promoting children's sense of security and belonging	CC1
To focus on collaborative relationships with families that are fundamental to achieving quality outcomes for children and community partnerships that are based on active communication, consultation and collaboration	CC1
To focus on effective leadership and management of the service that contributes to quality environments for children's learning and development	CC1

Outcome	CSP Link
To focus on safeguarding and promoting children's health and safety	CC1
<b>Connect Five Children's Services</b>	
Effective Management providing a cost effective service within the funding guidelines	CC1
Delivery of Children's Play Sessions within the targeted area to meet the needs of each community.	CC1
Operation of a Toy Library for members and community	CC1
Development of Parenting Skills	CC1
Partnerships in Service Delivery	CC1
Risk management WH&S	CC1
<b>Castlereagh Family Day Care</b>	
Register new Family Day Care Educators wherever possible	CC1
Provide support, guidance, assistance and monitoring of Educators who are registered with the Scheme	CC1
Provide regular home visits to each Educator and play-sessions in each town	CC1
Ensure the Service is accessible and fulfils the requirements of families and children	CC1
Ensure there is adequate access to appropriate and quality care	CC1
Ensure the Service meets National Quality Standard Ratings (ACECQA)	CC1
Ensure objectives and requirements of Funding Agreement are met	CC1
Provide In Home Care in accordance with NSW In Home Care Interim Standards	CC1
Risk Management and WH&S	GF8
<b>Youth Development and Activities</b>	
Building relationships between community stakeholders for improved opportunities and outcomes for youth	CC2
Complete research and provide Information distribution to the community and community groups for promotion of grant funding opportunities and network with surrounding shire youth programs. Development of resource for promotion of youth services.	CC1
Development of strategies through Inter-agencies and meetings. Up-skilling services, organisations and agencies for improved connectivity across the shire.	CC2
Research funding and facilitation for skills development and training, youth programming and social skill development across shire.	CC1
Advocacy of youth issues and program ideas through community groups and services	CC1
Continued Integration with youth through new and existing community programs	CC1
Management of school holiday program	CC1
Management of National Youth Week activities across the shire	CC1
<b>Coonabarabran After School and Vacation Care</b>	
Effective Management providing a cost effective service within the funding guidelines	CC1
Delivery of After School Care to meet the needs of the Coonabarabran community.	CC1
Risk management WH&S	CC2

Outcome					CSP Link
Capital Projects	2018/19	2019/20	2020/21	2021/22	
<b>Community Transport</b>					
Community Transport Capital	50,000	50,000	50,000	50,000	GF8
<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	
<b>Connect Five Children's Services</b>					
Purchase of vehicle	16,125	-	-	17,334	GF8
<b>Total</b>	<b>16,125</b>	<b>-</b>	<b>-</b>	<b>17,334</b>	
<b>Castlereagh Family Day Care</b>					
Replacement of Vehicle	11,288	-	-	12,134	GF8
<b>Total</b>	<b>11,288</b>	<b>-</b>	<b>-</b>	<b>12,134</b>	
<b>Multiservice Outlet</b>					
Capital Replacements	22,000	22,000	22,000	22,000	GF8
<b>Total</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
<b>Community Transport</b>			
1	Transport services provided to HACC Clients	Number of trips provided per annum	4,806
2	Transport services provided to CTP Clients	Number of trips provided per annum	1,676
3	Transport services provided to Health Related Transport Clients	Number of trips provided per annum	124
<b>Multiservice Outlet</b>			
1	Social Support services provided to HACC clients	Number of services provided per annum	6,249
2	Meals Services provided to HACC clients	Number of meals provided per annum	15,807
3	Respite Services provided to HACC clients	Number of services provided per annum	1,308
4	Home Maintenance Services provided to HACC clients	Number of services provided per annum	2,010
<b>Yuluwirri Kids</b>			
1	The Service completes a Quality Improvement Plan and achieves a satisfactory ACECQA Assessment Rating	Satisfactory Assessment Rating	Satisfactory Assessment Rating
2	The Service is well utilised by members of the community	Utilisation rate as a percentage of total capacity	90%
3	Service is sustainable in the long run and does not receive subsidies from Council beyond the current agreement	Level of surplus or deficit	Surplus
4	Medium to long term needs of the community for child care services are addressed	Five (5) year Business Plan developed	Yes
<b>Libraries</b>			
1	Provision of library services to residents of the Shire is maintained	Membership of Macquarie Regional Library is maintained	Yes
2	Branches are safe for staff and the public	Complete annual inspections of all outlets	Complete
3	Library opening hours meet the needs of the residents of the Shire	The following opening hours are met: <ul style="list-style-type: none"> <li>• Baradine 7.5 hours</li> <li>• Binnaway 4 hours</li> <li>• Coolah 30.5 hours</li> <li>• Coonabarabran 31.5 hours</li> <li>• Dunedoo 20 hours</li> <li>• Mendooran 7 hours</li> </ul>	Yes

No.	Service Level	Service Level Indicator	Service Level
<b>Connect Five</b>			
1	Requirements of funding agreements are met	Annual acquittals and reports returned on time and meet with approval	Yes
2	Venues identified and licenced according to community requirements	Number of venues that are identified and licenced at any one time	9
3	Play sessions are provided to meet the emerging needs of the community	Number of play sessions per term	45
4	Play sessions are well patronised	Number of children attending per term	360
5	The resources in the Toy Library are clean and in good repair	Toys washed and cleaned on a fortnightly basis	Yes
6	The Toy Library is well utilised by the community	Number of items loaned per term	60
7	A WH&S risk management program and healthy work environment for all staff and the public is fostered by the organisation	Number of incidents per term requiring medical assistance	None
8	The service meets the needs and expectations of the community	Survey results	Positive result
9	Policies and Procedures are met and maintained at all times	Policies and Procedures are reviewed and updated by all stakeholders and adhered to at all times	Yes
10	Service is sustainable in the long run and does not receive subsidies from Council beyond the current agreement	Level of surplus or deficit	Surplus
<b>Castlereagh Family Day Care</b>			
1	The number of registered Educators meet the needs of the Family Day Care Service	Number of registered Educators	15
2	New Educators are registered and inducted including a thorough home safety audit (WHS)	New Educators are inducted and meet NSWFD standards	Yes
3	Educators are provided with supported home visits on a regular basis and regular contact outside of these visits via phone, email and mail outs	Number of monthly visits	1
4	Monthly play-sessions are provided in each town for Educators, with 90% of Educators attending	% of Educators attending monthly play sessions in each town	90%
5	Service is sustainable in the long run and does not receive subsidies from Council beyond the current agreement	Level of surplus or deficit	Surplus
6	Requirements of funding agreements are met	Annual acquittals and reports returned on time and meet with approval	Yes

No.	Service Level	Service Level Indicator	Service Level
7	Coordination Unit, in conjunction with Educators, ensures scheme meets all National Regulations and Quality Standards, gaining a satisfactory rating during assessment	Satisfactory Assessment Rating	Satisfactory Assessment Rating
8	Parents are provided with information about their child and are provided with relevant information about the service	Child reports sent to parents following coordination unit visits to Educators	Yes
9	Provide support and visits to In Home Care (IHC) families and Educators as per requirements	Frequency of eligibility review visits to each In Home Care (IHC) family	6 monthly
10	Policies and Procedures are met and maintained at all times by Coordination unit and Educators	Policies and Procedures are reviewed and updated by all stakeholders and adhered to at all times Monitored by coordination unit during home visits and play-sessions	Yes
<b>Youth Development</b>			
1	Requirements and objectives of all funding agreements are met	Annual acquittals and reports returned on time and meet with approval	Yes
2	Delivery of National Youth Week across the Shire	Number of youth engaged in developing / managing activities	90
3	Enhance communities social infrastructure to support desired outcomes	Number of young people engaged within programs	1,600
4	Service is sustainable in the long run and does not receive subsidies from Council beyond the current agreement	Level of surplus or deficit	Surplus
5	Promotion of youth services, information sharing and networking between youth and community services	Number of printed media distributed through shire	1,600
<b>Coonabarabran After School and Vacation Care</b>			
1	Requirements and objectives of funding agreements are met	Annual acquittals and reports returned on time and meet with approval	Yes
2	Policies and Procedures are met and maintained at all times	Policies and Procedures are reviewed and updated by all stakeholders and adhered to at all times	Yes
3	An appropriate After School Care is provided five (5) days a week during school terms	Number of places booked per week	50
4	The Service completes a Quality Improvement Plan and achieves a satisfactory ACECQA Assessment Rating	Satisfactory Assessment Rating	Satisfactory Assessment Rating

No.	Service Level	Service Level Indicator	Service Level
5	A WH&S risk management program and healthy work environment for all staff and the public is fostered by the organisation	Number of incidents per term requiring medical assistance	None
6	Service is sustainable in the long run and does not receive subsidies from Council beyond the current agreement	Level of surplus or deficit	Surplus
<b>Community Development</b>			
1	Development Coordinators are employed in Baradine, Binnaway, Coolah, Coonabarabran, Dunedoo and Mendooran	Funding MOU is signed and adopted by each community group	Yes
2	Development Coordinators meet conditions of the MOU and expectations of external grants are achieved	Level of external grants sourced per annum per town over a four year term	\$50,000



# Business Arms of Council

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## Warrumbungle Water

**Directorate:** Business Arm of Council

**Branch:** Warrumbungle Water

The core function of Warrumbungle Water is the provision of water supply to connected properties in each town within the Shire.

The provision of water services must be economically and environmental sustainable and must meet quality expectations of the community. To reinforce community expectations, the NSW Government requires Warrumbungle Water to demonstrate, on an annual basis, compliance with Best Practice management guidelines. Furthermore, the NSW Government makes reporting of water quality results mandatory through NSW Health.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	3,486,333	(2,435,077)	(1,841,283)	(790,027)	(82,324)	(872,351)	-
19/20	3,999,147	(2,493,285)	(1,397,541)	108,321	(86,423)	21,898	-
20/21	4,141,960	(2,552,799)	(1,356,793)	232,368	(90,837)	141,531	-
21/22	4,291,773	(2,613,792)	(1,299,964)	378,017	(95,442)	282,575	-
<b>Total</b>	<b>15,919,213</b>	<b>(10,094,953)</b>	<b>(5,895,581)</b>	<b>(71,321)</b>	<b>(355,026)</b>	<b>(426,347)</b>	<b>-</b>

## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
Operation and maintenance of water mains, including hydrants and valves					PI7
Operation and maintenance of water service connections including water meters					PI7
Operation and maintenance of water treatment plants					PI7
Operation and maintenance of reservoirs and pumping stations and telemetry system					PI7
<b>Key Projects</b>					
Completion of best practice water and sewer recommendations					PI7
Ongoing investigation of water quality issues in each of the towns					PI7
Ongoing improvements to meter reading operation					PI7
Mendooran Water Supply Modification Upgrade					PI7
Baradine Water Treatment Plan Upgrade					PI7
SCADA and Telemetry Network Upgrade					PI7
Raising Timor Dam Wall Feasibility Study					PI7
Installation of emergency back-up bores in Coolah, Mendooran, Binnaway, Coonabarabran					PI7
Reservoir Upgrades					PI7
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
<b>Water – Baradine</b>					
Water Treatment Plant – renewals	33,942	30,000	30,000	30,000	P17
Replacement of Water Tower – Kenebri	100,000	-	-	-	P17
Upgrade tank & reservoirs	41,000	-	-	-	P17
Cap old bore	5,000	-	-	-	P17
Turbidity meter	8,500	-	-	-	P17
<b>Total</b>	<b>188,442</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	
<b>Water – Binnaway</b>					
Water Treatment Plant – renewals	-	20,000	20,000	20,000	P17
Water Main Rehabilitation – Napier Street, 420m	80,000	-	-	-	P17
Filter media replacement	50,000	-	-	-	P17
Upgrade Reservoir C18	10,000	-	-	-	P17
Turbidity meter	8,500	-	-	-	P17
<b>Total</b>	<b>148,500</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	
<b>Water – Coolah</b>					
Water Reservoirs capital	200,000	-	-	-	P17
Mains replacement	-	50,000	50,000	50,000	P17
Chlorine room at bores	60,000	-	-	-	P17

Outcome					CSP Link
Concrete cap old bore	5,000	-	-	-	P17
Upgrade bore & Reservoirs C18	28,000	-	-	-	P17
Line WW reservoir	15,000	-	-	-	P17
Dedicated rising main	130,000	-	-	-	P17
<b>Total</b>	<b>438,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	
<b>Water – Coonabarabran</b>					
Telemetry upgrade water – all towns	450,000	-	-	-	P17
Water Main Extension – removal of dead ends	125,000	125,000	125,000	125,000	P17
Water Main rehabilitation	79,199	81,179	81,179	83,288	P17
Water Treatment Plant renewal	33,942	34,791	34,791	36,552	P17
Water Main rehabilitation – George Street	-	85,000	85,000	-	P17
Back up bores	100,000	-	-	-	P17
Cap old bore	5,000	-	-	-	P17
Drone – dam & reservoir inspections	5,000	-	-	-	P17
Turbidity meter	8,500	-	-	-	P17
Upgrade tank and reservoirs C18	43,000	-	-	-	P17
4 yearly reservoir inspections – Shirewide	44,200	-	-	-	P17
New shed	20,000	-	-	-	P17
Water rehabilitation	-	876,571	895,823	920,124	P17
<b>Total</b>	<b>913,841</b>	<b>1,202,541</b>	<b>1,221,793</b>	<b>1,164,964</b>	
<b>Water – Dunedoo</b>					
Reservoirs – rehabilitation	-	60,000	-	-	P17
Upgrade reservoirs C18	23,000	-	-	-	P17
<b>Total</b>	<b>23,000</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	
<b>Water – Mendooran</b>					
Spectrometer	8,500	-	-	-	P17
Upgrade tank and reservoirs C18	41,000	-	-	-	P17
EOI Safe & Secure upgrade	80,000	-	-	-	P17
Water rehabilitation	-	35,000	35,000	35,000	P17
<b>Total</b>	<b>129,500</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	Quality potable water is supplied to connected properties	Water quality meets criteria established by Australian Drinking Water Guidelines.	Yes
2	Water supply to connected properties is continuous and there is no disruption due to broken water mains	Number of breaks per year	< 30
3	Supply of water to connected properties is at lowest possible recurrent cost	Variance over/under budget	< +/- 10%
4	Water charging for connected properties is accurate	Number of incorrect meter readings	< 20
5	Best practice water and sewer recommendations are completed	Recommendations actioned/completed	Yes
6	Capital projects are completed within their budgeted time line	% of capital projects completed to schedule	85%
7	Capital program is completed within budget	Total variance over / under budget	10%
8	Potable water is safe for drinking	Number of boil alerts	None
9	The water business operates as a fully self funding business	Yearly financial outcome against budget	Surplus

## Warrumbungle Sewer

**Directorate:** Business Arm of Council

**Branch:** Warrumbungle Sewer

The core function of Warrumbungle Sewer is the collection and treatment of sewage effluent from connected properties in Baradine, Coolah, Coonabarabran and Dunedoo. The provision of sewer services must be economically sustainable and must meet licence requirements set by NSW Environment Protection Authority for discharge of effluent to the environment. To reinforce community expectations, the NSW Government requires Warrumbungle Sewer to demonstrate, on an annual basis, compliance with Best Practice management guidelines.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	2,652,292	(1,375,192)	(2,474,058)	(1,196,958)	161,317	(1,035,641)	-
19/20	2,545,095	(1,411,334)	(1,523,416)	(389,655)	170,879	(218,776)	-
20/21	2,667,207	(1,448,438)	(1,449,546)	(230,777)	181,007	(49,770)	-
21/22	2,181,128	(1,486,514)	(356,208)	338,406	191,736	530,142	-
<b>Total</b>	<b>10,045,722</b>	<b>(5,721,478)</b>	<b>(5,803,228)</b>	<b>(1,478,984)</b>	<b>704,939</b>	<b>(774,045)</b>	<b>-</b>

### What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
Preventative and breakdown maintenance of sewer mains and manholes					PI7
Operation and maintenance of sewerage treatment plants					PI7
Operation and maintenance of sewerage pumping stations					PI7
<b>Key Projects</b>					
Sewerage Treatment Plant Upgrades Coolah, Dunedoo, Coonabarabran					PI7
Binnaway sewer investigation					PI7
Mendooran Sewerage Scheme Scoping Study					PI7
SCADA and Telemetry Network Upgrade					PI7
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
<b>Sewer – Baradine</b>					
Sewage Treatment Plant – vacuum pumps renewal	-	23,194	23,194	24,368	P17
Effluent Reuse – pivot irrigator replacement	-	226,282	-	-	P17

Outcome					CSP Link
Replace pot valves	20,000	-	-	-	P17
Camp Cypress sewer line	200,000	-	-	-	P17
Inlet works rehabilitation	20,000	-	-	-	P17
<b>Total</b>	<b>240,000</b>	<b>249,476</b>	<b>23,194</b>	<b>24,368</b>	
<b>Sewer – Binnaway</b>					
EOI Sewer Implementation	30,000	-	-	-	P17
<b>Total</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Sewer – Coolah</b>					
Sewage Treatment Plant – upgrade peripherals	56,570	-	57,985	-	P17
Sewage Treatment Plant upgrade	1,296,646	30,866	-	-	P17
<b>Total</b>	<b>1,353,216</b>	<b>30,866</b>	<b>57,985</b>	<b>-</b>	
<b>Sewer – Coonabarabran</b>					
Mains relining various sections	158,397	150,000	120,000	150,000	P17
Pump stations – renewal	33,943	34,790	34,790	-	P17
Sewage Treatment Plant – upgrade peripherals	56,570	-	-	60,920	P17
Mains replacement / rehabilitation	56,570	57,985	57,985	60,920	P17
Telemetry Upgrade – all towns	150,000	-	-	-	P17
Sewage Treatment Plant Upgrade	235,846	940,299	1,095,592	-	P17
Tablet / GPS unit	7,500	-	-	-	P17
<b>Total</b>	<b>698,826</b>	<b>1,183,074</b>	<b>1,308,367</b>	<b>271,840</b>	
<b>Sewer – Dunedoo</b>					
Sewage Treatment Plant Upgrade	122,016	-	-	-	P17
Sewer rehabilitation	-	60,000	60,000	60,000	P17
<b>Total</b>	<b>122,016</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	
<b>Sewer – Mendooran</b>					
EOI Sewer Scope	30,000	-	-	-	P17
<b>Total</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	Sewage treated and discharged in accordance with EPA licence conditions	Compliance with EPA conditions	80%
2	Sewer pumping stations are effective and efficient	Number of breakdowns or overflows from pumping stations per annum	< 1
3	Efficient and effective sewer pumping stations	Number of odour complaints from pumping stations per annum	< 5
4	Collection of sewage from connected properties is effective and the number of overflows from sewer mains and manholes is minimised	Number of overflows per annum	< 50
5	Capital projects are completed within their budgeted time line	% of capital projects completed to schedule	85%
6	Capital program is completed within budget	Total variance over / under budget	10%
7	The sewer business operates as a fully self funding business	Yearly financial outcome against budget	Surplus



## Warrumbungle Waste

**Directorate:** Business Arm of Council

**Branch:** Warrumbungle Waste

Warrumbungle Waste provides waste services throughout the Warrumbungle Shire as a business arm of Council. The waste services are provided to residential and non-residential customers for both general waste and recycling. Council operates all pick-up services for both general waste and recycling pickups throughout the Shire with Council labour.

The waste and recycling pickup service operates in all towns and most villages in the Shire as well as on ten dedicated rural runs.

In addition to the pickup services Warrumbungle Waste operates a landfill located at Coonabarabran. This location also includes a Material Handling Facility for the sorting of recyclables.. Council also currently maintains and operates six Waste Transfer Stations at Baradine, Binnaway, Mendooran, Coolah, Ulamambri and Dunedoo.

Warrumbungle Waste is a core function of Council and provides an essential service to the community and needs to be funded exclusively from general rating income as a stand alone fund.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	2,145,894	(2,102,309)	(20,000)	23,585	-	23,585	-
19/20	2,199,783	(2,157,907)	(20,000)	21,876	-	21,876	-
20/21	2,255,022	(2,214,977)	(20,000)	20,045	-	20,045	-
21/22	2,311,649	(2,273,568)	(20,000)	18,081	-	18,081	-
<b>Total</b>	<b>8,912,348</b>	<b>(8,748,761)</b>	<b>(80,000)</b>	<b>83,587</b>	<b>-</b>	<b>83,587</b>	<b>-</b>

## What will we achieve with this money?

Outcome					CSP Link
<b>Ongoing Operations</b>					
Management of waste services					PI8
Provide and maintain a landfill facility for the shire					PI8
Provide and maintain waste transfer station facilities for the shire					PI8
Weekly residential general waste pick up service					PI8
Weekly residential recycling pick up service					PI8
Weekly commercial waste pick up service					PI8
Waste minimisation through two material handling facilities in the shire					PI8
<b>Key Projects</b>					
Waste Management Strategy					PI8
Landfill Expansion					PI8
<b>Capital Projects</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	
Waste Capital allowance	20,000	20,000	20,000	20,000	P17
<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	

## How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	The waste service operates as a fully self funding business	Yearly financial outcome against budget	Surplus
2	Weekly residential waste pick up service is provided to eligible residents	Number of complaints for missed services per year	<10
3	Weekly residential recycling pick up service is provided to eligible residents	Number of complaints for missed services per year	<10
4	Council's waste facilities operate within regulatory guidelines	Amount of penalties imposed on Council by Regulators	\$0
5	WH&S issues are minimised within the Waste Branch	Number of WH&S incidents per annum	2

## Warrumbungle Quarry

**Directorate:** Business Arm of Council

**Branch:** Warrumbungle Quarry

Council has entered into a lease agreement with Boral to operate the basalt quarry south of Coonabarabran. The purpose of the operation is to produce aggregates for bitumen sealing and concrete production on a commercial basis.

### How much does this activity cost and how is it funded?

Year	How much does this activity cost?				How is it funded?		
	Income	Operational Expenditure	Capital Expenditure	Net Cost to Council	Loan Receipts or Payments	Restricted Assets	General Fund
18/19	1,088,550	(973,433)	-	115,117	(43,486)	-	71,631
19/20	1,105,514	(995,497)	-	110,017	(44,871)	-	65,146
20/21	1,122,748	(1,018,051)	-	104,697	(46,459)	-	58,238
21/22	1,140,256	(1,041,171)	-	99,085	(48,007)	-	51,078
<b>Total:</b>	<b>4,457,068</b>	<b>(4,028,152)</b>	<b>-</b>	<b>428,916</b>	<b>(182,823)</b>	<b>-</b>	<b>246,093</b>

### What will we achieve with this money?

Outcome	CSP Link
<b>Ongoing Operations</b>	
Drilling and blasting, screening and crushing of stone product	LE5
Sales of stone product	LE5
<b>Key Projects</b>	
Project to ensure all operations are compliant with Mine Safety Management Plan	LE5

### How will we track our progress?

No.	Service Level	Service Level Indicator	Service Level
1	Sales level of quarry product achieves a profit margin for Council	Level of surplus / deficit in quarry operations	Surplus
2	Production is in accordance with the Mine Safety Management Plan	Number of incidents of non-compliance with Mine Safety Management Plan	None

# Statement of Revenue Policy 2018/19

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## A1.1 Introduction

Under Section 405 of the Local Government Act (1993), Council is required to include as part of its Operational Plan a statement of Council's Revenue Policy for the year covered by the Operational Plan.

The 2018/19 Budget reflects the following:

- Revenue (accrual basis) of \$44.7m.
- Expenditure (accrual basis) of \$41.59m.
- An Operating result of \$3.11m.
- A Capital Works Program of \$15.26m.
- A Consolidated Result (excluding depreciation and after inclusion of capital expenditure, loans and program transfers to and from reserves – restricted assets) of \$597k Deficit.

For more information on these estimates, see Part 2 of the Operational Plan and Delivery Program

In arriving at the results for the 2018/19 year the following major items are noted:

- The Minister for Local Government has allowed an increase of 2.3% for the 2018/19 year in the permissible ordinary rate;
- That Council accepts the full 2.3% offered by the Minister;
- Labour costs include a 2.5% award allowance for wage increases (effective July 2018);
- With the exception of some expenses incurred for profit making agencies, Goods and Services Tax payable on supplies have not been included in the budget as Council receives an input tax credit equivalent to the GST paid and is reclaimed.

### Financial Projections

General financial projections for the 2018/19 to 2021/22 years have been incorporated into the Delivery Program which includes an income statement, balance sheet and cash flow statement for the four years. Statements for 2018/19 have also been included in the Operational Plan. The information and assumptions used in all financial projections were the best available at the time of preparation.

## A1.2 Ordinary Rates

Council levies Rates and Charges in accordance with the provisions of the Local Government Act 1993 (hereafter the Act), and Council must make and levy an ordinary rate for each year on all rateable land in its area (s.494 of the Act). Council's current rating structure is determined in accordance with Section 497 of the Act being a rate based on land value, together with a Base Amount.

Per Section 514 of the Act, all rateable land must be categorised as either farmland, residential, business or mining. Council also has the option to create sub-categories within these categories. The following is a brief explanation of these categories. For more detailed information, please refer to Sections 514 to 519 of the NSW Local Government Act, 1993.

Category	Details
Residential	Land is categorised as residential if: <ul style="list-style-type: none"> <li>the main use is for residential accommodation (but not as a hotel, motel, guesthouse, boarding house, lodging house or nursing home)</li> <li>it is vacant land zoned for residential purposes</li> <li>it is rural residential land</li> </ul>
Farmland	Land is categorised as farmland if its main use is for commercial farming e.g. Grazing, animal feedlots, dairying, pig farming, poultry farming, beekeeping, forestry, oyster or fish farming, or growing crops for profit. Rural residential land is not categorised as farmland.
Business	Land is categorised as business if it cannot be categorised as farmland, residential or mining. The main land uses in the business category are commercial and industrial.
Mining	Land is categorised as mining if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.

### Rate Pegging

Council is limited in its ability to raise rates above a certain percentage (as specified by the Minister and determined by IPART) per section 506 of the Local Government Act 1993. This limitation on Council's ability to determine its own level of rating revenue is commonly referred to as rate pegging.

On 28 November 2017, IPART announced that the rate peg amount for the 2018/19 financial year will be set at 2.3%. The rate peg is determined by IPART using a Local Government Cost Index and a productivity factor.

The 2.3% rate peg for the 2018/19 financial year is the 3rd lowest increase in at least the last ten years. Council has determined to apply the full rate peg amount.

**Ordinary Rates to be levied in the 2018/19 financial year**

In accordance with Section 494 of the Act the following Ordinary Rates will be levied by Council for the 2018/19 financial year:

Description	No. Properties	Ad Valorem	Base Rate	Sum of Valuation	Sum of Value	Base Rate %
<b>Residential</b>						
Baradine Residential	330	\$0.025457	\$186	\$3,393,290	\$147,763	42%
Binnaway Residential	247	\$0.013002	\$136	\$2,828,360	\$70,366	48%
Coolah Residential	390	\$0.014134	\$237	\$10,971,880	\$247,507	37%
Coonabarabran Residential	1,175	\$0.009801	\$274	\$44,221,950	\$755,369	43%
Dunedoo Residential	380	\$0.007368	\$288	\$15,478,400	\$223,485	49%
Mendooran Residential	168	\$0.019800	\$203	\$2,345,810	\$80,551	42%
Cobbora Residential	13	\$0.005050	\$129	\$408,290	\$3,739	45%
Coolabah Estate Residential	58	\$0.004616	\$148	\$2,122,800	\$18,383	47%
Rural Residential	873	\$0.007918	\$241	\$56,083,080	\$654,459	32%
Village 1 Residential	119	\$0.023440	\$124	\$809,630	\$33,734	44%
Village 2 Residential	94	\$0.015030	\$103	\$751,090	\$20,971	46%
<b>Total – Residential</b>	<b>3,847</b>			<b>\$139,414,580</b>	<b>\$2,256,326</b>	
<b>Farmland</b>						
Farmland	1,733	\$0.004100	\$577	\$998,348,062	\$5,092,978	20%
<b>Total – Farmland</b>	<b>1,733</b>			<b>\$998,348,062</b>	<b>\$5,092,978</b>	
<b>Business</b>						
Baradine Business	33	\$0.035750	\$274	\$353,950	\$21,696	42%
Binnaway Business	21	\$0.023783	\$213	\$263,200	\$10,733	42%
Coolah Business	50	\$0.027620	\$379	\$1,042,490	\$47,744	40%
Coonabarabran Business	157	\$0.031882	\$453	\$10,476,250	\$405,125	18%
Dunedoo Business	48	\$0.011880	\$344	\$1,599,640	\$35,516	46%
Mendooran Business	13	\$0.017970	\$208	\$255,310	\$7,292	37%
General Business	37	\$0.025610	\$305	\$1,648,260	\$53,497	21%
Village 1 Business	5	\$0.064400	\$158	\$45,610	\$3,727	21%
Village 2 Business	2	\$0.073900	\$122	\$10,200	\$998	24%
<b>Total – Business</b>	<b>366</b>			<b>\$15,694,910</b>	<b>\$586,326</b>	
<b>Mining</b>						
Mining	-	\$0.253050	-	-	-	0%
<b>Total – Mining</b>	<b>-</b>			<b>-</b>	<b>-</b>	
<b>Total</b>	<b>5,946</b>			<b>\$1,153,457,552</b>	<b>\$7,935,631</b>	

- Village 1 includes: Neilrex, Bugaldie, Ulamambri, Rocky Glen, Purlewaugh and Kenebri.
- Village 2 includes: Merrygoen, Uarbry and Leadville.

### Pensioner Discount

The Local Government Act (Section 575) provides for a rebate to be granted to eligible pensioners in the amount of 50% of their total rates and domestic waste charges, up to a maximum of \$250. A further discount not exceeding \$87.50 on water access and \$87.50 on sewer access charges is also available to eligible pensioners. A rebate to Council covering 55% of the pensioner discount amount is available in the form of a grant from the Office of Local Government (OLG).

Council has forecast the total discount provided to pensioners for rates, domestic waste, water and sewerage access services, as well as the OLG 55% rebate based on prior year actuals. Details are per the table below:

Type	Pensioner Rebate Amount	OLG Grant (55%)
Rates	\$168,223	\$92,523
Domestic Waste	\$120,259	\$66,142
Water Access	\$83,894	\$46,142
Sewer Access	\$64,836	\$35,660
<b>Total:</b>	<b>\$437,212</b>	<b>\$240,467</b>

### Interest on Overdue Rates and Legal Fees

The Minister for Local Government has announced a maximum rate of interest to be charged on overdue rates of 7.5%. In accordance with Section 566(3) of the Local Government Act, it is proposed that Council will charge the maximum interest rate allowed (forecast interest \$22.9k based on previous year actuals).

Council also recoups legal fees associated with its debt recovery efforts from non-paying rate payers. Council has assumed that legal fees associated with rates will be \$134k in the 2018/19 financial year. A similar amount has been booked as a revenue item.



## A1.3 Water Charges

### Introduction

Council manages both water and sewer utilities which provide residents of the Shire with water and sewer services. These utilities are run as separate business activities and are run per the principles of competitive neutrality which means they must be run at full cost recovery.

Council is authorised by Section 501 and Section 502 of the Local Government Act (1993) to make an annual charge for the connection to a water supply and for the consumption of water, measured on a volumetric basis, during the course of that financial year.

Council is authorised by Section 552 of the Local Government Act (1993) to make a charge for water supply on:

- Land that is supplied with water from a water pipe of the Council; and
- Land that is situated within 225 metres of a water pipe of the Council, whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, and although the land is not actually supplied with water from any water pipe of the Council.

The Water Supply, Sewerage and Trade Waste Pricing Policy Guidelines, issued by the Department of Land and Water Conservation in December 2002, require that Councils to levy charges for water and sewerage by means of annual charges for access to the reticulation system and service charges for utilisation.

The Best Practice Management of Water Supply and Sewerage Guidelines 2007 require NSW local water utilities to achieve ongoing full cost recovery for their water supply and sewerage services. This is also a requirement of National Competition Policy and the National Water Initiative. Full cost recovery involves raising sufficient revenue to cover maintenance and administration costs as well as the cost of the depreciation of water supply infrastructure.

The best practice guidelines also require smaller local water utilities of less than 4,000 connected properties to raise at least 50% of residential revenue from water usage charges in order to better manage water resources.

Council's water charges must therefore:

- achieve full cost recovery for Council's water business, including depreciation; and
- attempt to raise more than 50% of revenue from usage charges.

### Charges for the 2018/19 Financial Year

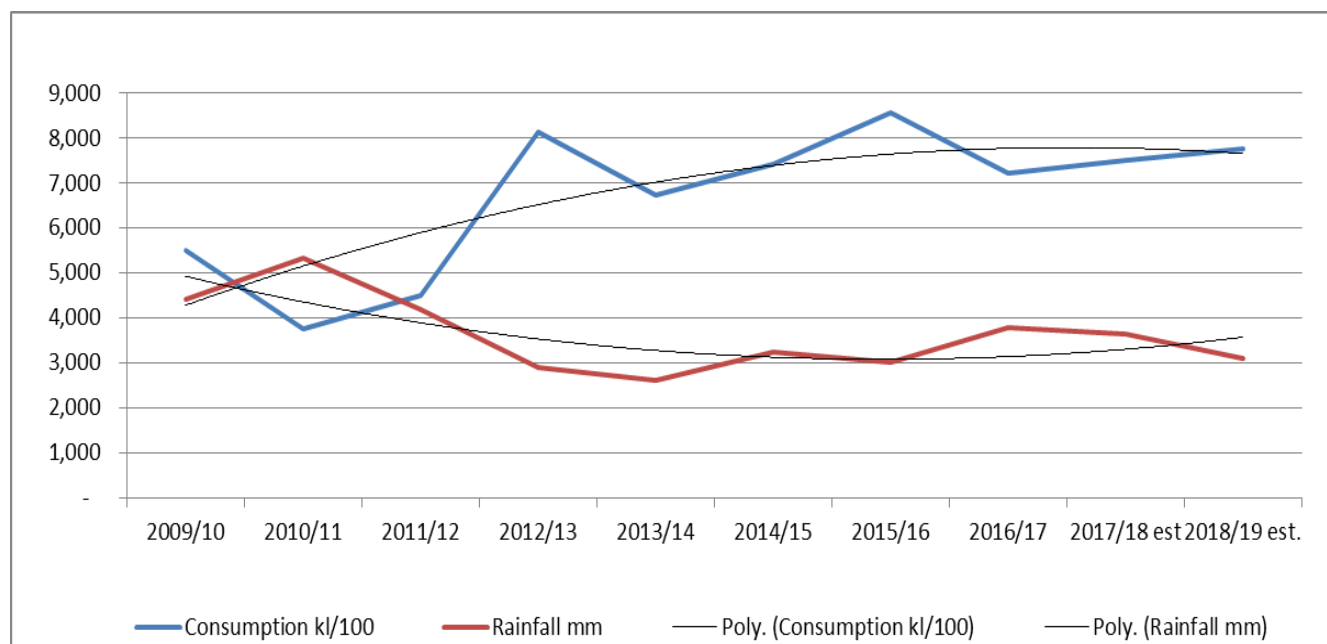
The charges for the 2018/19 financial year are detailed in the table below:

Type of Charge	No.	2017/18 Charge	2018/19 Charge^	Change (%)
<b>Consumption</b>				
Consumption – per kilolitre		\$2.05	\$2.36	15
<b>Access</b>				
Access charge	3,068	\$399	\$459	15
Other charge – Mendooran	271	\$295	\$295	0

The 2018/19 usage and access charges represent a 15% increase over the prior year charge. Council's water business has decentralised and dated infrastructure coupled with comparatively low income and production capacity. In order to counter this, and to improve the financial position of the water business, the water consumption charge has been increased from \$2.05 to \$2.36 per kL.

Council's forecast water access and usage revenue for the 2018/19 financial year is dependent on both the number of users (ie. the number of assessments) as well as the forecast consumption for the year. Council has forecast water consumption of 775,000 kl in the 2018/19 financial year (see consumption forecast below for details).

As can be seen from the graph, water consumption varies significantly from year to year. Factors that would normally affect water consumption include water pricing, weather and whether or not there are any water restrictions in place. However, from the information provided in the graph, it appears that water consumption in the Shire is relatively price inelastic in the short term. For example, the 11% increase in water prices between 2011/12 and 2012/13 actually resulted in a 26% increase in water consumption. An inverse relationship between rainfall and consumption can also be seen over the last seven (7) years.



Council's forecast for the number of assessments is from the current number of assessments in the water module of Council's finance system. Details of the forecast water access and usage revenue can be found in the table below:

Type of Charge	No. Assessments	Rate 2018/19	Total Revenue
Access charge and Other charge – Mendooran	271	\$754	\$204,293
Access charge	3,068	\$459	\$1,407,752
<b>Sub-Total</b>	<b>3,339</b>		<b>\$1,612,045</b>
	Kilolitres	Rate 2018/19	Total Revenue
Consumption – per kilolitre	775,000	\$2.36	\$1,827,063
<b>Total</b>			<b>\$3,439,108</b>

### Comparative Pricing

Council has compared water pricing with the state average, per the 2015/16 NSW Water Supply and Sewerage Performance Monitoring Report published by the Department of Primary Industry, in order to gauge whether current pricing is adequate and competitive with neighbouring water utilities.

It should be noted that in 2016/17, NSW's residential water consumption charges ranged from \$0.42/kL to \$3.72/kl with 20% of Local Water Utilities charging in excess of \$2.85. Previously Council's access and consumption charges have been well below the State median.

The 2018/19 increase will bring Council's consumption charge to be only \$0.06/Kl (2.6%) higher than the 2016/17 state-wide weighted median of \$2.30 per kl. Whilst Council's consumption charge has put it above the state-wide weighted median, it is worth considering that Warrumbungle Water operates a number of small water treatment plants and as such does not have the efficiencies of scale of more populous shires or those with concentrated populations. Furthermore, this increase is required to support provision of water services and security.

## A1.4 Sewerage Charges

### Introduction

Council is authorised by Section 501 and Section 502 of the Local Government Act (1993) to make an annual charge for the connection to a sewer and a service charge for the discharge to the sewer. Best Practice Guidelines issued by the State also require that Council distinguish between residential and non-residential properties when establishing sewer charges.

Council's sewerage charges consist of a flat charge for residential properties with a different rate for connected and not-connected properties and a variable charge for non-residential properties. The non-residential charge consists of a consumption component which is based on water consumption and an access fee based on meter size. The total of the two (2) charges for non-residential properties is then multiplied by a sewerage discharge factor which varies by property.

### Charges for the 2018/19 Financial Year

The charges for the 2018/19 financial year are detailed in the table below:

Type	No. of Charges	2017/18 Access	2018/19 Access	Revenue 2018/19
Residential – Connected	2,076	505	580	1,204,080
Residential – Non-Connected	117	324	372	43,524
<b>Total Residential – access only</b>	<b>2,193</b>			<b>1,247,604</b>
Non-Residential – Minimum	-	493	566	-
Sewerage Access – 20mm	271	317	364	98,644
Sewerage Access – 25mm	8	494	568	4,544
Sewerage Access – 32mm	4	810	931	3,724
Sewerage Access – 40mm	22	1,265	1454	31,988
Sewerage Access – 50mm	23	1,976	2272	52,256
Sewerage Access – 80mm	3	5,059	5817	17,451
Sewerage Access – 100mm	5	7,905	9090	45,450
Not Connected – Minimum	65	317	364	23,660
<b>Total Non-Residential – access</b>	<b>401</b>			<b>277,717</b>
Non-residential consumption		\$0.86	0.98	
<b>Total</b>	<b>2,594</b>			<b>1,525,321</b>

All non-residential properties will be levied a charge based on the size of the water meter and the volume of water passing through the water meter. This charge consists of an access and a usage portion both of which are adjusted by a sewerage discharge factor based on property usage.

The access charge is based on the size of the pipe and is calculated by adjusting the 20mm charge to the relevant diameter for the pipe size in question through the following formula:

$$\text{Access Charge} = \text{Access Charge 20mm} \times \text{Pipe Diameter} / 400$$

The Non-Residential charges for both consumption and access is modified by an assessment of the volume of water discharged to sewer, which is known as the Sewerage Discharge Factor (SDF). The charge is determined in accordance with the following formula:

$$\text{Bill} = \text{Sewerage Discharge Factor} \times (\text{Access Charge} + (\text{Consumption} \times \text{User Charge}))$$

The Sewerage Discharge Factors (SDF) is detailed in the table below:

Type of Non-Residential Property	SDF (per kl)
All non-residential use other than specifically identified below	95%
Motel	85%
Hotel – Pub	100%
Caravan Park	50%
Schools	50%
Nursery	20%
Bowling Club	50%
Home Based Business	70%

## A1.5 Waste Charges

The charges levied by Council for domestic waste services are made under the provisions of Section 504 of the Local Government Act (1993). The Act specifies that the Council cannot apply the income from ordinary rates towards the cost of providing domestic waste management services. The charges for domestic waste removal have been calculated so as to provide sufficient income to cover the reasonable cost expectations of providing the service.

Council levies a charge annually for a kerbside garbage service and kerbside recycling service. This charge is separately itemised on the rate notice and is levied on all properties within the defined scavenging area. Commercial properties are levied a separate annual charge for kerbside garbage collection and kerbside recycling services based on the number of services provided. The authority for commercial garbage removal charges are contained in Section 501 of the Local Government Act (1993)

A single weekly service is provided for kerbside garbage collection using 240 litre mobile containers which are available for purchase from Council. Additional weekly services are available on the basis of an additional annual charge.

Since 2013/14 Council finances its waste management functions with the adoption of the following charging structure:

1. All rateable properties within Warrumbungle Shire will be levied a waste management charge of \$106 per assessment regardless of whether a service is provided or not. This charge reflects the costs incurred in providing transfer station, landfill and recycling services other than domestic waste management collection services. As part of the \$106 waste management charge, all residents will be granted one free 240 litre MGB disposal and sorted recycling per visit to the waste facilities.
2. All non-domestic waste services (ie. businesses etc) will be levied an additional charge of \$345 for the first service and \$223 for contribution to recycling collection services. These charges are on top of the \$106 waste management levy.
3. All occupied properties having available a domestic waste collection service within an urban area where the service is provided shall be levied an additional charge of \$345 per service for each assessment. This will include provision of one (1) weekly collection service for both recycling and general waste. Additional services are available at the same rate per annual service.
4. Current rural runs are provided with domestic waste services at the same rate as the urban runs.

Charges for the 2018/19 financial year are summarised in the following table:

Description of Waste Service	2017/18 Service Charge	2018/19 Service Charge	No.	Total
<b>Base Charge</b>				
Waste Management Charge on all rateable properties	\$100	\$106	6,080	\$644,480
<b>Additional Usage Charge – Domestic</b>				
Domestic Waste Charge Used – including rural run	\$325	\$345	3,036	\$1,045,902
Domestic Waste Charge Un-used – including rural run	-	-	-	-
<b>Additional Usage Charge – Non Domestic</b>				
Non-Domestic Waste Service	\$325	\$345	737	\$253,897
Recycling Charge	\$210	\$223	329	\$73,235
<b>Total</b>			<b>10,182</b>	<b>\$2,017,514</b>

## A1.6 Liquid Trade Waste Charges

Council's Liquid Trade Waste Policy was adopted in accordance with State legislation and the NSW Office of Water's Liquid Trade Waste Regulation Guidelines, April 2009. Under the Policy businesses identified as discharging liquid trade waste must now gain formal approval to discharge to Council's sewer, and will also be charged for the discharge of liquid trade waste. A list of the fees and charges adopted by Council is provided in the table below.

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	Change
<b>Application for Approval to Discharge Trade Waste to Sewer</b>			
Concurrence Classification A & B	154.00	157.08	2.0%
Concurrence Classification C & S	277.00	282.54	2.0%
<b>Annual Trade Waste Fee</b>			
Category 1 Discharger – per year	92.00	93.84	2.0%
Category 2 2S Discharger – per year	92.00	93.84	2.0%
Category 3 Discharger – per year	210.00	214.20	2.0%
Re-Inspection Fee	87.00	88.74	2.0%
<b>Trade Waste Usage Charge</b>			
Category 1 Discharger with appropriate pre-treatment	Nil	Nil	
Category 1 Discharger without appropriate pre-treatment, per kl	2.00	2.04	2.0%
Category 2 Discharger with appropriate pre-treatment, per kl	2.00	2.04	2.0%
Category 2 Discharger without appropriate pre-treatment, per kl	15.00	15.30	2.0%
Category 2S – see tankered Trade Waste Charges			
Category 3 – see Excess Mass charges per kilogram			
<b>Food Waste Disposal Charge</b>			
Based on \$23 / bed in 2007/2008, indexed. For existing dischargers only.			
Food Waste Disposal Charge – per bed	25.60	26.11	2.0%
<b>Tankered Waste Charges – Charging Category 2S, per kl</b>			
Chemical Toilet	18.50	18.87	2.0%
Septic Tank and Pan Waste Disposal Charge			
- Effluent	3.10	3.16	1.9%
- Septage	27.00	27.54	2.0%



Description	2017/18 GST Inclusive	2018/19 GST Inclusive	Change
<b>Excess Mass Charges per Kilogram</b>			
Charges apply for large / industrial dischargers (Charging category 3) for all wastes that exceed concentration of pollutants in domestic sewage. Formula applies with pollutant rates of charges per kilogram (kg).			
Aluminium	0.75	0.77	2.7%
Ammonia (as N)	2.22	2.26	1.8%
Arsenic	74.00	75.48	2.0%
Barium	37.00	37.74	2.0%
Biochemical Oxygen Demand (BOD)	0.75	0.77	2.7%
Boron	0.75	0.77	2.7%
Bromine	14.86	15.16	2.0%
Cadmium	343.00	349.86	2.0%
Chlorinated Hydrocarbons	37.50	38.25	2.0%
Chlorinated Phenolic	1,486.00	1,515.72	2.0%
Chlorine	1.50	1.53	2.0%
Chromium	25.10	25.60	2.0%
Cobalt	15.20	15.50	2.0%
Copper	15.20	15.50	2.0%
Cyanide	73.80	75.28	2.0%
Fluoride	3.74	3.81	1.9%
Formaldehyde	1.52	1.55	2.0%
Oil & Grease (total O&G)	1.35	1.38	2.2%
Herbicides/defoliants	736.00	750.72	2.0%
Iron	1.50	1.53	2.0%
Lead	35.90	36.62	2.0%
Lithium	7.50	7.65	2.0%
Manganese	7.50	7.65	2.0%
Mercaptans	74.30	75.79	2.0%
Mercury	2,455.00	2,504.10	2.0%
Methylene Blue Active Substances (MBAS)	0.75	0.77	2.7%
Molybdenum	0.75	0.77	2.7%
Nickel	24.60	25.09	2.0%
Nitrogen (total Kjeldahl Nitrogen – Ammonia) as N	0.20	0.20	0.0%
Organoarsenic Compounds	736.00	750.72	2.0%
Pesticides general (excludes organochlorines & organophosphates)	736.00	750.72	2.0%
Petroleum Hydrocarbons (non-flammable)	2.50	2.55	2.0%
Phenolic Compounds (non-Chlorinated)	7.50	7.65	2.0%
Phosphorus (Total P)	1.50	1.53	2.0%
Polynuclear Aromatic Hydrocarbons	15.00	15.30	2.0%
Selenium	51.80	52.84	2.0%
Silver	1.38	1.41	2.2%
Sulphate (SO4)	0.16	0.16	0.0%

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	Change
Sulphide	1.50	1.53	2.0%
Sulphite	1.66	1.69	1.8%
Suspended Solids (SS)	0.97	0.99	2.1%
Thiosulphate	0.30	0.31	3.3%
Tin	7.40	7.55	2.0%
Total Dissolved Solids	0.06	0.06	0.0%
Uranium	7.40	7.55	2.0%
Zinc	15.00	15.30	2.0%
<b>Non Compliance Charges</b>			
Non Compliance Ph Charge			
Value of coefficient K in equation 3 of TW Policy	0.38	0.39	2.6%
<b>Non Compliance Excess Mass Charges – Per Kilogram (Kg)</b>			
Applied where a discharge quality fails to comply with approved concentration limits of substances specified in approval conditions. Formula applies with pollutant rates of charges per kg.			
<b>Penalties apply as per Schedule 12 of Council's Policy for Liquid Trade Waste Regulation. Policy available on Council's website.</b>			
<b>Offence under Local Government Act 1993</b>			
Section 626 (3) – carry out without prior approval of council an activity specified in Item 4 of Part C (Management of waste) of the Table to Section 68.	338.00	344.76	2.0%
Section 627 (3) – having obtained the council's approval to the carrying out of an activity specified in Item 4 of Part C (Management of waste) of the Table to section 68, carry out the activity otherwise than in accordance with the terms of that approval.	338.00	344.76	2.0%

## A1.7 Storm Water Levy

Council has implemented a stormwater levy to fund stormwater projects that Council is currently unable to fund from General Fund due to funding limitations. The stormwater levy was introduced and is made under Section 496A of the Local Government Act 1993. Land within an urban area rated as either residential or business for rating purposes (except vacant land) will be charged an annual levy for Council to provide a stormwater management service. Within Warrumbungle Shire Council there are a total of 3,828 assessments rated as residential and 379 assessments rated as business.

In accordance with the Local Government (General) Regulation 2005, Section 125AA, the maximum annual charge for stormwater management services levied in respect of a parcel of rateable land is for land categorised as urban residential land at \$25 and for businesses up to \$25 per 350m<sup>2</sup>.

The stormwater levy helps Council's improve the management of the quality and quantity of stormwater that flows off a parcel of a privately owned land and also includes a service to manage the re-use of stormwater for any purpose.

Through the stormwater levy Council will accrue additional revenue of \$105,175 per annum for expenditure for stormwater management, assuming each business and residential assessment is charged a flat \$25 per assessment.

Income from this charge can only be spent on the following items, and needs to relate to new or additional stormwater management services:

- Planning, constructions and maintenance of drainage systems, including pipes, channels, retarding basins and waters receiving urban stormwater.
- Planning, construction and maintenance of stormwater treatment measures, including gross pollutant traps and constructed wetlands.
- Planning, construction and maintenance of stormwater harvesting and reuse projects.
- Planning and undertaking of community and industry stormwater pollution education campaigns.
- Inspection of commercial and industrial premises for stormwater pollution prevention.
- Cleaning up of stormwater pollution incidents (charge can fund a proportion).
- Water quality and aquatic ecosystems health monitoring of waterways, to assess the effectiveness of stormwater pollution controls (charge can fund a proportion); and monitoring of flows in drains and creeks, to assess the effectiveness for flow management (flooding) controls (charge can fund a proportion).
- Non-permanent staff specifically appointed to work on stormwater management projects.

Funding from the charge is not able to be spent on the following activities which do not relate to the stormwater management from eligible land:

- Parks and garden activities.
- Riparian restoration or management.
- Bush care, unless proposed activity specifically relates to stormwater impacts on bushland.
- Street sweeping.
- Kerb and guttering (unless dealing with flooding from a private land).
- Permanent staff positions.

In 2018/19 – 2021/22 the stormwater levy will be utilised to fund the following activities:

<b>Drainage Project</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
<b>Baradine</b>				
Flood Levee construction	20,000	20,000	20,000	16,000
<b>Binnaway</b>				
Renshaw Street / Railway Street pipe renewal	20,000	-	-	-
Norman Street / Yeubla Street, pipe drainage system	-	-	20,000	20,000
<b>Coonabarabran</b>				
Cowper Street, concreting of open channel	-	-	46,000	70,000
<b>Dunedoo</b>				
Sealing Wallaroo Street from Bulinda to Talbragar / Adelyne Streets	-	200,000	-	-
<b>Mendooran</b>				
Cobra Street pipe drainage	31,000	31,000	-	-
<b>Total</b>	<b>71,000</b>	<b>251,000</b>	<b>86,000</b>	<b>106,000</b>

## A1.8 Other Fees and Charges

Council will apply the following fees and user charges in respect of its regulatory functions and the services it provides.

Section 608(1) of the Act provides that Council may charge and recover an approved fee for any services it provides. Section 608(2) provides that the services for which an approved fee may be charged include the following services provided under the Act or any other Act or the regulations by the Council:

- supplying a service, product or commodity
- giving information
- providing a service in connection with the exercise of the Council's regulatory functions - including receiving an application for approval, granting an approval, making an inspection and issuing a certificate
- allowing admission to any building or enclosure

The actual fees and charges proposed to be applied by Council for 2018/19 are detailed in the Schedule of Fees and Charges included in this Revenue Policy document forming part of the Operational Plan. The document includes the details of each fee, charge or contribution.

### Pricing Policy

Council is committed to providing a variety of goods and services which reflect concern for the individual and the wider community, and which meet the diverse needs of everyone who lives in, works in, or visits the Council area.

Council strives to attain the highest possible standards by making effective and efficient use of all resources, working in a spirit of team work and harmony amongst its Councillors, staff and community.

Council will ensure that charges are raised as equitably as possible, whilst considering those groups and individuals in the community who are unable to meet their own needs.

Council supports the user-pays principle in assessment and levying of fees and charges, whilst recognising the need for supplementing income in particular circumstances.

Council recognises the need to provide services for groups and members of the community that may not be able to afford a commercial rate of services.

Council will ensure that all rates, charges and fees are set so as to provide adequate cash flows to meet operating costs and to assist in the provision of funding capital works. Council will pursue all cost effective opportunities so as to maximise its revenue base and to seek an acceptable commercial rate of return on investments subject to community service obligations.

Council recognises the need to set prices for goods and services so as to provide the most effective level of service possible to our community.

Council recognises the need to set prices for goods and services so as to ensure resources are not wasted and can promote more efficient and effective investment in infrastructure and services.

Council's pricing policy in relation to any particular good or service may be found in the relevant section of this Revenue Policy.

### **Fees**

Council provides a wide range of services to the community and has adopted a number of fees for these services. They have been set on the basis of the following categories:

- Community service
- Economic cost
- Nominal fee
- Regulatory charge
- User pays principle

Council has defined the categories as detailed below:

#### **Community Services**

The cost of the service is subsidised to provide for the community benefit.

#### **Economic Cost**

The cost of the service provided is estimated and the cost recovery is based upon the anticipated number of users.

#### **Nominal Fee**

Council adopts a minimal fee for record purposes only.

#### **Regulatory Charge**

Set by Government regulations.

#### **User Pays Principle**

Used where a specific individual cost can be isolated and charged to the user of that service.

A copy of the Schedule of Fees adopted by Council is provided in this document. All fees and charges have been calculated based on one or more of the abovementioned categories.

#### **GST**

Where GST is applicable, the GST column will have a yes. If the GST column is blank the fee is not subject to GST.

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Administration Services</b>				
<b>Section 603 Certificate</b>				
Price Subject to change by OLG	80.00	80.00	0.0%	
<b>Casual Hirers Public Liability Insurance</b>	160.00	163.68	2.3%	Yes
<b>Rating and Valuation Enquiry</b>				
Per enquiry – written advice	8.00	8.19	2.4%	
<b>Photocopying – Black and White</b>				
Minimum charge per copy – A4	0.90	0.93	3.3%	
+ per 100 copies – A4	62.00	63.43	2.3%	
Minimum charge per copy – A3	1.70	1.74	2.4%	
+ per 100 copies – A3	118.00	120.72	2.3%	
<b>Photocopying – Colour</b>				
Minimum charge per copy – A4	1.70	1.74	2.4%	
+ per 100 copies – A4	115.00	117.65	2.3%	
Minimum charge per copy – A3	2.90	2.97	2.4%	
+ per 100 copies – A3	225.00	230.18	2.3%	
<b>Laminating</b>				
A4	7.50	7.68	2.4%	Yes
A3	8.50	8.70	2.4%	Yes
<b>Fax Services</b>				
Transmission -per 3 pages				
- minimum fee	6.60	6.76	2.4%	Yes
+ per additional page (Australia only)	3.20	3.28	2.5%	Yes
Receiver				
- per page	15.50	15.86	2.3%	Yes
<b>GIPA Act</b>				
Application	30.00	30.69	2.3%	
Internal Review processing fee – per hour	30.00	30.69	2.3%	
<b>Delivery Plan</b>				
Photocopying charge	17.00	17.40	2.4%	

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Interest</b>				
Overdue rates determined by Office of Local Government	9.00%	7.50%	-16.7%	
Overdue Other Debtors	Nil	7.50%	New	
<b>Rates Notice Reprint Fee</b>	Nil	25.00	New	Yes
<b>Cheques</b>				
Dishonoured Cheque	35.00	35.81	2.3%	
Replacement of lost cheque	6.50	6.65	2.3%	
Stop payment fee	20.00	20.46	2.3%	
<b>Direct Payments</b>				
Re-process EFT	20.00	20.46	2.3%	
<b>Otto / Sulo Bins</b>	100.00	102.30	2.3%	
Replacement Parts:				
- Axle	8.50	8.70	2.4%	
- Lid	25.00	25.58	2.3%	
- Wheel	8.50	8.70	2.4%	
- Pin	5.50	5.63	2.4%	
Additional Recycling Crate	21.00	21.49	2.3%	
Late Collection Charge	32.00	32.74	2.3%	
<b>Environmental Services</b>				
<b>State of the Environment Report</b>	40.00	40.00	0.0%	
<b>Development Control Plan</b>	25.00	25.00	0.0%	
<b>Building Specification Booklets</b>	30.00	30.00	0.0%	Yes
<b>Swimming Pools</b>				
Compliance Certificate – first inspection	150.00	150.00	0.0%	
Compliance Certificate – second inspection	100.00	100.00	0.0%	
Application for exemption – Section 22	70.00	70.00	0.0%	
Swimming Pool Resuscitation Sign	45.00	47.00	4.4%	Yes
Council lodge pool on State Register	10.00	10.00	0.0%	
Inspection of Tourist / Visitor Accommodation	150.00	150.00	0.0%	



Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Building Certificates</b>				
Building Certificates S.149D Class 1 & 10 – per building	250.00	250.00	0.0%	
Building Certificates S.149D Class 2 - 9 not exceeding 200m <sup>2</sup>	250.00	250.00	0.0%	
Exceeding 200m <sup>2</sup> but not exceeding 2000m <sup>2</sup>	250.00 + 50 cents per m <sup>2</sup> for buildings exceeding 200m <sup>2</sup>	250.00 + 50 cents per m <sup>2</sup> for buildings exceeding 200m <sup>2</sup>		
Building certificates S 149D Class 2-9 Exceeding 2000m <sup>2</sup>	1,165.00 + 75 cents per m <sup>2</sup> over 2000m <sup>2</sup>	1,165.00 + 75 cents per m <sup>2</sup> over 2000m <sup>2</sup>		
Building Certificates for Unauthorised Work	250.00 + minimum of DA/CDC/ CC fees as applicable	250.00 + minimum of DA/CDC/ CC fees as applicable		
Additional Inspection Fee – per inspection	90.00	90.00	0.0%	
Copy of Building Certificate	13.00	13.00	0.0%	
<b>Sewerage &amp; Drainage</b>				
Condition report for an existing OSSMS (includes inspection)	200.00	200.00	0.0%	
Plumbing and drainage inspection	130.00	130.00	0.0%	
Plumbing and drainage permit – approval to connect	200.00	200.00	0.0%	
Copy of Drainage Plan	41.00	41.00	0.0%	
<b>Caravan Parks / Camping Grounds</b>				
Annual Inspection Fees:				
Minimum Inspection Fee plus per site	110.00 plus per site	121.00 plus per site		
Camp Site – per site	5.00	5.50	10.0%	
Villa / Caravan – per Site	10.00	11.00	10.0%	

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST	
Town Planning					
Administration Fee – per transaction	50.00	50.00	0.0%	Yes	
Acquisition of Deposited Plan – per application	30.00	30.00	0.0%		
Admin Fee to Notify Adjoining Land Owners	50.00	50.00	0.0%		
Dwelling Entitlement Search Vacant Land – written response	60.00	60.00	0.0%		
Existing Dwelling Entitlement Search – written response	60.00	60.00	0.0%		
Planning Certificates					
Section 149 (2)	53.00	53.00	0.0%		
Price subject to change by Office of Local Government.					
Section 149 (5) – must be purchased with 149(2)	80.00	80.00	0.0%		
Price subject to change by Office of Local Government.					
Urgency Fee – within 48 business hours	50.00	50.00	0.0%		
Development Application					
Estimated Cost of Development Up to \$5,000	110.00	110.00	0.0%		
\$5,001 - \$50,000					
Base Fee	170.00	170.00	0.0%		
Plus per \$1,000 of cost	3.00	3.00	0.0%		
\$50,001 - \$250,000					
Base Fee	352.00	352.00	0.0%		
Plus per \$1,000 above \$50,000	3.64	3.64	0.0%		
\$250,001 - \$500,000					
Base Fee	1,160.00	1,160.00	0.0%		
Plus per \$1,000 above \$250,000	2.34	2.34	0.0%		
\$500,001 - \$1 million					
Base Fee	1,745.00	1,745.00	0.0%		
Plus per \$1,000 above \$500,000	1.64	1.64	0.0%		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>\$1 million - \$10 million</b>				
Base Fee	2,615.00	2,615.00	0.0%	
Plus per \$1,000 above \$1 million	1.44	1.44	0.0%	
<b>Over \$10 million</b>				
Base Fee	15,875.00	15,875.00	0.0%	
Plus per \$1,000 above \$10 million	1.19	1.19	0.0%	
<b>Fee for dwelling house – Construction cost under \$100,000</b>				
The maximum fee payable for development involving the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less	455.00	455.00	0.0%	
Development not involving the erection of a building, the carrying out of a work, subdivision or demolition of building work	285.00	285.00	0.0%	
<b>Subdivision Application – Stage 1 (DA)</b>				
Administration fee	50.00	50.00	0.0%	Yes
Subdivision involving new road	665.00	665.00	0.0%	
Plus per additional lot	65.00	65.00	0.0%	
Subdivision not involving new road	330.00	330.00	0.0%	
Plus per additional lot	53.00	53.00	0.0%	
Strata	330.00	330.00	0.0%	
Plus per additional lot	65.00	65.00	0.0%	
<b>Subdivision Application – Stage 2</b>				
Administration fee	50.00	50.00	0.0%	Yes
If not paid at Stage 1				
Subdivision Certificate / signing of linen plan	120.00	120.00	0.0%	
Plus per additional lot	20.00	20.00	0.0%	

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Signing Section 88B instrument, Transfer, Grant Forms or other legal documents	150.00	150.00	0.0%	
Section 88G – Conveyancing Act	35.00	35.00	0.0%	
<b>Development Proposal Advertising</b>				
First Advertisement	285.00	285.00	0.0%	
Subsequent Advertisements – each	93.00	93.00	0.0%	
<b>Section 94A Contributions</b>				
Development with a proposed cost up to \$100,000	Nil	Nil		
Development with a proposed cost of development more than \$100,000 but no greater than \$200,000	0.5% of the proposed cost of carrying out of development	0.5% of the proposed cost of carrying out of development		
Development with a proposed cost of development more than \$200,000	1% of the proposed cost of carrying out of development	1% of the proposed cost of carrying out of development		
<b>Integrated Development</b>				
Additional Fees – an additional processing fee is payable in respect of an application for integrated development	140.00  maximum	140.00  maximum	0.0%	
In addition to development Application Fee – separate fee charged by each government body to be consulted	320.00 per authority	320.00 per authority		
<b>Developer Contributions</b>				
Roads and Traffic Facilities – former Coonabarabran Shire – Rural Additional Rural Residential / Lot Tenement	3,595.00	3,595.00	0.0%	

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Designated Development</b> In addition to Development Application Fee – maximum set by Environmental Planning and Assessment Act	920.00	920.00	0.0%	
<b>Modification of Consent – Section 96</b> Minor modification of Consent S96 (1) Correct Typographical error in Consent	71.00 Nil	71.00 Nil	0.0%	
Modification of Consent S96(1A), S96AA(1)	Lessor of 645.00 or 50% of original development application fee	Lessor of 645.00 or 50% of original development application fee		
<b>Modification of Consent S96(2)</b> If the fee for the original application was less than \$100	50% of that fee	50% of that fee		
If the fee for the original application was \$100 or more	50% of that fee	50% of that fee		
An application with respect to a development application that does not involve the erection for a building, the carrying out of a work or the demolition of a work or building	50% of the fee for the original development application	50% of the fee for the original development application		
An application with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less	190.00	190.00	0.0%	
An application with respect to any other development application as set out in the table in Clause 258 of the Environmental Planning and Assessment Regulation	See clause 258 of Regulations	See clause 258 of Regulations		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Review of Determination of Consent - Section 82A</b> Where the development application involves the erection of a dwelling house with an estimated value less than \$100,000  Development application that does not involve the erection of a building, the carrying out of work or the demolition of a work or building  In the case of a request with respect to any other development application set out in the Table under Clause 257 of the Environmental Planning and Assessment Regulations	190.00	190.00	0.0%	
<b>Review of Decision to Reject Development Application – Section 82B</b> If estimated cost of the development is less than \$100,000  If estimated cost of the development is \$100,000 or more and less than or equal to \$1,000,000  If estimated cost of the development is more than \$1,000,000	55.00  150.00  250.00	55.00  150.00  250.00	0.0%  0.0%  0.0%	
<b>Review of Modification Application</b> An application under Section 96AB for a review of a decision  Extension to Development Approval – Section 95A	50% of the fee that was payable  50% of original development application fee	50% of the fee that was payable  50% of original development application fee		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Building Services</b>				
<b>Long Service Levy</b> To be charged for projects valued at \$25,000 & over	35% of value of work	35% of value of work		
Long Service Commission	19.80	19.80	0.0%	
<b>Construction Certificate</b> <b>Class 1 &amp; 10</b> – eg. Dwellings, Garages, Sheds, Swimming Pools				
Up to \$25,000 in value	360.00	378.00	5.0%	Yes
\$25,001 to \$100,000 in value	460.00	483.00	5.0%	Yes
Greater than \$100,000 in value	720.00	1,080.00	50.0%	Yes
<b>Class 2-9</b> under \$50,000 in value	720.00	756.00	5.0%	Yes
<b>Class 2-9</b> \$50,001 to \$200,000	975.00	1,017.00	4.3%	Yes
<b>Class 2-9</b> \$200,001 to \$500,000	1,335.00	1,400.00	4.9%	Yes
<b>Class 2-9</b> over \$500,000	By Quotation	By Quotation		Yes
Additional Class 2-9 fee where application is outside Council's Staff level of accreditation	At Cost	At Cost		Yes
Assessment of Alternative Solutions	515.00	At Cost		Yes
<b>Complying Development Certificate</b>				
Administration Fee – per transaction	50.00	50.00	0.0%	
Acquisition of Deposited Plan – per application	30.00	30.00	0.0%	
<b>Class 1 &amp; 10</b> – eg. Dwellings, Garages, Sheds, Swimming Pools				
Up to \$25,000 in value	460.00	483.00	5.0%	Yes
\$25,001 to \$100,000 in value	665.00	690.00	3.8%	Yes
greater than \$100,000 in value	1,335.00	1,365.00	2.2%	Yes
<b>Class 2-9</b> under \$50,000 in value	975.00	998.00	2.4%	Yes
<b>Class 2-9</b> \$50,001 - \$200,000	1,385.00	1,418.00	2.4%	Yes
<b>Class 2-9</b> \$200,001 - \$500,000	1,955.00	2,000.00	2.3%	Yes
<b>Class 2-9</b> over \$500,000	By Quotation	By Quotation		Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Additional Class 2-9 fee where application is outside Council's Staff level of accreditation	At Cost	At Cost		Yes
Assessment of Alternative Solutions	515	At Cost		Yes
Inspection of Alternative Solutions	820.00	861.00	5.0%	Yes
<b>Appointment of Council as Principal Certifying Authority (PCA)</b>				
Where council has issued the relevant construction certificate or complying development certificate	Nil	Nil		
Where Council has not issued the relevant construction certificate or complying development certificate:				
Class 10	300.00	315.00	5.0%	Yes
Class 1	700.00	735.00	5.0%	Yes
Class 2-9	2,100.00	2,205.00	5.0%	Yes
Registration of certificates issued by private certifier	36.00	36.00	0.0%	
<b>Inspection Fees</b>				
Where Council is the Principal Certifying Authority				
Single Inspection	125.00	130.00	4.0%	Yes
<b>Inspection Package Fees – includes Occupation Certificate</b>				
Dwellings	665.00	690.00	3.8%	Yes
Swimming Pools	255.00	267.00	4.7%	Yes
Garages / Sheds	255.00	267.00	4.7%	Yes
Additions / Renovations	460.00	483.00	5.0%	Yes
S68 Transportable / Relocatable Homes	360.00	378.00	5.0%	Yes
Where Council is not the Principal Certifying Authority				
Single Inspection	310.00	325.00	4.8%	Yes



Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Occupation Certificate / Compliance Certificate</b> For all classes of building	125.00	130.00	4.0%	
<b>Bushfire</b> BAL Certificate – not available	NA	NA		
<b>Environmental Services</b>				
Administration Fee – per transaction	50.00	50.00	0.0%	Yes
<b>Food Premises Inspections</b>				
Routine Inspection	150.00	157.00	4.7%	
Re-inspection non-compliant premises	170.00	178.00	4.7%	
School Canteen and Non Profit Organisations	Nil	Nil		
Food Authority Notification on behalf of food business	50.00	52.00	4.0%	
Improvement Notice	400.00	420.00	5.0%	
<b>Hairdresser / Barber Shop / Beautician Inspection</b>				
Routine Inspection	100.00	105.00	5.0%	
Re-Inspection non-compliant premises	150.00	157.00	4.7%	
<b>Environmental Incidents</b>				
Incident Specific	Cost Recovery	Cost Recovery		
<b>Non-Specific Inspections and Reports</b>				
Administration Fee Applicable				
Hourly Rate for field work	150.00	157.00	4.7%	
Report	150.00	157.00	4.7%	
<b>Local Government Approvals - Section 68</b>				
Administration Fee – per approval	50.00	50.00	0.0%	Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Transportable Dwellings</b>				
In addition to DA fee for use of dwelling.				
Value under \$100,000	465.00	495.00	6.5%	
Value between \$100,001 & \$200,000	700.00	735.00	5.0%	
Value over \$200,001	935.00	970.00	3.7%	
Registered Moveable Dwelling eg. Caravan	175.00	190.00	8.6%	
<b>On-Site Sewerage Management System</b>				
Approval to install or alter an On-site Sewerage Management System (OSSMS) – includes inspections and approval to operate	250.00	262.00	4.8%	
Approval to operate an existing OSSMS	125.00	140.00	12.0%	
<b>Other Section 68 Approvals</b>				
Application for Footpath Occupation Locally or Warrumbungle Shire based not for profit – eg. school or Community Group	170.00	178.00	4.7%	
Commercial Market Stall	20.00	30.00	50.0%	
Temporary Food Stalls	40.00	43.00	7.5%	
Connect into Council water supply	175.00	190.00	8.6%	
Connect into Council sewer system	175.00	190.00	8.6%	
Connect Stormwater connection	175.00	190.00	8.6%	
Approval to Operate a Caravan Park	200.00	210.00	5.0%	
Any other approval not elsewhere specified	175.00	190.00	8.6%	
<b>Modification of Approvals</b>				
Modification of S68 Application – Minor	60.00	60.00	0.0%	
Modification of S68 Application – Other	Lessor of \$100 or 50% of original fee	Lessor of \$100 or 50% of original fee		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Rural Address Number</b>				
Installation	35.00	35.00	0.0%	
<b>Outstanding Notices – Local Government Act / Environmental Planning &amp; Assessment Act</b>				
No Administration Fee				
S.121 ZP Certificate	50.00	50.00	0.0%	
S.735 A Certificate	50.00	50.00	0.0%	
S.608 Certificate	50.00	50.00	0.0%	
<b>Waste Management – Tipping Fees</b>				
<b>Domestic Waste</b>				
Sorted recyclables only	No Charge	No Charge		
1 x 240 litre wheelie bin – per week	No Charge	No Charge		
Additional 240 Litre wheelie bin	6.00	10.00	66.7%	Yes
Car, Wagon, Small Ute	6.00	10.00	66.7%	Yes
Standard Ute, Box trailer	12.00	15.00	25.0%	Yes
Dual axle trailer, light truck	28.00	35.00	25.0%	Yes
Domestic green waste – small, eg. car, wagon, small ute	No Charge	No Charge		
<b>Commercial Waste</b>				
Sorted recyclables only	No Charge	No Charge		
Mixed general waste – per cubic metre	51.00	55.00	7.8%	Yes
Green Waste – per cubic metre	16.00	20.00	25.0%	Yes
<b>Tyres</b>				
Motor Cycle / Car Tyres – each	20.00	21.00	5.0%	Yes
4x4 / light truck tyres – each	30.00	32.00	6.7%	Yes
Heavy truck tyres – each	50.00	53.00	6.0%	Yes
Tractor Tyres - up to 1m in height – each	180.00	189.00	5.0%	Yes
Heavy Earthmoving tyres – each	450.00	472.00	4.9%	Yes
Shredded Tyres – per tonne	500.00	525.00	5.0%	Yes
<b>Building and Demolition</b>				
Masonry building and demolition waste – per cubic metre	27.00	30.00	11.1%	Yes
Clean fill material (VENM)	No Charge	No Charge		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Other building and demolition waste – per cubic metre	42.00	45.00	7.1%	Yes
<b>Asbestos / Fibreglass</b>				
Burying Costs	Cost Recovery	Cost Recovery		Yes
Asbestos –friable, per m3 plus burying costs	410.00	450.00	9.8%	Yes
Asbestos – non-friable, per m3 plus burying costs	205.00	210.00	2.4%	Yes
Minimum charge, per m3 plus burying costs	105.00	110.00	4.8%	Yes
Fibreglass, per m3 plus burying costs	51.00	55.00	7.8%	Yes
<b>Dead Animal Waste</b>				
Offal – per cubic metre	140.00	147.00	5.0%	Yes
Large – eg. cattle, horses – each	80.00	84.00	5.0%	Yes
Medium – eg. sheep, calves, pigs – each	40.00	42.00	5.0%	Yes
Small – eg. cats, dogs, possums - each	25.00	27.00	8.0%	Yes
<b>Other Items</b>				
Refrigerators, freezers and air conditioning units containing refrigerant gases (CFCs) – per unit	84.00	90.00	7.1%	Yes
Mattresses – per item	20.00	21.00	5.0%	Yes
Refrigerators, freezers and air conditioning units having gas removed by licensed technician, used furniture, tools etc.	No Charge	No Charge		
Pesticide / Poison Drums – received under Drum Muster program	No Charge	No Charge		
E-Waste eg. computers, televisions etc.	No Charge	No Charge		
Waste Motor Oil	No Charge	No Charge		
Other item/s not listed elsewhere	By Assessment	By Assessment		Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Buyback Price</b>				
Large Item	5.00	Discontinued		
Small Item	2.00	Discontinued		
<b>Companion Animals</b>				
<b>Companion Animal Registration – lifetime fee for micro-chipped dog or cat</b>				
Not desexed	197.00	207.00	3.6%	
Desexed	53.00	57.00	7.6%	
Pensioner Rates – desexed	22.00	24.00	9.1%	
Registered Breeder	53.00	57.00	7.6%	
Assistance Dog or Working Dog	Nil	Nil		
Animal under six (6) months	197.00	57.00	-71%	
Pound / Shelter animal (50% discount)	53.00	28.50	-46%	
<b>Companion Animal Microchipping</b>				
Each Animal	36.00	40.00	11.1%	Yes
Litter of animals under 3 months	102.00	110.00	7.8%	Yes
Pensioner rate - each animal	18.00	20.00	11.1%	Yes
<b>Companion Animal Impounding</b>				
Release fee – 1st offence	45.00	50.00	11.1%	
Release fee – 2nd offence, within 12 months	75.00	85.00	13.3%	
Maintenance / sustenance fee per day	20.00	20.00	0.0%	
Animal requiring special care and costs	Cost Recovery	Cost Recovery		
Purchase of Companion Animal from Pound	Outstanding Fees	Outstanding Fees		
Destruction and Disposal Fee (Section 67)	97.00	97.00	0.0%	
Certificate of Compliance – Dangerous & restricted Dog enclosures, Clause 25	150.00	150.00	0.0%	
<b>Please note there is no after hours release for any impounded companion animal.</b>				

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Stock Impounding</b>				
Minimum impound fee on any one (1) occasion	120.00	125.00	4.2%	
Maximum impound fee on any one (1) occasion	850.00	850.00	0.0%	
Cattle, horse, pig – per head	56.00	60.00	7.1%	
Daily maintenance / sustenance – cattle, horse, pig	26.00	30.00	15.4%	
Sheep, goat – per head	26.00	30.00	15.4%	
Daily maintenance / sustenance – sheep, goat	11.00	15.00	36.4%	
<b>Any loss, damage or cost attributed to the abandoning or trespassing of stock will be determined and recovered by Council.</b>				
<b>Abandoned Vehicles</b>				
Incident Specific	Cost Recovery	Cost Recovery		
<b>Cemetery Fees</b>				
<b>Weekend burials – if Council Staff and / or Contractors are unavailable on a weekend then the service will not be able to be provided.</b>				
Administration Fee	48.00	49.10	2.3%	Yes
<b>General Cemetery – purchase at time of burial</b>				
General Cemetery Plot	520.00	530.00	1.9%	Yes
Native Grove Plot	590.00	600.00	1.7%	Yes
Memorial Garden Plaque	335.00	340.00	1.5%	Yes
Columbarium Wall Niche	205.00	209.72	2.3%	Yes
<b>Cemetery Internment</b>				
Infant under three (3) years of age	295.00	300.00	1.7%	Yes
Single Depth	1,030.00	1,040.00	1.0%	Yes
<b>Double Depth</b>				
1st Internment	1,030.00	1,040.00	1.0%	Yes
2nd Internment	590.00	600.00	1.7%	Yes
Weekend Internment	1,485.00	1,520.00	2.4%	Yes
Exhumation of Human Remains	1,485.00	1,520.00	2.4%	Yes
Prepaid Funeral reservation and internment	Calculated using above fees	Calculated using above fees		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Special request double internments on old sites are to be done at cost. Cost includes hand digging, removal of headstone and slabs.	Cost recovery	Cost recovery		
<b>Surrender Reservation</b> Proof of purchase required. <b>% refund of original purchase price</b>				
General Cemetery Plot	50.00%	50.00%		
Memorial Garden Plaque	50.00%	50.00%		
Memorial Garden Plaque	50.00%	50.00%		
Columbarium Wall Niche	50.00%	50.00%		
<b>Private Cemeteries on Rural Land</b> Note – DA required				
Registration of Private Cemetery	965.00	970.00	0.5%	
Signing of Linen Plan	205.00	209.72	2.3%	
Inspection of Area	205.00	209.72	2.3%	
<b>Council Halls</b>				
<b>Booking Fee for all Council halls, facilities and meeting rooms</b>	48.00	49.00	2.1%	Yes
<b>Administration Contribution</b> The Administration Contribution is waived with proof of \$20million Public Liability Insurance.	160.00	165.00	3.1%	Yes
<b>Bond, Damages and Breakages</b> Security & Cleaning Bond for halls and facilities. The security and cleaning bond is reimbursed if the hall or facility is left in same condition as when hired.	525.00	530.00	1.0%	Yes
Replacement and Repairs	At Cost	At Cost		
<b>Binnaway Memorial Hall</b> Whole Complex	85.00	85.00	0.0%	Yes
Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	22.00	22.51	2.3%	Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Coonabarabran Town Hall</b>				
Whole Complex	265.00	270.00	1.9%	Yes
Main Hall	195.00	200.00	2.6%	Yes
Supper Room or Courtyard	95.00	96.00	1.1%	
Kitchen	165.00	165.00	0.0%	Yes
Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	22.00	22.51	2.3%	Yes
Kitchen – Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	22.00	22.51	2.3%	Yes
<b>Dunedoo Jubilee Hall</b>				
Whole Complex	160.00	165.00	3.1%	Yes
Main Hall only	105.00	105.00	0.0%	Yes
Kitchen only	65.00	66.00	1.5%	Yes
Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	22.00	22.51	2.3%	
<b>Mendooran Mechanics Institute</b>				
Whole Complex	85.00	86.96	2.3%	Yes
Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	22.00	22.51	2.3%	
<ul style="list-style-type: none"> <li>• Fees for all halls includes practice and / or set up time.</li> <li>• Local schools may access the following halls at no charge for school related activities, for example Award nights, Formals or practice sessions – Coonabarabran Town Hall, Binnaway Memorial Hall, Dunedoo Jubilee Hall, Mendooran Mechanics Institute.</li> <li>• Evidence of Public Liability Insurance is required for all bookings.</li> <li>• For a single booking requiring multiple booking dates only one (1) Booking Fee needs to be paid.</li> <li>• A 25% discount for conferences will apply after two (2) days.</li> <li>• Any bookings for Local or Warrumbungle Shire based not-for-profit group are to be authorised by the General Manager. Applications are to be made annually and are at the General Manager's discretion.</li> </ul>				



Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Coonabarabran Sports and Recreational Centre</b>				
Mezzanine Level – daily use	31.00	31.00	0.0%	Yes
Recreational Rooms – daily use	31.00	31.00	0.0%	Yes
Main Hall – half day / session	72.00	72.00	0.0%	Yes
Main Hall – per day	142.00	142.00	0.0%	Yes
Kitchen	50.00	50.00	0.0%	Yes
Squash Courts	Not Available	Not Available		
<ul style="list-style-type: none"> <li>• <b>Fee for all hire includes practice and / or set up time.</b></li> <li>• <b>Local Schools or Warrumbungle Shire based not for profit groups may access the facilities at no charge, if no cleaning is required.</b></li> <li>• <b>Groups wishing to use the facility for no charge need to make an application in writing to the General Manager. Bookings are to be authorised by the General Manager. Applications are to be made annually and are at the General Manager's discretion.</b></li> <li>• <b>Evidence of Public Liability Insurance is required for all bookings.</b></li> <li>• <b>Itinerant retailer or businesses "for profit" use is not permitted in Council halls and facilities.</b></li> </ul>				
<b>Council Meeting Rooms</b>				
<b>Children's Services, Robertson Street, Coonabarabran</b>				
Per Session	10.00	10.00	0.0%	Yes
Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	Nil	Nil		
<b>Coonabarabran Community Services Building</b>				
Per Session	29.00	29.67	2.3%	Yes
Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	Nil	Nil		
<b>School of Arts Meeting Room, Coolah</b>				
Per Session	29.00	30.00	3.4%	Yes
Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	Nil	Nil		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Old Bank Building, Dunedoo</b> Old Managers Office Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	29.00 Nil	29.67 Nil	2.3%	Yes
<b>Garden Meeting Room, Dunedoo</b> Per session Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	29.00 Nil	29.67 Nil	2.3%	Yes
<b>Community Centre, Mendooran</b> Interview / Meeting Room Medical Rooms – per day Local or Warrumbungle Shire based not-for-profit groups. This rate does not include any cleaning by Council.	29.00 40.00 Nil	29.67 40.00 Nil	2.3% 0.0%	Yes Yes
<ul style="list-style-type: none"> <li>• <b>Fee for all hire includes practice and / or set up time.</b></li> <li>• <b>Local Schools or Warrumbungle Shire based not for profit groups may access the facilities at no charge, if no cleaning is required.</b></li> <li>• <b>Groups wishing to use the facility for no charge need to make an application in writing to the General Manager. Bookings are to be authorised by the General Manager. Applications are to be made annually and are at the General Manager's discretion.</b></li> <li>• <b>Evidence of Public Liability Insurance is required for all bookings.</b></li> <li>• <b>Itinerant retailer or businesses "for profit" use is not permitted in Council meeting rooms.</b></li> </ul>				
<b>Council Halls – Under Licence</b>				
<b>Baradine Hall</b> Main Hall Small Hall and Kitchen Kitchen Small Hall Cleaning Bond	150.00 100.00 50.00 50.00 250.00	155.00 105.00 52.00 52.00 255.00	3.3% 5.0% 4.0% 4.0% 2.0%	Yes Yes Yes Yes Yes
<b>Baradine Hall is booked through the Baradine Hall Committee a sub-committee of the Baradine &amp; District Progress Association.</b>				

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Community Services Building, Coonabarabran</b> Flix in the Stix Theatre and Supper Room, Coonabarabran Arts Council – per annum)	560.00	560.00		Yes
<b>Shire Hall, Coolah</b> Coolah District Development Group – per annum	550.00	550.00		Yes
<b>Booking information for private, fundraising or commercial use of Pandora Art Gallery is available from the Coolah District Development Group.</b>				
<b>Any request for the waiving of hire fees for Council Halls – Under License need to be made in writing to the General Manager. Applications are to be made annually and are at the General Manager's discretion.</b>				
<b>Dunedoo Community Sign</b>				
<b>Community LED Sign – per week</b>				
Community Group <sup>#</sup> – Local <sup>*</sup>	2.50	2.56	2.3%	Yes
Community Group <sup>#</sup> - Other	5.00	5.12	2.3%	Yes
Business – Local <sup>*</sup>	5.00	5.12	2.3%	Yes
Business – Other	10.00	10.23	2.3%	Yes
Government Agencies – Local <sup>*</sup>	10.00	10.23	2.3%	Yes
Government Agencies – Other	20.00	20.46	2.3%	Yes
<sup>*</sup> Local – town of placement and surrounding villages. <sup>#</sup> Community Groups may seek fee waiver by written request to the General Manager.				
<b>Sporting Ovals</b>				
<b>Local Schools or Warrumbungle Shire based not for profit groups may access the facilities at no charge for local events and competitions. Charges apply for regional events, activities and competitions.</b>				
<b>Coonabarabran Ovals No. 1,2 &amp; 3</b>				
All regional sports games, social activities or other uses approved by Council	160.00	163.68	2.3%	Yes
All sports home games with gate entry and / or canteen and / or bar operation	160.00	163.68	2.3%	Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
All local sports including all junior and senior training or local weekly games, activities and competitions without gate entry fee, canteen and bar operation	Nil	Nil		
All local sports including all junior and senior training or local weekly games, activities and competitions with gate entry fee and / or canteen and / or bar operation	160.00	163.68	2.3%	Yes
Use of night playing lights – per hour	28.00	28.65	2.3%	Yes
<b>Cleaning Bond</b> Seasonal Users only – to be paid at start of each season	211.00	215.86	2.3%	Yes
<b>Netball and Basketball Courts, Coonabarabran</b> All regional sports games, social activities or other uses approved by Council	100.00	102.30	2.3%	Yes
All local sports including all junior and senior training or local weekly games, activities and competitions without gate entry fee, canteen and bar operation	Nil	Nil	Nil	Nil
All local sports including all junior and senior training or local weekly games, activities and competitions with gate entry fee and / or canteen and / or bar operation	100.00	102.30	2.3%	Yes
<b>Binnaway and Baradine Ovals</b> All regional sports games, social activities or other uses approved by Council	160.00	163.68	2.3%	Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
All sports home games with gate entry and / or canteen and / or bar operation	160.00	163.68	2.3%	Yes
All local sports including all junior and senior training or local weekly games, activities and competitions without gate entry fee, canteen and bar operation	Nil	Nil		
All local sports including all junior and senior training or local weekly games, activities and competitions with gate entry fee and / or canteen and / or bar operation	160.00	163.68	2.3%	Yes
Use of night playing lights – per hour	As negotiated with the local Rugby League Club			
<b>Cleaning Bond</b>				
Seasonal Users only – to be paid at start of each season	211.00	215.86	2.3%	
<b>Bowen Oval, Coolah</b>				
All regional sports games, social activities or other uses approved by Council	160.00	163.68	2.3%	Yes
All sports home games with gate entry and / or canteen and / or bar operation	160.00	163.68	2.3%	Yes
All local sports including all junior and senior training or local weekly games, activities and competitions without gate entry fee, canteen and bar operation	Nil	Nil		
All local sports including all junior and senior training or local weekly games, activities and competitions with gate entry fee and / or canteen and / or bar operation	160.00	163.68	2.3%	Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Use of night playing lights – per hour	As negotiated with Coolah Rugby League Club			
<b>Cleaning Bond</b> Seasonal Users only – to be paid at start of each season	211.00	215.86	2.3%	Yes
<b>Robertson Oval, Dunedoo</b> All regional sports games, social activities or other uses approved by Council	160.00	163.68	2.3%	Yes
All sports home games with gate entry and / or canteen and / or bar operation	160.00	163.68	2.3%	Yes
All local sports including all junior and senior training or local weekly games, activities and competitions without gate entry fee, canteen and bar operation	Nil	Nil		
All local sports including all junior and senior training or local weekly games, activities and competitions with gate entry fee and / or canteen and / or bar operation	160.00	163.68	2.3%	Yes
Use of night playing lights – per hour	As negotiated with Dunedoo Rugby League Club			
<b>Cleaning Bond</b> Seasonal Users only – to be paid at start of each season	211.00	215.86	2.3%	Yes
<b>Public Swimming Pools</b>				
<b>Casual Admission</b> Individuals – per entry	3.00	3.07	2.3%	Yes
<b>Season Ticket Admission</b> Individual	85.00	86.96	2.3%	Yes
Family	235.00	240.41	2.3%	Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Family Season Tickets are for all dependent family members.</b>				
<b>School Admission</b> Student Supervising teachers or assistants	3.00 Nil	3.07 Nil	2.3%	Yes
<b>Pool Hire</b> <b>Swimming Clubs</b>				
<b>All swimming club members, excluding Dolphins, must have a current season ticket. Dolphins as per agreement with Swimming Club.</b>				
<b>Option One – High Volume User</b> Carnivals, club championships, and two (2) hours training per week during regular opening hours with lane allocation determined by the lifeguard on duty. Unlimited after hours use when club lifeguard available.	575.00	588.23	2.3%	Yes
<b>Option Two – Mid Volume User</b> One (1) carnival and two (2) hours training per week during regular opening hours with lane allocation determined by the lifeguard on duty. Unlimited after hours use when club lifeguard available.	380.00	388.74	2.3%	Yes
<b>Option Three – Low Volume User</b> Two (2) hours training per week during regular opening hours with lane allocation determined by the lifeguard on duty. Unlimited after hours use when club lifeguard available.	270.00	276.21	2.3%	Yes
<b>Qualified Coaches and Private Lane Hire</b> During opening hours – two (2) hour session	11.00	11.26	2.4%	Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Warrumbungle Water</b>				
<b>Water Services</b>				
Standard connection within 18 metres of existing main - includes 20mm water meter and meter box	1,025.00	1,055.75	3.0%	
Complex Connection – may include disturbing footpaths, roads etc.		By Quotation		
Other services and extensions		By Quotation		
Meter reading check – refundable if reading incorrect	71.00	72.63	2.3%	
Meter reading on request	71.00	72.63	2.3%	
Volumetric testing of meter – Council test	258.00	263.93		
Volumetric testing of meter by meter supplier, includes certificate	313.00	320.20		
Water meter disconnection fee – 20mm	185.00	189.26	2.3%	
Water meter disconnection fee – other than 20mm	At cost	At cost		
Water saving devices – for installation in toilet cistern. Installation by user.	6.20	6.34	2.3%	Yes
Water Restriction device, installation or removal by Council.	111.00	113.55	2.3%	
Water meter locking device – including key and installation by Council	220.00	225.06	2.3%	



Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Standpipe Sales</b> For household use only. Payment at Council office, pick-up at standpipe by appointment during business hours.	8.00 access fee plus 4.10 per kilolitre			
<p><b>Drinking Water Carters:</b> To comply with the <i>Public Health Act 2010</i> and the <i>Public Health Regulations 2012</i> drinking water carters must develop and adhere to a Quality Assurance Program (QAP) – a copy of which must be provided to the local Public Health Unit. Drinking Water Carters must keep the following records for at least six (6) months: name of the water supplier from which the water carter received the drinking water, name and address of each person to whom the water carter supplies water; the place, date, time and volume of water supplied to each person, details of any substances other than drinking water transported in any water tank used by the water carter, and the dates on which any water tank used by the water carter is cleaned.</p> <p>Further information can be found on the NSW Health website at <a href="http://www.health.nsw.gov.au/environment/water/Pages/drinkwater-watercarters.aspx">http://www.health.nsw.gov.au/environment/water/Pages/drinkwater-watercarters.aspx</a>. The Information Bulletin Private Water Supplies and Water Carters is available at <a href="http://www0.health.nsw.gov.au/policies/ib/2013/pdf/IB2013_003.pdf">http://www0.health.nsw.gov.au/policies/ib/2013/pdf/IB2013_003.pdf</a>. NSW Guidelines for Water Carters are available here: <a href="http://www.health.nsw.gov.au/environment/Publications/nsw-guidelines-for-water-carters.pdf">http://www.health.nsw.gov.au/environment/Publications/nsw-guidelines-for-water-carters.pdf</a>.</p>				
<b>Sewerage Services</b> Installation of sewer junction less than 1.5m deep where main exists  Installation of sewer junction greater than 1.5m deep where main exists  Sewer Main Extension	1,138.00  At Cost  At Cost	1,160.76  At Cost  At Cost	2.0%     	
<b>Liquid Trade Waste Classifications and Categories</b>				
<b>Application for Approval to Discharge Trade Waste to Sewer</b> Concurrence Classification A & B Concurrence Classification C & S  <b>Annual Trade Waste Fee</b> Category 1 Discharger – per year Category 2 2S Discharger – per year Category 3 Discharger – per year Re-Inspection Fee	154.00 277.00  92.00 92.00 210.00 87.00	157.08 282.54  93.84 93.84 214.20 88.74	2.0% 2.0%  2.0% 2.0% 2.0% 2.0%	

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Trade Waste Usage Charge</b>				
Category 1: Discharger with appropriate pre-treatment	Nil	Nil		
Category 1: Discharger without appropriate pre-treatment – per kl	2.00	2.04	2.0%	
Category 2: Discharger with appropriate pre-treatment – per kl	2.00	2.04	2.0%	
Category 2: Discharger without appropriate pre-treatment – per kl	15.00	15.30	2.0%	
Category 2S: see tankered Trade Waste Charges				
Category 3: see Excess Mass charges per kilogram				
<b>Food Waste Disposal Charge</b>				
Based on \$23 / bed in 2007 / 2008, indexed. For Existing dischargers only.				
Food Waste Disposal Charge – per bed	25.60	26.11	2.0%	
<b>Tankered Waste Charges</b>				
<b>Charging Category 2S – per kl</b>				
Chemical Toilet	18.50	18.87	2.0%	
Septic Tank and Pan Waste Disposal Charge				
Effluent	3.10	3.16	1.9%	
Septage	27.00	27.54	2.0%	
<b>Excess Mass Charges per Kg</b>				
Charges apply for large / industrial dischargers – Charging Category 3 – for all wastes that exceed concentration of pollutants in domestic sewage. Formula applies with pollutant rates of charges per kilogram (kg).				

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Aluminium	0.75	0.77	2.7%	
Ammonia (as N)	2.22	2.26	1.8%	
Arsenic	74.00	75.48	2.0%	
Barium	37.00	37.74	2.0%	
Biochemical Oxygen Demand (BOD)	0.75	0.77	2.7%	
Boron	0.75	0.77	2.7%	
Bromine	14.86	15.16	2.0%	
Cadmium	343.00	349.86	2.0%	
Chlorinated Hydrocarbons	37.50	38.25	2.0%	
Chlorinated Phenolic	1,486.00	1,515.72	2.0%	
Chlorine	1.50	1.53	2.0%	
Chromium	25.10	25.60	2.0%	
Cobalt	15.20	15.50	2.0%	
Copper	15.20	15.50	2.0%	
Cyanide	73.80	75.28	2.0%	
Fluoride	3.74	3.81	1.9%	
Formaldehyde	1.52	1.55	2.0%	
Oil & Grease (total O&G)	1.35	1.38	2.2%	
Herbicides/defoliant	736.00	750.72	2.0%	
Iron	1.50	1.53	2.0%	
Lead	35.90	36.62	2.0%	
Lithium	7.50	7.65	2.0%	
Manganese	7.50	7.65	2.0%	
Mercaptans	74.30	75.79	2.0%	
Mercury	2,455.00	2,504.10	2.0%	
Methylene Blue Active Substances (MBAS)	0.75	0.77	2.7%	
Molybdenum	0.75	0.77	2.7%	
Nickel	24.60	25.09	2.0%	
Nitrogen (total Kjeldahl Nitrogen – Ammonia) as N	0.20	0.20	0.0%	
Organoarsenic Compounds	736.00	750.72	2.0%	
Pesticides general (excludes organochlorines & organophosphates)	736.00	750.72	2.0%	
Petroleum Hydrocarbons (non-flammable)	2.50	2.55	2.0%	
Phenolic Compounds (non-Chlorinated)	7.50	7.65	2.0%	
Phosphorus (Total P)	1.50	1.53	2.0%	
Polynuclear Aromatic Hydrocarbons	15.00	15.30	2.0%	

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Excess Mass Charges – per kg</b>				
Selenium	51.80	52.84	2.0%	
Silver	1.38	1.41	2.2%	
Sulphate (SO4)	0.16	0.16	0.0%	
Sulphide	1.50	1.53	2.0%	
Sulphite	1.66	1.69	1.8%	
Suspended Solids (SS)	0.97	0.99	2.1%	
Thiosulphate	0.30	0.31	3.3%	
Tin	7.40	7.55	2.0%	
Total Dissolved Solids	0.06	0.06	0.0%	
Uranium	7.40	7.55	2.0%	
Zinc	15.00	15.30	2.0%	
<b>Non Compliance Charges</b>				
Non Compliance Ph Charge				
Value of coefficient K in equation 3 of TW Policy	0.38	0.39	2.6%	
<b>Non Compliance Excess Mass Charges – Per Kilogram (Kg)</b>				
Applied where a discharge quality fails to comply with approved concentration limits of substances specified in approval conditions. Formula applies with pollutant rates of charges per kg.				
<b>Penalties apply as per Schedule 12 of Council's Policy for Liquid Trade Waste Regulation. Policy available on Council's website at <a href="http://www.warrumbungle.nsw.gov.au/technical-services/water-and-sewer">http://www.warrumbungle.nsw.gov.au/technical-services/water-and-sewer</a> - Trade Waste Policy, January 2014.</b>				
<b>Offence under Local Government Act 1993</b>				
Section 626 (3) – carry out without prior approval of council an activity specified in item 4 of Part C (Management of waste) of the Table to section 68.	338.00	344.76	2.0%	
Section 627 (3) – having obtained the council's approval to the carrying out of an activity specified in item 4 of Part C (Management of waste) of the Table to section 68, carry out the activity otherwise than in accordance with the terms of that approval.	338.00	344.76	2.0%	

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Technical Services</b>				
<b>Plan Printing</b>				
Size A0 – per copy				
Paper	18.00	18.36	2.0%	
Film	21.00	21.42	2.0%	
Size A1 – per copy				
Paper	15.00	15.30	2.0%	
Film	18.00	18.36	2.0%	
Size A2 – per copy				
Paper	15.00	15.30	2.0%	
Film	16.00	16.32	2.0%	
<b>Plan Printing – Canon IPF755 – Coolah Office only</b>				
Black & White Plans – per print				
A2 (420mm x 594mm)	2.00	2.04	2.0%	
A1 (594mm x 841mm)	2.40	2.45	2.1%	
B1 (707mm x 1000mm)	3.33	3.40	2.1%	
A0 (841mm x 1189mm)	4.10	4.18	2.0%	
<b>Colour Posters – per print</b>				
A2 (420mm x 594mm)	10.00	10.20	2.0%	
A1 (594mm x 841mm)	21.00	21.42	2.0%	
B1 (707mm x 1000mm)	30.00	30.60	2.0%	
A0 (841mm x 1189mm)	31.00	31.62	2.0%	
<b>Survey Control Information</b>				
Locality Sketch Plans	8.00	8.16	2.0%	
Survey Control Information	10.00	10.20	2.0%	
Engineering Supervision fee – per hour	154.00	157.08	2.0%	
<b>Roads and Footpath Restoration Charges</b>				
<b>Telstra and Origin Energy Bitumen</b>				
Up to 5m <sup>2</sup> – per m <sup>2</sup>	101.00	103.02	2.0%	
Over 5m <sup>2</sup> – per m <sup>2</sup>	95.00	96.90	2.0%	
Minimum charge	446.00	454.92	2.0%	

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Concrete</b>				
Up to 5m <sup>2</sup> – per m <sup>2</sup>	178.00	181.56	2.0%	
Over 5m <sup>2</sup> – per m <sup>2</sup>	178.00	181.56	2.0%	
Minimum charge	584.00	595.68	2.0%	
<b>Contribution to Works</b>				
Footpath – adjacent residential properties	Nil	Nil		
Footpath – adjacent commercial properties	50% of cost	50% of cost		
Kerb and guttering	50% of cost	50% of cost		
Gutter crossing	50% of cost	50% of cost		
Gutter crossing through kerb & guttering	At cost	At cost		
Driveway and concrete strip	By Quotation	By Quotation		
Sale of Road base - ex works - per m <sup>3</sup>	By Quotation	By Quotation		
Gravel, Sand and Aggregate				
Supply aggregate – crushed – per m <sup>3</sup>	At cost	At cost		
Supply Sand / Gravel mix – per m <sup>3</sup>	At cost	At cost		
Supply Sand	At cost	At cost		
Load only – gravel pit – per m <sup>3</sup>	At cost	At cost		
<i>Materials 10% applies also to contractors</i>				
Road Opening Fees	At cost	At cost		
Road Closure Fees	At cost	At cost		
<b>Aerodromes</b>				
<b>Coonabarabran Aerodrome</b>				
Terminal usage – per week	N/A	N/A		
Hanger rent space first year of lease – per m <sup>2</sup> increase per subsequent year (GST inclusive)	2.10	2.14	1.9%	
Landing and touchdown fees RAAF and British Aerospace	Donation	Donation		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Landing Fees – Commercial Aircraft	Nil	Nil		
Landing Fees – Aero club activities and events	Nil	Nil		
Landing Fees – private	Nil	Nil		
<b>Children's and Community Services</b>				
<b>Castlereagh Family Day Care</b>				
New Educator Registration Fee	150.00	150.00		
Educator Re-registration Fee	50.00	50.00		
Educator Levy – per day worked	4.00	4.00		
Family enrolment fee – one-off	25.00	25.00		
Discounted Family Enrolment Fee – the discounted Family Enrolment Fee is available for a designated period at the commencement of each calendar year	15.00	15.00		
Parent Levy - per child / per hour	1.00	1.00		
<b>For more information regarding Castlereagh Family Day Care fees &amp; charges call (02) 6849 2220.</b>				
<b>Connect Five Children's Services</b>				
Membership (includes Toy library) – per family / per term	10.00	10.00		
Fees to attend play sessions per family per session	2.00	2.00		
<b>For Information regarding Connect Five Children's Services fees &amp; charges call (02) 6849 2226.</b>				
<b>Coonabarabran After School and Vacation Care (OOSH)</b>				
Enrolment Fee	25.00	25.00		
Deposit – two (2) weeks full fees	2 weeks fees	2 weeks fees		
Permanent Booking Fee – per child, per day	25.00	25.00		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Permanent Booking Fee Additional Children in family – per child, per day	20.00	20.00		
Casual Fee – per child, per day	28.00	28.00		
Casual Fee Additional Children in Family – per child, per day	25.00	25.00		
Bus Fee – per child, per day, for each day that the child(ren) catch the bus to OOSH. Paid at the end of each Term.	0.50	0.50		
Vacation Care – per child, per day	85.00	85.00		
<b>For information regarding Coonabarabran After School and Vacation Care Fees &amp; Charges call (02) 6849 2220.</b>				
<b>Yuluwirri Kids – Coonabarabran Preschool and Long Day Care Centre</b>				
Annual Calendar Year Enrolment Fee ( per child)	30.00	30.00		
Early and Late Fee	1.00 per minute	1.00 per minute		
<b>Long Day Care Fees – 0 to 5 Years</b>				
Long Day Care – per day	77.00	85.00	10.4%	
<b>Long Day Care School Holidays</b>				
Long Day Care – per day	45.00	49.70	10.4%	
<b>Preschool Fees – 3 to 5 years</b>				
Please note these are full priced Preschool fees and ongoing subsidies places. Please contact Yuluwirri Kids to enquire about other subsidised Preschool fees.				
Preschool – per day	38.00	38.00	0.0%	
Preschool 2nd day – subsidy the year before school	20.00	20.00	0.0%	
Preschool Health Care – subsidy	20.00	20.00	0.0%	
Preschool Indigenous – subsidy	12.50	12.50	0.0%	
Preschool – Non funded position	60.50	60.50	0.0%	
<b>For more information regarding Yuluwirri Kids – Coonabarabran Preschool and Long Day Care Centre fees &amp; charges call (02) 6849 2184.</b>				



Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Macquarie Regional Library</b>				
Reservation Fee	1.50	1.54	2.7%	Yes
Overdue Fee	1.00	1.03	3.0%	
Replacement Borrower Card	4.40	4.60	4.5%	Yes
Temporary Borrower's Card	50.00	51.20	2.4%	
Item Replacement – processing charge per item – plus item replacement cost	5.50	5.70	3.6%	Yes
<b>Inter Library Loan</b>				
Per item loan	6.60	6.80	3.0%	Yes
Possible additional fee from other libraries	16.50	16.90	2.4%	Yes
Fast Track Service – additional fee for 24 hour response	16.50	16.90	2.4%	Yes
Email – per hour	6.00	6.20	3.3%	Yes
<b>Photocopying</b>				
Black & White – per A4 sheet	0.30	0.31	3.3%	Yes
Black & White – per A3 sheet	0.60	0.62	3.3%	Yes
Colour copy – per A4 sheet	1.10	1.20	9.1%	Yes
Colour copy – per A3 sheet	2.20	2.30	4.5%	Yes
Word Processing – per hour	6.00	6.20	3.3%	Yes
Fax – outgoing (Australia) – first page	5.00	5.20	4.0%	Yes
Fax – outgoing (Australia) – additional pages	1.25	1.30	4.0%	Yes
Fax – outgoing (O/S) – first page	10.00	10.30	3.0%	Yes
Fax – outgoing (O/S) – additional pages	2.50	2.60	4.0%	Yes
Fax – incoming – up to 10 pages	5.00	5.20	4.0%	Yes
Fax – incoming – additional pages	1.25	1.30	4.0%	Yes
<b>Digital Image Service – private use</b>				
TIFF / JPG 300 dpi image on CD	15.00	15.40	2.7%	Yes
Postage and handling - if required	10.00	10.30	3.0%	Yes
JPG 300 dpi image via email	10.00	10.30	3.0%	Yes
TIFF/JPG 300 dpi image on CD – commercial use	50.00	51.20	2.4%	Yes
Postage & Handling – if required	10.00	10.30	3.0%	Yes
Information research – per hour	35.00	35.90	2.6%	Yes
Local and family history research – per hour	25.00	25.60	2.4%	Yes

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Library Bags – nylon with @ your library logo	2.00	2.10	5.0%	Yes
Earphones & CD's	2.50	2.60	4.0%	Yes
Thumb drives	10.00	10.30	3.0%	Yes
<b>Book Sale</b>				
Adult Non Fiction	1.10	1.13	2.7%	Yes
Adult Fiction	0.55	0.57	3.6%	Yes
Paperbacks and Magazines	0.25	0.26	4.0%	Yes
Junior Non Fiction	0.55	0.57	3.6%	Yes
Junior Fiction	0.55	0.57	3.6%	Yes
<b>Warrumbungle Community Care Respite</b>				
Respite Care provided in client's home.	8.00 per hour or part thereof	8.00 per hour or part thereof		
<b>Handyperson Service</b>				
Lawn mowing and handyman. Service is provided to help keep clients safe in their homes. Is not for beautification. No weeding service. Cost of extras such as herbicides to be paid by client.	15.00 per hour with a limit of 4 hours per month	15.00 per hour with a limit of 4 hours per month		
	20.00 per hour for extra hours of service (above limit of 4 hours per month)	20.00 per hour for extra hours of service (above limit of 4 hours per month)		
<b>Meals on Wheels</b>				
Hot or frozen meal service – dependant on location	Prices vary dependent on meal choices			
<b>Social Support</b>				
Local Transport	7.00	7.00		
Local Shopping	7.00	7.00		
Social Support Bus Trips – per person. Lunch and / or admission fees paid by clients.	9.00	9.00		
Social Support Luncheons	Cost of meal paid by client	Cost of meal paid by client		
<b>WAGS</b>				
Lunch and other activities paid for by participants	2.00	2.00		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
<b>Transport</b>				
<b>Bus</b>				
Clients	27.00	27.00		
General Public	33.00	33.00		
<b>Local Transport</b>				
Local Transport – Volunteer Driver	7.00	7.00		
<b>Out of Town Transport</b>				
Out of Town Transport - Volunteer Driver				
5-50km	20.00	20.00		
51-100km	30.00	30.00		
101-150km	35.00	35.00		
151-200km	40.00	40.00		
201-250km	45.00	45.00		
251-300km	50.00	50.00		
301-350km	55.00	55.00		
351-400km	60.00	60.00		
401-450km	65.00	65.00		
451-500km	70.00	70.00		
501-550km	75.00	75.00		
551-600km	80.00	80.00		
<b>Home Care Packages</b>				
Care Recipient Contribution – 17.50% of pension – per day	17.50%	17.50%		
Administration Fee	15% of the monthly Home Care Package income			
Case Management and Care Coordination	15% of the maximum Subsidy and Care Recipient Contribution			
Direct Service Delivery – Services delivered by a Community Support Worker, Monday – Friday in hours – per hour	49.00	49.00		
Direct Service Delivery – Services delivered by a Community Support Worker, Monday – Friday after hours – per hour	60.00	60.00		
Direct Service Delivery – Services delivered by a Community Support Worker, Saturday – per hour	65.00	65.00		

Description	2017/18 GST Inclusive	2018/19 GST Inclusive	% Change	GST
Direct Service Delivery – Services delivered by a Community Support Worker, Sunday – per hour	75.00	75.00		
Direct Service Delivery – Services delivered by a Community Support Worker, Public Holiday – per hour	125.00	125.00		
Home Maintenance – labour only. Materials are to be paid for by the Care Recipient.	As per Direct Service Delivery			
Meals on Wheels	Per Meal plus delivery			
Social Support	Per Activity			
Travel to provide service	Travel to provide services is included in the hourly rate for services provided within a 10km radius of the Service. Services requiring travel outside this radius will be charged at a rate \$1.10 per kilometre. .			
Transport	Transport requested as part of service provision, eg. shopping, medical appointments etc. is charged at a rate of \$1.10 per kilometre.			
Other services, such as the purchase of equipment, may be provided. These services will be charged at a rate consistent with the other Fees and Charges for Home Care Packages.				
The National Disability Insurance Scheme (NDIS) commenced in Warrumbungle Shire on 1 July 2017. Fees and Charges for Warrumbungle Community Care services under the National Disability Insurance Scheme (NDIS) are in line with Fees and Charges outlined in the NDIS Price Guide for VIC / NSW / QLD / TAS.				
For further information regarding Services, fees & charges contact Warrumbungle Community Care on (02) 6849 2130 (Coonabarabran) or (02) 6378 5130 (Coolah).				

## A1.9 Private Works

In accordance with Section 67 of the Local Government Act 1993, Council may, by agreement with the owner or occupier of any private land, carry out on the land any kind of work that may lawfully be carried out on the land including the following types of work:

- Paving and road making
- Kerbing and guttering
- Fencing and ditching
- Tree planting and tree maintenance
- Grass planting and maintenance
- Waste collection
- Demolition and excavation
- Land clearing and tree felling
- Water, sewerage and drainage connections

### Private Works Policy

The procedure for undertaking private works and recovering costs are set out in Council's Policy on Private Works. Under this policy private works are categorised into either external private works or internal private works. The procedures for internal private works relate to staff members and they are different to procedures for external private works.

For external private works, Council will send an invoice to clients when payment is not received up front. Payment up front is required for minor works less than \$150 (excluding GST) in value.

### Private Works Pricing – Pricing Mechanism

The determination of an invoice amount for Private Works listed above will be based on the following pricing factors:

1. Labour at direct cost plus oncost and overheads.
2. Stores at direct cost plus overhead rate.
3. Creditors at direct cost including freight plus overhead rate.
4. Plant cost in accordance with 'Private Plant Hire Rates Schedule' and associated conditions.

Estimates that are prepared to undertake Private Works will use a composite ready-reckoner for the purpose. This will share with the Pricing Mechanism the common element as to the total time involved and the range of equipment employed in the task. Estimates are not to be seen as a fixed price quote but rather as an indication of the full cost when pricing has been completed. The Invoice will be based on the Pricing Mechanism.

Council will hire out the following items of plant subject to the following conditions:

- Hire of plant is subject to Council's policy on Private Works.
- Hire of plant is subject to suitability of application and availability.
- Council has absolute discretion in relation to hiring of plant items.
- No Plant item will be hire without a Council Operator.

The charge out rate will be based on the rates listed in the table. Rates include labour costs for the operator.

Plant Type	2017/18 Plant Cost (per hr)	2018/19 Plant Cost (per hr)	Change
Backhoe	99.12	100.31	1.20%
Skid Steer Loader (Bobcat)	99.07	100.06	1.00%
Track Loader	155.5	158.61	2.00%
Compressor & Tool	72.3	73.75	2.00%
Excavator	126.07	127.33	1.00%
Excavator (Small - Plant 92)	95.3	97.21	2.00%
Forklift	11.74	11.86	1.00%
Front End Loader	98.32	99.30	1.00%
Fuel Trailer	2.63	2.68	2.00%
Graders	84.33	86.02	2.00%
Light Motor Vehicle	13.08	13.21	1.00%
Prime Mover	107.5	109.65	2.00%
Minor Plant (Large)	17.19	17.36	1.00%
Minor Plant (Small)	11.76	11.88	1.00%
Mowers Outfront	65.34	66.65	2.00%
Mowers Ride On	20.36	20.56	1.00%
Road Rollers	69.51	70.90	2.00%
Roadbroom	50.69	51.70	2.00%
Street Sweeper	96.93	97.90	1.00%
Tipper Truck Gvm < 8T	39.75	40.55	2.00%
Tipper Truck Gvm > 20T	71.49	72.92	2.00%
Tipper Truck Gvm 8 - 10T	44.46	45.35	2.00%
Tractors	43.51	43.95	1.00%
Trailer Dean	33.24	33.57	1.00%
Trailer Light	5.41	5.52	2.00%
Trencher (Ditch Witch)	59.64	Discontinued	Discontinued
Truck Maintenance (Patching)	83	84.66	2.00%
Truck Water Cart	67.11	67.78	1.00%
<b>Combinations</b>			
Tractor / Slasher	62.02	63.26	2.00%

Plant Type	2017/18 Plant Cost (per hr)	2018/19 Plant Cost (per hr)	Change
Tractor / Post Hole Digger	74.67	75.42	1.00%
Low Loader + Prime Mover	156.94	160.08	2.00%

Staff Grade	2017/18 Staff Cost (per hour)	2018/19 Staff Cost (per hour)	Changes
1	39.29	40.21	2.35%
2	40.13	41.07	2.35%
3	41.02	41.98	2.35%
4	42.05	43.04	2.35%
5	43.41	44.43	2.35%
6	44.93	45.99	2.35%
7	46.58	47.67	2.35%
8	48.66	49.80	2.35%
9	50.74	51.93	2.35%
10	52.82	54.06	2.35%
11	55.25	56.55	2.35%

#### Overtime Adjustment Factor – salaries only:

Saturday first two (2) hours pre-12:00pm	1.5
Saturday post 12:00pm or post first two (2) hours	2
Sunday	2

Figures for Staff Costs include all on-costs and other costs associated with the job.

Staff costs include private works on-costs of 60.8% to recoup employee leave and other liabilities as well as admin fees.

All staff costs are Step Three, 38 hour per week, outdoor staff rate.

Plant costs are private works rates and include an additional 2% administration fee.

Overtime adjustment factors for salaries have been included in a separate table.

Cost of inventory items is to be advised by Stores. 15% is added to the cost of inventory items if large values are required.

## Appendix 2: Donations Policy

Warrumbungle Shire Council provides financial assistance and donations to community groups and individuals to encourage their development and growth within the shire.

The expected outcomes of this policy are as follows:

- Identification and support for community groups, organisations and individuals that contribute to the social, economic and / or environmental fabric of Warrumbungle Shire.
- Transparent process of application, assessment and determination of financial assistance.
- That financial assistance provided by Council complies with requirements of Section 356 of the Local Government Act 1993.

Financial assistance is provided across a broad range of activities and are grouped as follows:

- Sporting Clubs and Events
- Charity Groups
- Religious Properties
- Education Support
- Community Service Organisations
- Cultural Groups and Societies
- Youth Groups and Senior Citizens
- Individuals
- Community Hall Committees



### Annual Donations

In accordance with Section 356 of the Local Government Act 1993 Council proposes to make the following donations in 2018 / 2019:

Program Category	Assistance Type^	Amount
<b>Name of Organisation or Group</b>		
<b>Sporting Clubs &amp; Events</b>		
Northern Inland Academy of Sport	(4)	\$360
Binnaway Jockey Club	(4)	\$1,000
Neilrex Tennis Club	(4)	\$700
Mendooran Turf Club	(4)	\$1,000
Coonabarabran Jockey Club	(4)	\$1,000
North West Equestrian Expo	(4)	\$1,000
Baradine Golf Club (Rates Subsidy)	(4)	\$500
<b>Charity Groups</b>		
St Vincent de Paul – Coonabarabran	(2)	
<b>Religious Properties</b>		
Baradine – Anglican Church – Catholic Church	(2)	
Binnaway – Anglican Church – Catholic Church	(2)	
Coonabarabran – Jehovah's Witnesses – New Life Centre (Assemblies of God) – Catholic Church – Anglican Church – Uniting Church – Seventh Day Adventist Church – Presbyterian Church	(2)	
Coolah – St Andrew's Anglican Church – St James Presbyterian Church – Sacred Heart Catholic Church	(2)	

Program Category	Assistance Type^	Amount
<b>Name of Organisation or Group</b>		
Dunedoo – All Saints Anglican Church – St David's Presbyterian Church – St Michael's Catholic Church	(2)	
Mendooran – St Chad's Anglican Church – St Mary's Catholic Church	(2)	
<b>Education Support</b>		
St Lawrence's Primary School – Coonabarabran	(4)	\$70
St Johns Primary School – Baradine	(4)	\$70
Baradine Central School	(4)	\$70
Binnaway Central School	(4)	\$70
Coonabarabran Primary School	(4)	\$70
Coonabarabran High School	(4)	\$70
Coonabarabran TAFE	(4)	\$70
Coolah Central School	(4)	\$70
Coolah Sacred Heart Primary School	(4)	\$70
Dunedoo Central School	(4)	\$70
Dunedoo TAFE	(4)	\$70
St Michael's School – Dunedoo	(4)	\$70
Mendooran Central School	(4)	\$70
<b>Community Service Organisations</b>		
Coonabarabran CWA	(1)	
Baradine CWA	(1)	
Mendooran CWA	(1)	
Coolah Community Radio	(4)	\$520
Baradine Rusty Club – Baradine Men's Shed, Rates Subsidy	(4)	\$1,000
Breast Screen Greater Western – transport to and within Shire	(5)	
Healthy Harold Life Education Australia – transport to and within Shire	(5)	
Dunedoo Three Rivers Community Radio	(4)	\$520
Coonabarabran 2WCR FM Community Radio	(4)	\$520
<b>Cultural Groups &amp; Societies</b>		
Baradine School Band	(4)	\$250
Coonabarabran Orbital Swing Band	(4)	\$1,000
Baradine Agricultural Show – Art Prize	(4)	\$50
Binnaway Agricultural Show – Art Prize	(4)	\$50
Warrumbungle Arts & Crafts – Expo	(5)	

Program Category	Assistance Type^	Amount
<b>Name of Organisation or Group</b>		
Warrumbungle Arts & Crafts, Coonabarabran – Acquisitive Prize	(4)	\$1,000
Dunedoo Lions Club – Arts Unlimited	(4)	\$500
Coonabarabran PAI&H Association – Annual Show	(3)	
Keep Australia Beautiful	(4)	\$470
Dunedoo Bush Poetry	(4)	\$500
Coolah Rock'n at the Racecourse	(4)	\$1,000
Coonabarabran DPS Local & Family History Group	(4)	\$500
<b>Youth and Senior Groups</b>		
Coolah Youth & Community Centre	(3)	
Coonabarabran Boy Scouts Hall	(2)	
Coonabarabran Girl Guides Hall	(2)	
<b>Individuals</b>		
Kidney Dialysis Patients – excess water charge donated – limit equal to 350 kilolitres	(4)	
<b>Community Halls</b>		
Neilrex Hall Committee	(4)	\$500
Leadville Hall Committee	(3)	
Ulamambri Hall Committee	(3)	

**Assistance Type^**

The types and structure of financial assistance depends upon the type of activity being undertaken and may be one of the following types;

- (1) Donation of one half on the annual General Rate, Water Access Charge and Sewerage Access Charge
- (2) Donation of one half of the annual Water Access Charge and Sewerage Access Charge
- (3) Donation of the full annual Waste Collection Charge and Waste Management Charge
- (4) Monetary grant as provided
- (5) Operator and / or Plant Hire or Hall Hire

### **Council owned Properties, Facilities, Plant and Equipment and Halls**

When Council considers donations for the waiver of fees and charges at Council owned halls, the fact of whether a fee is charged for entry to the Hall at the time will be a factor in determining the donation. The donation will only be considered when a local charity or organisation within the shire financially benefits from the function. Functions specifically excluded are balls, weddings, parties, reunions, organisation presentation nights, conference (reduced fee already exists) and auction sales. Applications for the donation or refund of hall hire fees will be processed as part of the Financial Assistance Grants.

### **Council Owned Plant**

When Council plant is used to carry out private work at the request of a local non-profit organisation, a donation equal to the plant hire may be made to the applicant subject to:

- The work is carried out at a time that does not adversely affect Council's work program.
- The plant being operated by an approved Council operator.
- The operator volunteering his / her services.
- An appropriate hire agreement being executed by the applicant.
- Appropriate insurance cover being arranged.
- That any requests be referred to Council for approval as part of the Financial Assistance Grants.

### **Development Applications**

Council will donate the equivalent amount of the development application costs in total only levied on works to be undertaken by community groups on Council-owned facilities with such funds to be provided from the Financial Assistance – Other Budget.

### **Financial Assistance Grants**

Financial assistance requested in the form of a monetary grant must be made on Council's application form. There will be a cap of \$500 for Financial Assistance Grants. Where the monetary grant exceeds \$200 in one year the recipient of the financial assistance is required to provide a report to Council in a format prescribed by Council.

### **Assessment Criteria**

Council will use the following general criteria when considering requests for financial assistance:

- Activities which address gaps in service or community development;
- Activities which promote community development in a multicultural context and seek to address issues of access and equity;
- Involvement from volunteers and self help initiatives which build upon Council's contribution;
- Consumer / user participation in management of services / activities
- Innovative and creative approaches to identified needs; and
- Activities, which use Council funding to attract further resources.

Council will give low priority to following types of requests for financial assistance:

- Activities / services which do not attempt to become self-supporting where the potential exists through fees or other feasible income – producing activities.
- Activities of a purely social nature, which do not address the needs of disadvantaged groups.
- Activities which are eligible for support from state- wide or regional parent bodies.
- Organisations, which have not observed accountability requirements for past Council assistance.

Other Financial Assistance	Amount Allocated
Financial Assistance Other	\$20,000

Council will consider applications for financial assistance at the ordinary meeting in each of the following months, unless determined otherwise:

- February
- August

Prior to these meeting dates Council will make a public call for applications for financial assistance. Financial assistance applications must be made on a form prescribed by Council.